



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, October 4, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G.LaPointe, P. Scott, D.White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Brian Terhune, 4212 Circle View Dr, expressed his opposition to closing Bunker Hill boat launch.

Wally Olson, 7373 Deepwater Point Rd, spoke to short term rentals. Renters have taken over beaches and spreading out to other private property and getting out of hand. He has been a resident for 46 years.

B. APPROVAL OF AGENDA:

Zollinger asked to have one item added. Under New Business #9 Appointment to Planning Commission and Trustee, White ask to have Bunker Hill Boat Launch under Old Business #5.

Motion by Scott, seconded by Dye to approve the agenda with the addition of two items under New and Old Business. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES 09/06/16

Motion by White, seconded by Dye to approve the 09/06/16 Board minutes as presented. Motion carried by unanimous vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

1. Clerk – Dye

Dye commented that a unemployment hearing has been cancelled for the third time to November 22, 2016. Ballots are in and office busy getting them out.

2. Parks

Zollinger reported at the Saylor Boat launch paving is completed with final restoration of trees, beach grass; and placement of informative site signage. At Bayside work is being done on the beach wall and sidewalks. Blue Star memorial is October 22, 2016.

LaPointe talked about the possibilities of obtaining the MDOT Gil-Roy Park across from Bayview Restaurant. He would like to see dialogue start with MDOT to purchase along with the Conservancy to be discussed with Parks & Trails committee.

3. Legal Counsel – No report

4. Sherriff –

Porter encouraged residents to lock cars and homes. Also discussed having dogs on leashes.

5. County - Received and filed

6. Roads – Marc McKeller

Jim Cook, Grand Traverse Road Commission, was present to review the 2016 Millage renewal request for 1 Mil per year for a period of 4 years in the November 8th General election.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
 - Draft unapproved meeting minutes**
 - 1. Planning Commission 09/12/16**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$173,449.46 and Current to be approved of \$ 47,844.04 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye requested Current Bills to be paid removed.

Motion by Scott, seconded by Jenema to approve the Consent Calendar with the removal of the Current Bills to be paid. Motion carried by unanimous roll call vote.

Dye had three new invoices to be paid totaling \$12,810.25. Current Bills would go from \$47,844.04 to \$60,654.29.

Motion by Jenema, seconded by White to approve the Current bills for \$60,654.29. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Short Term Rentals

In a memo to the Board Winter stated that short-term rentals has been a reoccurring topic before the Planning Commission (PC) this summer. The PC requested a review of the Zoning Ordinance by Township Counsel to provide clarity on the topic. Counsel's enclosed interpretation concludes that short-term rentals are not an allowed use in residential districts R-1, R-2, R-3. Winter stated this leaves the Township with two choices: a) up hold the complete prohibition on short-term rentals, or b) allow short-term rentals, but with some sort of regulatory framework that could potentially stem the nuisance issues that have been reported this year. Winter suggested a public forum be conducted as a joint meeting between the Township Board and the PC. After Board discussion Winter was directed to pursue the final details of a public forum. Date to be determined.

2. Zoning Ordinance Amendment 037 – Article XIX: Planned Development

Winter stated that a Zoning Ordinance Amendment 037 would add a Planned Development (PD) option to the Zoning Ordinance. PD's are a common land development option in the region, state, and nation that provide property owners with more flexibility in the development of their land. They allow for a mix of uses, densities, parcel sizes, open space preservation, etc. within a single development. Discussion followed.

Motion by LaPointe, seconded by White, to approve Acme Township Zoning Ordinance Amendment 037 – Planned Development as presented. Motion carried by unanimous roll call vote.

3. Zoning Ordinance Amendment 042 – Land Use Table (US-31/m-72 District

In a memo to the Board Winter stated the Zoning Ordinance Amendment 042 would provide minor changes to the Land Use Table under §6.6.4 in the US-31/M-72 Business District. Some of the changes are simply organizational, while others expand upon existing uses. Discussion followed.

Motion by LaPointe, seconded by Aukerman, to adopt Zoning Ordinance Amendment 042-§6.6.4 Land Use Table US-31/M-72 Business District as presented. Motion carried by unanimous roll call vote.

4. TAP Grant opportunity

Winter stated that while exploring funding options for the Acme Connector Trails he came across the Transportation Alternatives program (TAP) grant that he believes worth exploring. Discussion followed with the Board deciding that in the current timeframe we will not pursue this but will continue to explore options to determine its feasibility. LaPointe made a point that with the Federal TAP grant you needed to be committed with a match before using the Grand Traverse County Road Commission as agent.

5. Project Tracking Acme Township – LaPointe/Aukerman

Aukerman provided a draft format for Project tracking in Acme Township. This would give the ability to track development of all our parks from design through the building cycle. Additional work to be done to draft a more robust format by Zollinger or Aukerman.

6. Approval for PA-116 Ken and Jan Engle

Motion by LaPointe, seconded by Aukerman to approve the PA-116 application for Ken and Jan Engle as presented. Motion carried by unanimous vote.

7. No Charge yard waste pass for Township residents

Dye provided a Memo regarding offering residents; No charge yard waste pass through the Grand Traverse County, RecycleSmart. The Township would pay the County for passes used by Township residents.

Motion by Jenema, seconded by Aukerman to proceed with the yard waste passes for Township residents. Motion carried by unanimous roll call vote.

8. Health Insurance renewal – Dye

Dye provided a Memo with the new Health Insurance renewal for 12/01/16. The upcoming renewal for Priority health premium will increase by 8.92% with benefit changes. Dye is recommending a plan change to Option B which has about a 17% increase. Much Board discussion followed.

Motion by Zollinger, seconded by Jenema to approve Option B. Motion failed by a roll call vote of 3 (Aukerman, Jenema, Zollinger) in favor and 3 (LaPointe, Scott, White) opposing. Dye recused from voting.

Motion by Scott, seconded by LaPointe to do Option A renewal with Dye having the option to pay the differences in premiums is she preferred Option B. Motion carried by unanimous roll call vote with Dye recusing herself.

9. Supervisor’s appointment to Committees & Advisory

Motion by Scott, seconded by LaPointe to reappoint Beth Balentine to the Planning Commission for a term to expire in 2019. Motion carried by unanimous vote.

L. OLD BUSINESS:

1. Approve cancelling of Resolution 2016-#37 Moving monies from Metro 48 Act to Boat Launch 401

Motion by Scott, seconded by Aukerman to approve the cancelling of Resolution 2016-#37 Motion carried by unanimous vote.

2. Honor box Saylor Park Boat launch – Aukerman

Aukerman reviewed the feedback received so far. Board discussion. A model police power ordinance to be drafted and brought back to the Board for consideration.

3. Status on boat launch final activities/Bayside Phase I

Covered under Parks Reports.

4. Approval of a draft amended Cemetary Ordinance #2008-01

Dye provided a draft amended Cemetary Ordinance #2008-01 providing burial space for Non-residents as discussed in a previous Board meeting. The cost shall be \$400.00 for Residents and \$600.00 for Non-residents.

Motion by Jenema, seconded by White to approve the draft amended Cemetary Ordinance # 2008-01 with corrections as presented. Motion carried by unanimous vote.

5. Bunker Hill Boat Launch

There was much discussion on this item with input from citizens, Jack Challender and Brian Terhune. They agreed to work with Township to see if we could plan to provide some parking in a safe manner along with not causing issues at the Acme sewer lift station #1. More information to be discussed at future meetings.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN AT 10:20 pm



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ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, October 4, 2016, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES 09/06/16

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye
- b. Parks – Zollinger
- c. Legal Counsel – J. Jocks
- d. Sheriff – Brian Potter
- e. County -Carol Crawford
- f. Roads - Marc Mc Keller

F. SPECIAL PRESENTATIONS

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved meeting minutes
 - 1. Planning Commission 09/12/16

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$173,449.46 and Current to be approved of \$47,844.04 (Recommend approval: Clerk, C. Dye)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

I. CORRESPONDENCE:

J. PUBLIC HEARING:

K. NEW BUSINESS:

1. Short-Term Rentals
2. Zoning Ordinance Amendment 037 – Article XIX: Planned Development
3. Zoning Ordinance Amendment 042 - §6.6.4 Land Use Table (US-31/M-72 District)
4. TAP Grant Opportunity
5. Project tracking Acme Township-LaPointe
6. Approval for PA-116 Ken and Jan Engle
7. No Charge Yard waste pass for Township residents
8. Health Insurance renewal - Dye

L. OLD BUSINESS:

1. Approve cancelling Resolution 2016-37
2. Honor box Saylor Park Boat Launch-Aukerman
3. Status on Boat launch final activities / Bayside Phase 1
4. Approval of a draft amended Cemetary Ordinance # 2008-01

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 6, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G.LaPointe, P. Scott, D.White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Zollinger stated Pete Correia, Peninsula Township Supervisor, passed away September 5, 2016, after a struggle with cancer.

B. APPROVAL OF AGENDA:

Zollinger asked to add two items to New Business #6 Discussion on 401 plan for the Township and #7 Bayside Park.

Motion by White, seconded by Aukerman to approve the agenda with the addition of two items under New Business #6 Discussion on 401 plan for the Township and #7 Bayside Park Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES 08/09/16

Motion by LaPointe, seconded by Dye to approve the 08/09/16 Board minutes as presented. Motion carried by unanimous vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

1. Clerk – Dye

Dye commented that our annual audit was recently completed. A report will be given at the December Board meeting.

2. Parks – Henkel monthly update Received and filed, Progress report #1 to Great Lakes Fishery Trust provided by Trustee, Aukerman. Received and filed.

Zollinger reviewed the maintenance recommendations to get through the Winter. Henkle is planning on retiring on September 28, 2016. Some of the recommendations are to have TNT our present contractor who does mowing at Bayside Park to mow both cemeteries this fall, do fall cleanup in both cemeteries and also do the snow removal for 2016/17 snow season. Metro fire will pick up the snow removal at the station and all water points. LaMott, our summer parks help will work additional hours getting the township ready for winter. We thank Tom Henkle for all the years of service to Acme Township and Parks maintenance. We wish him well in his retirement.

Motion by Jenema, seconded by LaPointe to accept the maintenance recommendations as presented. Motion carried by unanimous vote.

3. Legal Counsel – Received and filed

4. Sherriff – Zollinger introduced the new community police officer, Brian Potter.

5. County - Received and filed

6. Roads – Marc McKeller – No report

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
Draft unapproved meeting minutes
 - 1. **Planning Commission 08/08/16**
 - 2. **Parks and Trail 08/12/16**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$3,044.77 and Current to be approved of \$97,324.17**
(Recommend approval: Cathy Dye, Clerk)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested the Treasurer's report to be removed.

Motion by Jenema, seconded by White to approve the Consent Calendar with the removal of the Treasurer's report. Motion carried by unanimous roll call vote.

LaPointe asked about the \$20,401/PA 48 Twp Imp (SAD). Jenema stated that a previous Board had set the monies aside for Special Assessment District (SAD). This fund was used in the Holiday Hills SAD. It will no longer be listed on the Treasurer's Addendum report.

Motion by LaPointe, seconded by Zollinger to strike this information from the Treasurer's report. Motion carried by unanimous vote.

Motion by LaPointe, seconded by White to approve the Treasurer's report with the removal of the \$20,401 SAD. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Metro Fire 2017 Budget and Resolution

Robin Ehardt was present from Metro Fire to address any questions or issues on the Metro Fire budget.

Public Comment opened at 7:55 pm/Closed at 7:56 pm with no comments being made.

Board discussion followed.

Motion by Jenema, seconded by Aukerman to approve Resolution R-2016-34 Establishing Emergency Services Special Assessment Levy for 2016 as presented with .15 tenths of mills paid from General Fund and due in May of 2017 with 2.20 mills leveled on Tax base. Motion carried by unanimous roll call vote.

K. NEW BUSINESS:

1. DPW 2017 Acme budget discussion

The DPW, upon recommendation of its staff and Finance committee submitted the proposal for the 2017 Budget for the administration, operation and maintenance of the Acme Township Sewer System. Discussion followed.

Motion by LaPointe, seconded by White to approve the 2017 Sewer Budget as presented. Motion carried by unanimous roll call vote.

2. Resolution R-2016- Establishing the Monarch Butterfly as the State insect

Motion by LaPointe, seconded by Jenema to approve Resolution R-2016-35 establishing the Monarch Butterfly as the State insect. Motion carried by unanimous vote.

3. Minor change to a plat – Zollinger

Zollinger stated that a property owner will be asking the Board to approve a minor change to a plat. There is a portion of Lot 5 of Northpointe subdivision that would be added to Lot 9 of Weathering Heights subdivision and a portion of Lot 9 of Weathering Heights subdivision that would be added to Lot 5 of Northpointe. A survey was provided to the Board.

Motion by Scott, seconded by White, to approve the adjustment of the lot lines in the Northpointe and Weathering Heights subdivisions as presented. Motion carried by unanimous vote.

4. Bayside Park Bunker hill parking recommendation from Parks & Trails committee

The committee is recommending that in 2017 and forward only car parking will be allowed. No trailers.

Motion by LaPointe, seconded by White to provide the provisions to enforce no trailer parking at the Bunker Hill boat launch. Motion carried by unanimous vote.

5. Continuing discussion from August Board meeting regarding township cemeteries

Dye stated that the Township has the capacity to expand our cemeteries.

Motion by Scott, seconded by LaPointe, to amend the Township Cemetery Ordinance to allow non-residents to purchase plots for \$600.00 at Acme or Yuba cemeteries. Motion carried by unanimous vote.

6. Resolution for implement of Acme retirement benefit plan to Burham & Flower/ Nationwide financial

Dye stated in a memo that our current Third Party administrator is Lovasco. It has been a challenge to work with them regarding work flow and plan management. Zollinger and Dye have met with three firms. It is recommended to pursue Burnham & Flower.

Motion by Scott, seconded by Jenema to approve Resolution R-2016-36 for implement of Acme retirement benefit plan to Nationwide Financial serviced by Burham & Flower. Motion carried by unanimous roll call vote.

7. Bayside Park cost update for Fall 2016 - Jenema

Jenema provided a Bayside Park cost update for 2016. Discussion followed. It was approved to do option #6 with Supervisor, Zollinger, being able to spend up to \$64,920.00.

Motion by Jenema, seconded by Dye, to approve Option #6 in the proposed Bayside Park update. Motion carried by unanimous roll call vote.

L. OLD BUSINESS:

1. MDOT response to a left turn on US-31 and M-72

In a memo from MDOT on a recently completed left turn phasing evaluation for the intersection of US-31 and M-72 as requested by the Acme Township Board earlier this year the results of the evaluation indicate the criteria for left turn phasing is not met. At this time MDOT will be changing some of the pavement markings at the intersection in hopes of enhancing the left turn movement.

2. Update of grant status, 2%, DNR Trust fund application 2016

Zollinger commented that the Township did not receive any funding in the June 2016 2% Tribal cycle. Also we are still waiting for reimbursement from the DNR Waterways grant.

3. Resolution on paving Yuba road/Acme Twp portion

Motion by LaPointe, seconded by Aukerman to entered into the agreement with Road Commission to fund construction cost of paing Yuba Road. Motion carried by unanimously roll call vote.

Motion by Scott, seconded by White to approve Resolution R-2016-37 moving funds from PA48 Metro Road funds 101 to Sayler Park Boat launch 401. Motion carried by unanimous roll call vote,

4. Resolution on monies being loan to 401 capital fund until DNR waterways grants rebates are received in Township.

Motion by Dye, seconded by Jenema to approve Resolution R-2016-38 providing a loan from 101 Fund to 401 Fund to help cash flow until reimbursements are received from the Waterways grants. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Trustee, Aukerman, began a discussion on having a “Honor System” at the new Sayler Park Boat launch. A honesty box would be posted for a possible \$5.00 donation. Discussion followed. Aukerman will do some more research and come back to the Board at a later date.

ADJOURN AT 9:45 pm



County Staff Report September 2016

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration/Board of Commissioners/Resource Recovery (1, 2, 4, 7, 8)

- County Administrator Tom Menzel has been asked to participate in a panel discussion during the [West Michigan Policy Forum](#) on September 26 in Grand Rapids. Over 500 are expected to attend the event that engages state business and policy leaders in discussions about priorities and "innovative pro-business policies that can continue driving Michigan forward." This year's topics include how unfunded pension and legacy costs affect Michigan's cities; exploring market-based policies that fight poverty and connect people to jobs; identifying industries and jobs of the future, and preparing needed talent; reviewing talent data and policies that could expand talent pools; and how to keep Michigan a top-ten state by potentially removing personal income tax.
- Current vacancies exist on the Building Authority and Economic Development Corporation boards. Many boards have appointments that will end at the end of 2016. Applications are being sought in order to assure that we have the most qualified individuals interested in serving the community, to fill each of these vacancies that occur. Current vacancies, board descriptions, and the application form are available at <http://grandtraverse.org/234>.
- The last household hazardous waste collection of the season will be held Saturday, October 1 in Kingsley. Appointments are required and can be made online at www.recyclesmart.info or by calling the RecycleSmart hotline at (231) 941-5555. Residents who have paints, pesticides, and other hazardous items they'd like to properly dispose of prior to the 2017 collection season are encouraged to schedule an appointment.

Central Dispatch/911 (7)

- No report provided.

Circuit Court

- No report provided.

Circuit Court/Family Division

- No report provided.

Commission on Aging (7)

- No report provided.

County Clerk (4)

- Had a successful August 2nd Primary Election.
- Stats for month of August
 - New Circuit and Family Court Cases filed: 49 civil, 91 domestic, 23 felony, and 20 juvenile.
 - Two (2) jury pool sent out for Circuit Court trials.
 - Clerked one trial which lasted 1 day.
 - Clerked 2 County Commission meetings.
 - Vital Records filed: 191 births, 129 deaths, and 127 marriage licenses.
 - DBAs filed: 81
 - Concealed Pistol applications filed: 122
 - Concealed Pistol fingerprints done: 80
 - Concealed Pistol Licenses issued: 114
 - Passport Photos taken: 143
 - Certified Copies: 726 customers (this could be 1 or many copies per customer)
 - Wedding Ceremonies: 25
 - Voter Registrations: 313

County Drain Commissioner (3,7,8)

- No report provided.

District Court

- No report provided.

Equalization/GIS (1, 4)

- No report provided.

Facilities Management (3)

- No report provided.

Finance (1)

- No report provided.

Friend of the Court

- No report provided.

Health Department (7)**ADMINISTRATION AND FINANCE DIVISION**

- Deputy Health Officer: Jodi Kelly, MSN BSN RN was promoted to Director of Community Health/Deputy Health Officer. Jodi assumed sole director responsibility for the Community

Health Division, including Disease Control, Prevention, Adolescent Health, and all Maternal Child Health services, in April 2016 following a comprehensive divisional assessment and initiation of a restructuring of leadership roles to more effectively meet the ever changing demands of the Community Health programs. This is the final phase of the Community Health Division restructuring.

- Grant Reporting: Assisted health department programs in projecting their expenditures to their fiscal year state grant budgets for September 30, 2016.
- Northern Michigan Public Health Alliance
 - o Northern Michigan Community Health Innovation Region: 2-day State Innovation Model Kick Off--Kick Off was August 11 and 12; Day II was devoted to Community Health Innovation Regions; attended by 15 members of the newly formed Steering Committee; 25-county CHIR was endorsed, with 10-county region (Prosperity Region 2) identified as Patient-Centered Medical Care Region for payment reform; Wendy Trute was named as the public health representative to the Community Health Innovation Region executive committee; Completing strategic planning specific to Environmental Health services for the 6 local health departments in the alliance.
 - o Community Health Assessment and Improvement: Met with Rotary leadership to review CHNA process and priorities and request that funding decisions re health proposals align with priorities identified in community health assessment; plan similar meetings with other major grant-making organizations; Implementation and Impact Program (RWJF)--currently in data collection phase to measure cost savings, time savings, and quality enhancements realized by conducting community health assessment across multiple public health jurisdictions.
 - o Maternal Infant Health Program Quality Improvement Committee: Continues to meet monthly to refine client engagement strategies and monitor enrollment rates. (They are increasing.)
 - o Environmental Health Strategic Plan: EH Directors from Alliance health departments recently completed Strategic Plan for cross jurisdictional sharing activities for the next three years, supported with Michigan CJS Grant.
 - o Marketing Plan: Alliance PIOs meet monthly; currently focused on collaborating on Crisis and Emergency Risk Communications (CERC) Plans, including detailing roles and responsibilities for a Joint Information Center.

MEDICAL EXAMINER DIVISION

- Monthly Statistics: August was a very busy month for this division with over 40 referrals or cases to investigate for cause of death and 96 cremation permits reviewed and approved.
- Health Innovation Grant: Submitted a Health Innovation Grant application to MDHHS to assist with Transforming Medical Examiner Capabilities by enhancing the quality, efficiency and effectiveness of medicolegal death investigations in our region. The goal is to provide autopsies locally in order to realize more efficiency of resources. Progress continues with

discussions with Munson to utilize the morgue more extensively by the Medical Examiner's office.

- Organ Donation Referrals: Met with Gift of Life representatives to improve referral process for Medical Examiner cases that are donors or eligible to donate organs.
- Opioid Task Force: Participated in the Opioid Task Force meeting for Grand Traverse County and region.

ENVIRONMENTAL HEALTH AND ANIMAL CONTROL DIVISION

- 2016 Beach Monitoring Wrap-up on East and West Grand Traverse Bay: The 2016 beach monitoring program ended on September 1st. Our public beaches on East and West Grand Traverse Bays showed that **97%** of the time, E.coli levels were at "Level 1" (no restrictions - E.coli levels met Michigan Department of Environmental Quality (MDEQ) standards for full body contact). **Less than 1%** of the time, E.coli levels were at "Level 2" (E.coli levels met MDEQ standards for wading, fishing, and boating. Contact above the waist was not advised). **0% of the time**, E.coli levels were at "Level 3" (E.coli exceeded MDEQ standards, no body contact was advised). *Precautionary advisories* "Level 4" were issued on four (4) beaches on West Grand Traverse Bay on June 11th due to the release of an estimated 3,000 gallons of untreated sewage into Kids Creek. Water sampling results following this release still showed E.coli levels at "Level 1" and the advisories were lifted. The "Level 4" advisories (contact of the water not advised) accounted for **2%** of the total samples. The bottom line isOur water quality on East and West Grand Traverse Bays continues to be excellent! For details on what beaches were sampled and individual sample results, you can go to the following link on our website at: <http://www.gtchd.org/814/Public-Beach-Monitoring>.
- 2016 Beach Monitoring Wrap-up on Grand Traverse County Inland Lakes: The 2016 beach monitoring program for the following public beaches also ended as of September 1st: Gilbert Park and Taylor Park beaches on Long Lake, Interlochen State Park beach on Duck Lake, and Twin Lakes Park beach on North Twin Lake tested at a "Level 1" (no restrictions) 100% of the time!
- Public swimming pool/spa inspections: The public swimming pool/spa inspections were completed by Environmental Health Staff during the month of August. A total of approximately 92 public pools and spas are inspected each year under contract with the MDEQ.
- Campground Inspections: Our annual campground inspections were completed during the month of August. We have a total of 20 campgrounds in Grand Traverse County. The inspections are done under contract with the MDEQ.
- Septage Haulers inspections: Our environmental health staff completed the annual inspections of vehicles that haul septage within Grand Traverse County. A total of nine (9) vehicles are inspected as well as an annual inspection of the Grand Traverse County Septage Treatment Facility. These inspections are done under contract with the MDEQ.

- FOIA response: Processed six (6) FOIA requests for Environmental Health Assessments of commercial properties in Grand Traverse County.

EMERGENCY MANAGEMENT AND PUBLIC HEALTH PREPAREDNESS DIVISION

➤ Emergency Management

- Continued work with Administration and Region 7 Homeland Security Board on a plan for a region wide Continuity of Operations (COOP) and Continuity of Government (COG) plan.
- Launched multi-jurisdiction training registrations for multiple upcoming classes, including: ICS-300, Emergency Planning for Colleges, and Critical Infrastructure Assessment.
- Began the planning and certification process for a Grand Traverse County Community Emergency Response Team (CERT).
- Finalized plans and prepared for the [2016 Prepare Fair](#) with MSP Emergency Management on Sept. 8 at Target.

➤ Emergency Preparedness

- The Northern Michigan Public Health Emergency Preparedness Point of Dispensing Go Kits construction project has been in full force this month.
- The acquisition and production of these Public Health Emergency Preparedness resources have been funded through the Department of Health and Human Services Health Innovation Grant and will serve as a critical resource for the response of large public health emergencies.
- The first full month of the Public Health Emergency Preparedness Grant Budget Period 5 consisted of a number of work plan reviews and submissions to the Division of Emergency Preparedness and Response Bureau of EMS, Trauma and Preparedness.
- Preparation for the Premier Public Health Conference presentation where NMPHEP and GTCHD will be featured as a speaker during this conference as we discuss the progressive movement of NMPHEP and the substantial ground we have made and achievements that have occurred during this first operational period.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

- Communicable Disease Program: CD staff have had a very busy month, investigating 97 communicable diseases and animal bites/exposures in August; prior to this past month, the average for 2016 has been 67 cases investigated/month.
 - Continued monitoring, evaluation and education related to the emerging epidemiology of Zika virus. Staff have participated in bi-monthly Zika conference calls with MDHHS; in addition, a Zika Health Alert was sent out to local healthcare

- providers, detailing which patients qualify for testing and how to order the proper testing, which is both facilitated and approved by GTCHD.
- Supervisor attended the State of Michigan HIV and STD Conference at Grand Traverse Resort on August 30 and 31.
- Reproductive Health: Provided services for 110 men and women, of which 50 were brand new clients to the reproductive health clinic.
- Hosted consultants from MDHHS for the Family Planning Technical Assistance and Monitoring visit on August 25.
 - Continued participation in the HST Family Planning Tobacco Dependence Grant through bi-monthly phone calls; plan is to implement measures into the EMR (Electronic Medical Record) and purchase IT equipment to facilitate tobacco cessation in September.
 - Attended a Web X presentation by Mitchell and McCormick related to the upcoming changes to the EMR, which is utilized by multiple programs in the health department.
 - Staff continue to provide a thorough orientation for new employee Kaitlyn Baldwin, BSN, RN.

CHILD AND ADOLESCENT CLINICS

- K-Town Youth Health Center
- Participated in Open Houses at both the Kingsley Middle School and High School and provided clinic information to approx 200 families.
 - Very busy month between our Mental Health Provider and Medical Provider seeing almost 150 patients including 40 immunizations with an over 90% appointment show rate.
 - Our Medical Provider attended the State of Michigan HIV/STD Summit at the Grand Traverse Resort, which provided an update to the current state of HIV/STD care and risk, and new and promising technologies in HIV/STD care.
 - Attended Friday Night Live and provided clinic information to over 300 families.
 - Introduced our new partnership/program to the High School Football team. The partnership between the coach and K-Town is a program called “Coaching Boys Into Men” and provides the athletes with real world examples of situations they may come across and how to deal with those situations.
 - Clinic Supervisor attended the High School Teacher staff meeting and presented to the staff our clinic updates and clinic offerings.

- Completed FY17 Conditions of Funding Letters in response to additional questions from the Child and Adolescent Health Center staff regarding our application for FY 17 funds.
- Youth Health and Wellness Center
 - All staff participated in the Career Tech Center Orientation nights and provided information on our clinic to approx 300 families.
 - Very busy month between our Mental Health Provider and Medical Provider seeing almost 150 patients including 55 immunizations with an over 90% show rate.
 - One of our Medical Providers attended the State of Michigan HIV/STD Summit at the Grand Traverse Resort, which provided an update to the current state of HIV/STD care and risk, and new and promising technologies in HIV/STD care.
 - Attended Friday Night Live and provided clinic information to over 300 families.
 - Completed FY17 Conditions of Funding Letters in response to additional questions from the Child and Adolescent Health Center staff regarding our application for FY 17 funds.
 - Clinic staff participated in a Trauma Informed Care day training with the staff from Traverse City High School (the alternative school).
 - Staff prepared for providing 100 Tb Tests to Career Tech Students in the Allied Health Program and Early Childhood Education Program. Tests to be administered in September and October.

MATERNAL AND CHILD HEALTH PROGRAMS:

- Maternal Infant Health Program
 - On August 1, 2016 MIHP begin the transition to Cycle 6.
 - Staff initiated training for this new program cycle including topics of Safe Sleep, Alcohol Free Baby and Me, as well as updated implementation of gross motor and social emotional assessment tools for infants.
 - August caseload for MIHP was 272 clients (88 Maternal and 184 infants).
 - Staff performed 297 visits for MIHP in August, an increase of nearly 18% from the previous month, mostly attributed to less vacation days and holiday.
- Healthy Futures: Public Health Nurses provided 17 postpartum home visits and 134 client pregnancy and postpartum phone calls focused primarily on breastfeeding support services.
- Children's Special Health Care Services
 - Case management team provided 75 client billable encounters and 33 home visits in the month of August, 40% above their average monthly this year, and over 20% higher than 2015 average.

- o CSHCS participated in the Northwestern Michigan Fair August 10, 2016 for “Kids & Special Kids Day” with approximately 825 children in attendance, which is a decrease of around 200 from last year.
- Pediatric Cardiac Clinic: Status quo
- Immunizations
 - o Immunization RN Laura Laisure participated in a 9&10 News Medwatch segment detailing the importance of back-to-school immunizations.
 - o GTCHD completed 347 immunization appointments and 99 walk-in clients, a 45% increase from this time last year, in the month of August, administering over 440 vaccinations.
 - o Certified waivers for non-medical exemptions are down nearly 13% from this time last year.
 - o Demands continue to require staffing two clinic rooms for both vaccinations and waiver appointments.
 - o Orientation began for 2 new public health nurses, Kitty Leonard, an on-call RN for seasonal waiver education and flu vaccinations, and Kaitlyn Baldwin, a full-time nurse working jointly with immunizations and reproductive health.
 - o Orientation began for new office specialist, Brooke Bolton, who is initially being trained to cover the immunization registration desk.
- Head Start
 - o Planning for Head Start Clinics, which will take place at GTCHD and K-Town Youth Care downtown Kingsley.
- WIC
 - o WIC clinics scheduled over 1100 client appointments with a 75% show rate, an increase of 6% over the average this calendar year, mostly as a result of client reminder messages.
 - o WIC completed an extensive Management Evaluation the first week of August. State WIC consultants spent a week reviewing over 100 indicators embedded in the 13 Management Tools. Areas for review include Administration, Certification, Nutrition Education, Outreach, Record Keeping and Accountability. GTCHD WIC received 10 Special Recognition awards for outstanding work in integration, outreach, as well as customer service provided to WIC participants.
- Hearing and Vision: Staff prepared for the 2016-17 school year.
- Blood Lead
 - o Follow-up provided for 6 children with elevated lead levels.

- o Continued investigations for families who may harbor environmental risk factors that impact their child's risk for exposure.
- o Outreach education provided at the Northwestern Michigan Fair August 10, 2016 "Kids & Special Kids Day."

MSU Extension (7, 8)

- 4-H: Youth ages 8 and up are invited to learn the basics of archery outside at the 4-H property in Leelanau County (1397 W. Burdickville Rd, Maple City, across from Miles Kimmerly Park). This 4-H Archery SPIN Club will be held on Wednesdays, September 21st – October 26th. The cost is \$35 which includes a t-shirt.

Do you know any students aged 15-18 who want to be an integral part of starting a new, "Students 4 Service" leadership and mentoring program in our community? Grand Traverse 4-H, MSU Extension and the Great Lakes Children's Museum have teamed up to bring the Youth Commission and Volunteers in Training to the Northern Michigan Region! This Youth Commission begins on Tuesday, October 4th and runs until Tuesday, November 8th from 4:30-6:30 p.m. Topics include leadership, money management, volunteer service, career and workforce prep and more! Dinner is included and the cost is \$10 per youth. All sessions will be held at the Great Lakes Children's Museum.

For more information on either of these two programs or 4-H in Grand Traverse County, please contact Karin Stevens, 922-4825 or steve552@msu.edu.

- FoodCorps: MSU Extension Grand Traverse County recently welcomed Julia Paige, a new FoodCorps service member. Julia will be based in the Grand Traverse County office and will provide service to Platte River Elementary school in Benzie County and Traverse Heights Elementary school in Grand Traverse County. Julia is a recent University of Michigan graduate, a native of Suttons Bay and an experienced pastry chef who is sure to bring great things to our community! FoodCorps is a national non-profit organization that connects kids to healthy food in schools. Julia will support implementation of evidence-based strategies specific to areas of hands on learning, healthy school meals and schoolwide culture. MSU Extension Grand Traverse County is one of six local service sites for FoodCorps in Michigan. Service sites are FoodCorps' community partners who are responsible for guiding service members as they make measureable differences in supporting school health. Sarah Eichberger will serve as Julia's site supervisor at MSU Extension.

Parks and Recreation (7)

- Eight hours ahead of the MEDC's midnight deadline on August 31, Parks and Recreation reached its fundraising goal of \$50,000 for a new playground at the Civic Center Park. Because the goal was met before the deadline, the MEDC will provide a matching grant of \$50,000 toward the project. Grand Traverse County residents and even out-of-county residents made generous donations. It is the Parks and Recreation Department's goal to schedule a community build for the new structure in early October 2016.

- Crystal Bindi Studios and Parks and Recreation have joined forces to bring “Twin Lakes Fitness” to the Long Lake Township area. The lower level of the park’s Gilbert Lodge facility has been renovated, and fall classes began the first week in September. Crystal Bindi provides fitness classes for every body (two words) at affordable prices in a supportive, noncompetitive, peaceful environment. All ages, body types, and talents are welcomed.

Parks and Recreation - Senior Center Network (7)

- 65 new members joined in August - Total now: 4,272
- 1,367 seniors participated in 5,223 units of service in August
- August was the month for summer celebrations with picnics, tournaments and parties across the Network. The summer sporting groups were very popular this summer and with the lack of rainy days we had great attendance across the board.

Planning & Development (1, 3, 4, 7, 8)

- COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT
 - Staff continues to work on Project Cherry Tree to improve healthcare, education, and career opportunities for Veterans in northern Michigan. A recent successful Committee meeting has set the stage for important meetings with the Michigan Veterans Affairs Agency and the Governor’s office followed by a visit to Washington, DC. The DC visit will include meetings with the Veterans Affairs Department and with the offices of Senator Stabenow, Senator Peters, and Congressman Benishek. The purpose of these trips is to gain funding to develop a pilot program in Northern Michigan for an integrated healthcare network between the VA and private healthcare systems that can be replicated elsewhere in the United States.
 - Staff continues to streamline the meeting processes for the Board of Commissioners. There will be improvements to the agenda item form and a “how-to” guide to ensure better communication and smoother process flow.
- BROWNFIELD REDEVELOPMENT
 - No report provided.
- CONSTRUCTION CODE DIVISION (7)
 - No report provided.
- SOIL EROSION PROGRAM (8)
 - No report provided.

Probate Court

- No report provided.

Prosecuting Attorney (7)

- Prosecution - As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of August, we engaged in the following:
 - Authorized 182 misdemeanor warrants
 - Authorized 47 felony warrants
 - Authorized 11 juvenile petitions
 - Initiated 7 neglect/abuse cases
 - Handled the following matters in Family Court:
 - 22 allegedly mentally ill cases
 - 21 referrals from the office of child support

- Civil Counsel
- Contract Drafting and Review - As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of August, we reviewed nine contracts for the following departments:
 - Facilities: one
 - Commission on Aging: one
 - Health: two
 - Parks and Recreation: two
 - Planning: one
 - Administration: two

- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of August, we reviewed four requests, and provided advice and consultation to the following departments:
 - Human Resources: one
 - Sheriff: one
 - Soil Erosion: one
 - Health: one

- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of August, we answered questions/prepared memos for the Board of Commissioners and various departments including:

- o Health
 - o Emergency Management
 - o Treasurer
 - o Planning
 - o Human Resources
- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For August, we did not prepare any ordinances.
 - Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of August, we did not represent the County in any civil actions.
 - Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of August, Chris Forsyth attended the regular board meetings.

Public Works (7, 8)

- No report provided.

Register of Deeds (2, 4)

- No report provided.

Sheriff (7)

- No report provided.

Treasurer (1)

- Had successful auction, sold all but 1 parcel which will be going to the second no minimum bid auction next month.
- Preparing for personal service on forfeited properties next month, working on tablet software for reporting eliminating the paper record and utilizing GPS for finding the parcel.
- Successfully processed and billed 146 July Board of Review adjustments on time.
- Processed 161 regular service, and 22 expedited passports in August.

Veterans Affairs (7)

- No report provided.

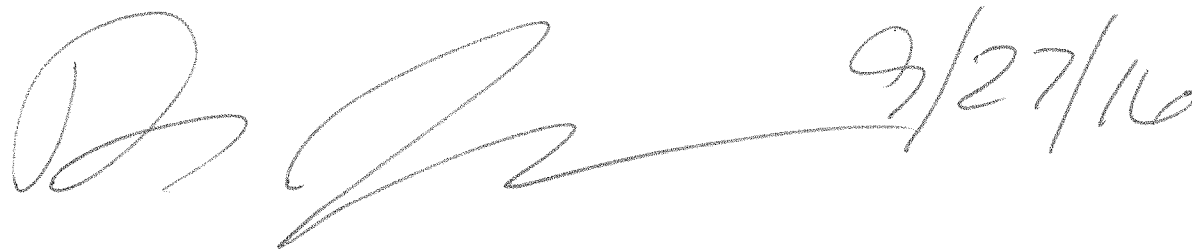
ACME TOWNSHIP - Addendum to Treasurer's Report

		FUND #	July 31, 2016 Account Balance	NET CHANGE	August 31, 2016 Account Balance	
Chase Bank			\$ 861,219	\$ (69,514)	\$ 791,704	
Chemical Bank - High Yield		101-206	\$ 156,858	\$ 13	\$ 156,872	
Chemical Bank - Money Market Plus		207-209	\$ 297,389	\$ 25	\$ 297,415	
Chemical Bank - Liquor Fund		212	\$ 6,991	\$ 0	\$ 6,992	
A TOTAL BANK ACCOUNTS FOR GENERAL FUND			\$ 1,322,458	\$ (69,475)	\$ 1,252,982	
Self Funded Accts Payable 6 Months	<i>Committed</i>	101	\$ 361,177	\$ -	\$ 361,177	
Saylor Park Boat Launch Imp	<i>Motion</i>	101	\$ 54,262	\$ (50,000)	\$ 4,262	
Septage Plant Bond Buyout	<i>Committed</i>	101	\$ 179,546	\$ -	\$ 179,546	
Water Engineering Study (GTB Grant)	<i>Restricted</i>	101	\$ 14,000	\$ (14,000)	\$ -	
GTTC Engineer Project Management	<i>Committed</i>	101	\$ 32,000	\$ -	\$ 32,000	
Public Broadcast Equipment Fund	<i>Restricted</i>	101	\$ 6,864	\$ -	\$ 6,864	
PA48 Metro Fund	<i>Restricted</i>	101	\$ 39,038	\$ -	\$ 39,038	
Park Match \$25,000 Per Yr (Start 15/16, 16/17 Yr)	<i>Motion</i>	101	\$ 50,000	\$ -	\$ 50,000	
Township Hall/Community Center (R 2016-32)	<i>Committed</i>	101			\$ 30,000	
B Sub-Total Assigned From GENERAL FUND			\$ 736,887	\$ (34,000)	\$ 702,887	
Funds within General Fund Bank Account (Restricted or Committed)						
Fire Fund <i>Special Assessment</i>	<i>Restricted</i>	206	\$ 32,481	\$ (7,089)	\$ 25,392	
Police Fund <i>Special Assessment</i>	<i>Restricted</i>	207	\$ 100,723	\$ -	\$ 100,723	
Parks Fund	<i>Committed</i>	208	\$ 64,439	\$ -	\$ 64,439	
Cemetery Fund	<i>Committed</i>	209	\$ 9,227	\$ (822)	\$ 8,405	
Liquor Fund	<i>Restricted</i>	212	\$ 7,129	\$ 0	\$ 7,129	
Township Improvement (SAD)	<i>Committed</i>	246	\$ -	\$ -	\$ -	
SUB-TOTAL (Restricted or Committed)			\$ 214,000	\$ (7,911)	\$ 206,089	
C BALANCE 101-206-207-208-209-212-246 Checking Acct			\$ 371,571		\$ 344,006	
			Note ((A)-(B+C))		Note ((A)-(B+C))	
RESTRICTED BY BOARD RESOLUTION ACCOUNTS (Separate Checking Accounts):						
Shoreline Preserv. Fund	<i>Committed</i>	224	\$ 1,378	\$ 0.10	\$ 1,378	
Saylor Park Boat Launch Imp	<i>Committed</i>	401	\$ 155,419	\$ (152,425.31)	\$ 2,994	
SUB-TOTAL			\$ 156,798		\$ 4,372	
D RESTRICTED BY MILLAGE:						
Farmland <i>Millage Chemical Bank</i>	<i>Restricted</i>	225	\$ 5,201	\$ 0.22	\$ 5,201	
Farmland <i>Millage Chase Bank</i>	<i>Restricted</i>	225	\$ 380,612	\$ 27.51	\$ 380,640	
Farmland Totals			\$ 385,813	\$ 27.73	\$ 385,840	
Tax Collection	<i>Temporary Funds</i>	703	\$ 808,409	\$ 183,744	\$ 992,153	
			\$ 1,194,222		\$ 1,377,993	
E RESTRICTED BY REVENUE SOURCE ACCOUNTS:						
Sewer Fund Chemical Bank	<i>Restricted</i>	590	\$ 196,872	\$ 17	\$ 196,889	
Sewer Fund Chase Bank	<i>Restricted</i>	590	\$ 2,101,233	\$ 116,021	\$ 2,217,255	
Sewer Fund Totals		<i>Restricted</i>	590	\$ 2,298,105	\$ 116,038	\$ 2,414,143
<i>Hope Village Water -Fund Balance</i>			\$ 6,156		\$ 6,156	
<i>Operation & Maintenance-Fund Balance</i>			\$ 242,043		\$ 242,043	
<i>Replacement-Fund Balance</i>			\$ 161,362		\$ 161,362	
<i>Improvement -Fund Balance</i>			\$ 1,210,217		\$ 1,210,217	
Planning Review Fees (Trust & Agency) Escrow	<i>Restricted</i>	701	\$ -	\$ -	\$ -	
Holiday Hills Special Assessment	<i>Restricted</i>	818	\$ 234,910	\$ -	\$ 234,910	
ACME TOWNSHIP RESTRICTED FUNDS			\$ 2,533,015		\$ 2,649,053	
F ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 5,206,493.5		\$ 5,284,402	
			NOTE: (A+D+E+F)		NOTE: (A+D+E+F)	

Notes: Committed = Board Resolution Restricted= Law or Outside Agency Controls Use of Funds

Bank Code	Description	Beginning Balance 08/01/2016	Total Debits	Total Credits	Ending Balance 08/31/2016
CHASE	GENERAL FUND				
101	GENERAL FUND	635,593.32	90,873.05	135,472.36	590,994.01
206	FIRE FUND	32,480.90	0.00	7,089.12	25,391.78
207	POLICE PROTECTION	100,723.06	0.00	0.00	100,723.06
208	PARK FUND	64,439.48	0.00	0.00	64,439.48
209	CEMETERY FUND	9,227.46	500.00	1,322.05	8,405.41
212	LIQUOR FUND	137.50	0.00	0.00	137.50
	GENERAL FUND	<u>842,601.72</u>	<u>91,373.05</u>	<u>143,883.53</u>	<u>790,091.24</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	380,587.65	52.88	1.00	380,639.53
	FARMLAND PRESERVATION	<u>380,587.65</u>	<u>52.88</u>	<u>1.00</u>	<u>380,639.53</u>
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,200.39	0.44	0.00	5,200.83
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,200.39</u>	<u>0.44</u>	<u>0.00</u>	<u>5,200.83</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,844.94	26.57	0.00	156,871.51
	GENERAL FUND - HIGH YIELD	<u>156,844.94</u>	<u>26.57</u>	<u>0.00</u>	<u>156,871.51</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,364.25	50.38	0.00	297,414.63
	GENERAL FUND - MONEY MARKET	<u>297,364.25</u>	<u>50.38</u>	<u>0.00</u>	<u>297,414.63</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,991.19	0.60	0.00	6,991.79
	LIQUOR MONEY MARKET	<u>6,991.19</u>	<u>0.60</u>	<u>0.00</u>	<u>6,991.79</u>
PARKS	SAYLER PARK BOAT LAUNCH				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	115,419.41	50,100.00	162,525.31	2,994.10
	SAYLER PARK BOAT LAUNCH	<u>115,419.41</u>	<u>50,100.00</u>	<u>162,525.31</u>	<u>2,994.10</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>

Bank Code	Description	Beginning Balance 08/01/2016	Total Debits	Total Credits	Ending Balance 08/31/2016
SADH 818	HOLIDAY 818 HOLIDAY HILLS AREA IMPROVEMENT	234,910.17	0.00	42,137.50	192,772.67
	HOLIDAY 818	<u>234,910.17</u>	<u>0.00</u>	<u>42,137.50</u>	<u>192,772.67</u>
SEWER 590	ACME RELIEF SEWER ACME RELIEF SEWER	2,177,788.10	77,579.83	38,113.37	2,217,254.56
	ACME RELIEF SEWER	<u>2,177,788.10</u>	<u>77,579.83</u>	<u>38,113.37</u>	<u>2,217,254.56</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	196,855.33	33.34	0.00	196,888.67
	ACME RELIEF SEWER MONEY MARKET	<u>196,855.33</u>	<u>33.34</u>	<u>0.00</u>	<u>196,888.67</u>
SHORE 224	SHORELINE PRESERVATION SHORELINE PPRESERVATION	1,378.08	0.19	0.00	1,378.27
	SHORELINE PRESERVATION	<u>1,378.08</u>	<u>0.19</u>	<u>0.00</u>	<u>1,378.27</u>
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	55,583.63	1,509,571.47	260,599.05	1,304,556.05
	CURRENT TAX COLLECTION	<u>55,583.63</u>	<u>1,509,571.47</u>	<u>260,599.05</u>	<u>1,304,556.05</u>
	TOTAL - ALL FUNDS	<u>4,471,724.86</u>	<u>1,728,788.75</u>	<u>647,259.76</u>	<u>5,553,253.85</u>

 9/27/16

User: CATHY DYE
DB: Acme Township

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	219,000.00	0.00	0.00	219,000.00	0.00
101-000-412.000	PERSONAL PROP TAXES	17,250.00	0.00	0.00	17,250.00	0.00
101-000-445.020	PENALTIES& INTEREST	1,200.00	0.00	0.00	1,200.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	106,000.00	12,254.30	2,560.04	93,745.70	11.56
101-000-448.000	CABLE TV FEE	82,500.00	21,999.24	21,999.24	60,500.76	26.67
101-000-465.000	PASSPORT FEES	2,700.00	68.60	47.60	2,631.40	2.54
101-000-574.000	ST SHARED SALES TAX	340,496.00	57,835.00	57,835.00	282,661.00	16.99
101-000-577.000	SWAMP TAX	1,300.00	0.00	0.00	1,300.00	0.00
101-000-602.000	GRANTS	40,250.00	0.00	0.00	40,250.00	0.00
101-000-608.001	Zoning Fees	12,000.00	2,400.00	1,570.00	9,600.00	20.00
101-000-610.000	Revenues for Escrow Account	70,000.00	5,000.00	5,000.00	65,000.00	7.14
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,500.00	0.00	0.00	6,500.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	76.95	76.95	273.05	21.99
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,350.00	0.00	0.00	1,350.00	0.00
101-000-667.000	RENT-PARKS	150.00	0.00	0.00	150.00	0.00
101-000-671.000	MISC REVENUES	2,000.00	100.00	100.00	1,900.00	5.00
101-000-671.010	CIVIL INFRACTION FEES	200.00	0.00	0.00	200.00	0.00
101-000-676.000	REIMBURSEMENTS	24,500.00	997.28	528.46	23,502.72	4.07
Total Dept 000		927,746.00	100,731.37	89,717.29	827,014.63	10.86
TOTAL Revenues		927,746.00	100,731.37	89,717.29	827,014.63	10.86
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	650.00	194.14	94.22	455.86	29.87
101-000-992.000	CONTINGENCY	65,000.00	0.00	0.00	65,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	2,800.00	0.00	0.00	2,800.00	0.00
101-000-999.000	TRANSFER TO OTHER FUNDS	50,100.00	50,100.00	50,100.00	0.00	100.00
Total Dept 000		119,850.00	50,294.14	50,194.22	69,555.86	41.96
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,000.00	4,461.52	4,346.14	22,538.48	16.52
101-101-703.001	SECRETARY	30,100.00	4,577.16	3,381.16	25,522.84	15.21
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,650.00	822.21	626.43	3,827.79	17.68
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	146.97	0.00	2,353.03	5.88
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	0.00	0.00	11,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	1,250.00	0.00	0.00	1,250.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	23,000.00	6,157.50	2,578.00	16,842.50	26.77
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	19,300.00	2,801.30	1,400.65	16,498.70	14.51
101-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,270.00	680.44	408.90	2,589.56	20.81
101-101-900.000	PUBLICATIONS	2,000.00	168.75	95.25	1,831.25	8.44
101-101-910.000	INSURANCE	4,000.00	541.90	461.55	3,458.10	13.55
101-101-946.001	SUPPLIES/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	5,700.00	163.98	51.99	5,536.02	2.88
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		168,170.00	20,521.73	13,350.07	147,648.27	12.20
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	5,692.32	4,269.24	31,307.68	15.38
101-171-714.000	FICA LOCAL SHARE	3,040.00	580.34	361.92	2,459.66	19.09
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	788.45	473.07	3,211.55	19.71
101-171-910.000	INSURANCE	4,000.00	615.40	461.55	3,384.60	15.39
101-171-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,140.00	7,676.51	5,565.78	41,463.49	15.62
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	11,000.00	3,409.25	3,409.25	7,590.75	30.99
101-191-726.000	SUPPLIES & POSTAGE	3,000.00	789.56	234.91	2,210.44	26.32
101-191-900.000	PUBLICATIONS	500.00	78.00	78.00	422.00	15.60
Total Dept 191-ELECTION EXPENDITURES		14,500.00	4,276.81	3,722.16	10,223.19	29.50
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	833.34	833.34	4,166.66	16.67
101-209-714.000	FICA LOCAL SHARE	383.00	63.75	63.75	319.25	16.64
101-209-726.000	SUPPLIES & POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	40,800.00	6,800.01	3,466.67	33,999.99	16.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,800.00	1,791.00	1,791.00	9.00	99.50
Total Dept 209-ASSESSOR'S EXPENDITURES		53,983.00	9,488.10	6,154.76	44,494.90	17.58
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	5,693.52	4,270.14	31,314.48	15.38
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,400.00	2,076.00	1,612.00	14,324.00	12.66
101-215-714.000	FICA LOCAL SHARE	4,104.00	632.30	397.67	3,471.70	15.41
101-215-726.000	SUPPLIES & POSTAGE	1,000.00	51.35	51.35	948.65	5.14
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	37.31	14.13	1,962.69	1.87
101-215-874.000	RETIREMENT/PENSION	5,365.00	711.70	427.02	4,653.30	13.27
101-215-910.000	INSURANCE	10,900.00	2,065.98	1,032.99	8,834.02	18.95
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 215-CLERK'S EXPENDITURES		81,977.00	11,268.16	7,805.30	70,708.84	13.75
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	900.00	0.00	0.00	900.00	0.00
101-247-714.000	FICA LOCAL SHARE	61.00	0.00	0.00	61.00	0.00
101-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		1,261.00	0.00	0.00	1,261.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	3,870.60	2,902.95	21,288.40	15.38
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	3,870.60	2,902.95	21,288.40	15.38
101-253-714.000	FICA LOCAL SHARE	3,825.00	696.35	435.85	3,128.65	18.21
101-253-726.000	SUPPLIES & POSTAGE	5,800.00	0.00	0.00	5,800.00	0.00
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00
101-253-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,032.00	967.70	580.62	4,064.30	19.23
101-253-910.000	INSURANCE	1,300.00	197.62	98.81	1,102.38	15.20
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		68,775.00	9,602.87	6,921.18	59,172.13	13.96
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	268.30	211.26	1,931.70	12.20
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	676.48	341.47	3,323.52	16.91
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,500.00	2,076.88	1,172.91	9,423.12	18.06
101-265-921.000	STREET LIGHTS	9,000.00	940.16	874.80	8,059.84	10.45
101-265-922.000	MICH CON GAS	3,800.00	38.24	38.24	3,761.76	1.01
101-265-923.000	SEWER TOWNSHIP HALL	400.00	90.00	60.00	310.00	22.50
101-265-930.000	REPAIRS & MAINT	6,000.00	489.95	69.64	5,510.05	8.17
Total Dept 265-TOWNHALL EXPENDITURES		36,900.00	4,580.01	2,768.32	32,319.99	12.41
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	52,000.00	7,554.49	5,766.03	44,445.51	14.53
101-410-705.000	PER DIEM PLANNING/ZBA	17,900.00	1,175.00	1,075.00	16,725.00	6.56
101-410-714.000	FICA LOCAL SHARE	5,210.00	835.31	558.65	4,374.69	16.03
101-410-726.000	SUPPLIES & POSTAGE	400.00	95.38	36.15	304.62	23.85
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.002	ATTORNEY SERVICES	19,000.00	0.00	0.00	19,000.00	0.00
101-410-802.003	ATTORNEY T & A	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.000	PLANNER SERVICES	10,000.00	3,089.00	3,089.00	6,911.00	30.89
101-410-803.001	PLANNING CONSULTANT	20,000.00	1,940.00	1,940.00	18,060.00	9.70
101-410-803.004	ENGINEERING SERVICES T&A	22,000.00	0.00	0.00	22,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	30,000.00	1,470.00	1,190.00	28,530.00	4.90
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,720.00	0.00	0.00	1,720.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-410-874.000	RETIREMENT/PENSION	5,200.00	0.00	0.00	5,200.00	0.00
101-410-900.000	PUBLICATIONS	2,500.00	224.00	224.00	2,276.00	8.96
101-410-900.001	PUBLICATIONS T & A	800.00	0.00	0.00	800.00	0.00
101-410-910.000	INSURANCE	4,000.00	615.40	461.55	3,384.60	15.39
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	0.00	0.00	2,500.00	0.00
101-410-960.000	dues subcriptions	500.00	0.00	0.00	500.00	0.00
Total Dept 410-PLANNING & ZONING EXPENDITURES		209,630.00	16,998.58	14,340.38	192,631.42	8.11
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	47,600.00	9,290.29	6,873.20	38,309.71	19.52

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	5,400.00	2,478.00	1,686.00	2,922.00	45.89
101-750-714.000	FICA LOCAL SHARE	4,100.00	954.47	574.62	3,145.53	23.28
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	1,151.54	1,068.61	848.46	57.58
101-750-860.000	TRAVEL & MILEAGE	90.00	401.15	401.15	(311.15)	445.72
101-750-874.000	RETIREMENT/PENSION	4,760.00	1,181.05	687.32	3,578.95	24.81
101-750-910.000	INSURANCE	12,500.00	2,058.62	1,029.31	10,441.38	16.47
101-750-930.000	REPAIRS & MAINT	30,810.00	3,161.64	1,184.66	27,648.36	10.26
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		109,260.00	20,676.76	13,504.87	88,583.24	18.92
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	2,100.00	575.00	0.00	1,525.00	27.38
Total Dept 861-RETIREMENT/PENSION		2,100.00	575.00	0.00	1,525.00	27.38
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	12,300.00	0.00	0.00	12,300.00	0.00
Total Dept 865-INSURANCE		12,300.00	0.00	0.00	12,300.00	0.00
TOTAL Expenditures		927,846.00	155,958.67	124,327.04	771,887.33	16.81
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,746.00	100,731.37	89,717.29	827,014.63	10.86
TOTAL EXPENDITURES		927,846.00	155,958.67	124,327.04	771,887.33	16.81
NET OF REVENUES & EXPENDITURES		(100.00)	(55,227.30)	(34,609.75)	55,127.30	55,227.3

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	754,196.00	0.00	0.00	754,196.00	0.00
206-000-699.000	TRANS IN FRM OTHER FUNDS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		756,196.00	0.00	0.00	756,196.00	0.00
TOTAL Revenues		756,196.00	0.00	0.00	756,196.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	96,000.00	7,089.12	7,089.12	88,910.88	7.38
206-000-805.000	METRO FIRE CONTRACT	657,122.00	10.71	0.00	657,111.29	0.00
Total Dept 000		753,122.00	7,099.83	7,089.12	746,022.17	0.94
TOTAL Expenditures		753,122.00	7,099.83	7,089.12	746,022.17	0.94
Fund 206 - FIRE FUND:						
TOTAL REVENUES		756,196.00	0.00	0.00	756,196.00	0.00
TOTAL EXPENDITURES		753,122.00	7,099.83	7,089.12	746,022.17	0.94
NET OF REVENUES & EXPENDITURES		3,074.00	(7,099.83)	(7,089.12)	10,173.83	230.96

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	44,803.00	0.00	0.00	44,803.00	0.00
207-000-671.000	MISC REVENUES	26,500.00	0.00	0.00	26,500.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,903.00</u>	<u>0.00</u>
TOTAL Revenues		<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,903.00</u>	<u>0.00</u>
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	0.00	0.00	78,500.00	0.00
Total Dept 000		<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,500.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,500.00</u>	<u>0.00</u>
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Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		79,903.00	0.00	0.00	79,903.00	0.00
TOTAL EXPENDITURES		78,500.00	0.00	0.00	78,500.00	0.00
NET OF REVENUES & EXPENDITURES		<u>1,403.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,403.00</u>	<u>0.00</u>

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2016 (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	8.00	0.00	0.00	8.00	0.00
208-000-699.000	TRANS IN FRM OTHER FUNDS	37,950.00	0.00	0.00	37,950.00	0.00
Total Dept 000		37,958.00	0.00	0.00	37,958.00	0.00
TOTAL Revenues		37,958.00	0.00	0.00	37,958.00	0.00
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	36,500.00	(3,000.00)	0.00	39,500.00	(8.22)
Total Dept 000		36,500.00	(3,000.00)	0.00	39,500.00	(8.22)
TOTAL Expenditures		36,500.00	(3,000.00)	0.00	39,500.00	(8.22)
Fund 208 - PARK FUND:						
TOTAL REVENUES		37,958.00	0.00	0.00	37,958.00	0.00
TOTAL EXPENDITURES		36,500.00	(3,000.00)	0.00	39,500.00	8.22
NET OF REVENUES & EXPENDITURES		1,458.00	3,000.00	0.00	(1,542.00)	205.76

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	2,800.00	0.00	0.00	2,800.00	0.00
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00	500.00	500.00	2,500.00	16.67
Total Dept 000		5,800.00	500.00	500.00	5,300.00	8.62
TOTAL Revenues		5,800.00	500.00	500.00	5,300.00	8.62
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	179.95	0.00	120.05	59.98
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,400.00	0.00	0.00	2,400.00	0.00
209-000-930.000	REPAIRS & MAINT	3,080.00	1,322.05	1,322.05	1,757.95	42.92
Total Dept 000		5,780.00	1,502.00	1,322.05	4,278.00	25.99
TOTAL Expenditures		5,780.00	1,502.00	1,322.05	4,278.00	25.99
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		5,800.00	500.00	500.00	5,300.00	8.62
TOTAL EXPENDITURES		5,780.00	1,502.00	1,322.05	4,278.00	25.99
NET OF REVENUES & EXPENDITURES		20.00	(1,002.00)	(822.05)	1,022.00	5,010.00

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PERIOD ENDING 08/31/2016

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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,100.00	0.00	0.00	9,100.00	0.00
212-000-665.000	INTEREST ON INVESTMENTS	0.00	0.60	0.60	(0.60)	100.00
Total Dept 000		9,100.00	0.60	0.60	9,099.40	0.01
TOTAL Revenues		9,100.00	0.60	0.60	9,099.40	0.01
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 000		8,500.00	0.00	0.00	8,500.00	0.00
TOTAL Expenditures		8,500.00	0.00	0.00	8,500.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,100.00	0.60	0.60	9,099.40	0.01
TOTAL EXPENDITURES		8,500.00	0.00	0.00	8,500.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	0.60	0.60	599.40	0.10

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 224 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
224-000-665.000	INTEREST ON INVESTMENTS	0.00	0.19	0.19	(0.19)	100.00
Total Dept 000		0.00	0.19	0.19	(0.19)	100.00
TOTAL Revenues		0.00	0.19	0.19	(0.19)	100.00
Fund 224 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.19	0.19	(0.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.19	0.19	(0.19)	100.00

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PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	236,022.00	0.00	0.00	236,022.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	60.00	52.32	52.32	7.68	87.20
Total Dept 000		236,082.00	52.32	52.32	236,029.68	0.02
TOTAL Revenues		236,082.00	52.32	52.32	236,029.68	0.02
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	7,500.00	0.00	12,500.00	37.50
225-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
225-000-942.000	APPRASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		224,000.00	7,500.00	0.00	216,500.00	3.35
TOTAL Expenditures		224,000.00	7,500.00	0.00	216,500.00	3.35
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		236,082.00	52.32	52.32	236,029.68	0.02
TOTAL EXPENDITURES		224,000.00	7,500.00	0.00	216,500.00	3.35
NET OF REVENUES & EXPENDITURES		12,082.00	(7,447.68)	52.32	19,529.68	61.64

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - PARK and RECREATION FUND						
Revenues						
Dept 000						
226-000-600.000	CONTRIBUTIONS FROM RESIDENTS	0.00	100.00	100.00	(100.00)	100.00
226-000-601.000	BOAT LAUNCH CONTRIBUTIONS	0.00	(100.00)	(100.00)	100.00	100.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		0.00	0.00	0.00	0.00	0.00
Fund 226 - PARK and RECREATION FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

User: CATHY DYE

PERIOD ENDING 08/31/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Revenues						
Dept 000						
401-000-602.002	WATERWAYS GRANT	160,000.00	0.00	0.00	160,000.00	0.00
401-000-602.003	FISHERIES GRANT	70,000.00	0.00	0.00	70,000.00	0.00
401-000-699.000	TRANS IN FRM OTHER FUNDS	95,052.00	50,100.00	50,100.00	44,952.00	52.71
Total Dept 000		<u>325,052.00</u>	<u>50,100.00</u>	<u>50,100.00</u>	<u>274,952.00</u>	<u>15.41</u>
TOTAL Revenues		<u>325,052.00</u>	<u>50,100.00</u>	<u>50,100.00</u>	<u>274,952.00</u>	<u>15.41</u>
Expenditures						
Dept 000						
401-000-803.000	PLANNER SERVICES	0.00	2,075.00	2,075.00	(2,075.00)	100.00
401-000-930.002	PARKS & RECREATION EXPENDITURE	380,195.00	159,911.56	159,911.56	220,283.44	42.06
Total Dept 000		<u>380,195.00</u>	<u>161,986.56</u>	<u>161,986.56</u>	<u>218,208.44</u>	<u>42.61</u>
TOTAL Expenditures		<u>380,195.00</u>	<u>161,986.56</u>	<u>161,986.56</u>	<u>218,208.44</u>	<u>42.61</u>
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		<u>325,052.00</u>	<u>50,100.00</u>	<u>50,100.00</u>	<u>274,952.00</u>	<u>15.41</u>
TOTAL EXPENDITURES		<u>380,195.00</u>	<u>161,986.56</u>	<u>161,986.56</u>	<u>218,208.44</u>	<u>42.61</u>
NET OF REVENUES & EXPENDITURES		<u>(55,143.00)</u>	<u>(111,886.56)</u>	<u>(111,886.56)</u>	<u>56,743.56</u>	<u>202.90</u>

User: CATHY DYE
 DB: Acme Township

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 (ABNORMAL)	MONTH 08/31/2016 (DECREASE)	BALANCE (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	915,110.00	225,484.06	73,789.52	689,625.94	24.64
590-000-633.000	REPLACEMENT	15,120.00	0.00	0.00	15,120.00	0.00
590-000-634.000	IMPROVEMENTS	60,480.00	0.00	0.00	60,480.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	712.00	323.65	323.65	388.35	45.46
Total Dept 000		991,422.00	225,807.71	74,113.17	765,614.29	22.78
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	15,500.00	3,501.08	3,500.00	11,998.92	22.59
Total Dept 550-HOPE VILLAGE- WATER		15,500.00	3,501.08	3,500.00	11,998.92	22.59
TOTAL Revenues		1,006,922.00	229,308.79	77,613.17	777,613.21	22.77
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	167,980.00	2,000.00	2,000.00	165,980.00	1.19
590-000-956.001	OPERATING & MAINT EXP	360,300.00	0.00	0.00	360,300.00	0.00
590-000-956.003	HOCH ROAD #697 EXP	2,250.00	0.00	0.00	2,250.00	0.00
590-000-995.001	INTEREST on BONDS	315,950.00	0.00	0.00	315,950.00	0.00
Total Dept 000		851,480.00	2,000.00	2,000.00	849,480.00	0.23
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	12,771.00	0.00	0.00	12,771.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		12,771.00	0.00	0.00	12,771.00	0.00
TOTAL Expenditures		864,251.00	2,000.00	2,000.00	862,251.00	0.23
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		1,006,922.00	229,308.79	77,613.17	777,613.21	22.77
TOTAL EXPENDITURES		864,251.00	2,000.00	2,000.00	862,251.00	0.23
NET OF REVENUES & EXPENDITURES		142,671.00	227,308.79	75,613.17	(84,637.79)	159.32

User: CATHY DYE
 DB: Acme Township

PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2016 NORMAL (ABNORMAL)	MONTH 08/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
818-000-671.000	MISC REVENUES	40,000.00	0.00	0.00	40,000.00	0.00
818-000-672.000	ASSESSMENTS CURRENT	64,832.00	0.00	0.00	64,832.00	0.00
Total Dept 000		104,832.00	0.00	0.00	104,832.00	0.00
TOTAL Revenues		104,832.00	0.00	0.00	104,832.00	0.00
Expenditures						
Dept 000						
818-000-997.000	DEBT PAYMENT TO COUNTY	60,212.50	12,137.50	12,137.50	48,075.00	20.16
Total Dept 000		60,212.50	12,137.50	12,137.50	48,075.00	20.16
TOTAL Expenditures		60,212.50	12,137.50	12,137.50	48,075.00	20.16
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		104,832.00	0.00	0.00	104,832.00	0.00
TOTAL EXPENDITURES		60,212.50	12,137.50	12,137.50	48,075.00	20.16
NET OF REVENUES & EXPENDITURES		44,619.50	(12,137.50)	(12,137.50)	56,757.00	27.20
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		3,489,591.00	380,693.27	217,983.57	3,108,897.73	10.91
TOTAL EXPENDITURES - ALL FUNDS		3,338,906.50	345,184.56	308,862.27	2,993,721.94	10.34
NET OF REVENUES & EXPENDITURES		150,684.50	35,508.71	(90,878.70)	115,175.79	23.56

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	676,560.14	590,994.01
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,364.25	297,414.63
101-000-005.000	1886-HIGH YIELD	156,844.94	156,871.51
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	56,261.04	56,261.04
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	133,747.63	133,747.63
Total Assets		1,320,978.00	1,235,488.82
*** Liabilities ***			
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.31	4,329.65
101-000-231.200	OTHER PAYROLL DEDUCTIONS	2,859.91	2,864.47
101-000-339.000	DEFERRED REVENUE	56,261.04	56,261.04
Total Liabilities		93,717.04	63,455.16
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,422,201.84	1,422,201.84
Total Fund Balance		1,422,201.84	1,422,201.84
Beginning Fund Balance - 15-16			1,422,201.84
Net of Revenues VS Expenditures - 15-16			(194,940.88)
*15-16 End FB/16-17 Beg FB		1,227,260.96	
Net of Revenues VS Expenditures - Current Year			(55,227.30)
Ending Fund Balance			1,172,033.66
Total Liabilities And Fund Balance			1,235,488.82

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	39,580.73	25,391.78
Total Assets		39,580.73	25,391.78
*** Liabilities ***			
Total Liabilities		7,089.12	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	46,466.28	46,466.28
Total Fund Balance		46,466.28	46,466.28
Beginning Fund Balance - 15-16			46,466.28
Net of Revenues VS Expenditures - 15-16			(13,974.67)
*15-16 End FB/16-17 Beg FB		32,491.61	
Net of Revenues VS Expenditures - Current Year			(7,099.83)
Ending Fund Balance			25,391.78
Total Liabilities And Fund Balance			25,391.78

* Year Not Closed

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	100,723.06	100,723.06
Total Assets		100,723.06	100,723.06
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	119,310.07	119,310.07
Total Fund Balance		119,310.07	119,310.07
Beginning Fund Balance - 15-16			119,310.07
Net of Revenues VS Expenditures - 15-16			(18,587.01)
*15-16 End FB/16-17 Beg FB		100,723.06	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			100,723.06
Total Liabilities And Fund Balance			100,723.06

* Year Not Closed

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	67,439.48	64,439.48
Total Assets		<u>67,439.48</u>	<u>64,439.48</u>
*** Liabilities ***			
Total Liabilities		<u>6,000.00</u>	<u>0.00</u>
*** Fund Balance ***			
Total Fund Balance		<u>0.00</u>	<u>0.00</u>
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			61,439.48
*15-16 End FB/16-17 Beg FB		61,439.48	
Net of Revenues VS Expenditures - Current Year			3,000.00
Ending Fund Balance			64,439.48
Total Liabilities And Fund Balance			64,439.48

* Year Not Closed

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	9,407.41	8,405.41
Total Assets		9,407.41	8,405.41
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	4,805.27	4,805.27
Total Fund Balance		4,805.27	4,805.27
Beginning Fund Balance - 15-16			4,805.27
Net of Revenues VS Expenditures - 15-16			4,602.14
*15-16 End FB/16-17 Beg FB		9,407.41	
Net of Revenues VS Expenditures - Current Year			(1,002.00)
Ending Fund Balance			8,405.41
Total Liabilities And Fund Balance			8,405.41

* Year Not Closed

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	137.50	137.50
212-000-004.000	0650-MONEY MARKET	6,991.19	6,991.79
Total Assets		7,128.69	7,129.29
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	13,019.33	13,019.33
Total Fund Balance		13,019.33	13,019.33
Beginning Fund Balance - 15-16			13,019.33
Net of Revenues VS Expenditures - 15-16			(5,890.64)
*15-16 End FB/16-17 Beg FB		7,128.69	
Net of Revenues VS Expenditures - Current Year			0.60
Ending Fund Balance			7,129.29
Total Liabilities And Fund Balance			7,129.29

* Year Not Closed

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,378.08	1,378.27
Total Assets		1,378.08	1,378.27
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,377.38	1,377.38
Total Fund Balance		1,377.38	1,377.38
Beginning Fund Balance - 15-16			1,377.38
Net of Revenues VS Expenditures - 15-16			0.70
*15-16 End FB/16-17 Beg FB		1,378.08	
Net of Revenues VS Expenditures - Current Year			0.19
Ending Fund Balance			1,378.27
Total Liabilities And Fund Balance			1,378.27

* Year Not Closed

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	388,087.65	380,639.53
225-000-004.000	4319-MONEY MARKET	5,200.39	5,200.83
Total Assets		393,288.04	385,840.36
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	187,413.69	187,413.69
Total Fund Balance		187,413.69	187,413.69
Beginning Fund Balance - 15-16			187,413.69
Net of Revenues VS Expenditures - 15-16			205,874.35
*15-16 End FB/16-17 Beg FB		393,288.04	
Net of Revenues VS Expenditures - Current Year			(7,447.68)
Ending Fund Balance			385,840.36
Total Liabilities And Fund Balance			385,840.36

* Year Not Closed

Fund 226 PARK and RECREATION FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	<u>0.00</u>	<u>0.00</u>
*** Liabilities ***			
	Total Liabilities	<u>0.00</u>	<u>0.00</u>
*** Fund Balance ***			
226-000-390.000	Fund Balance	17,100.09	17,100.09
	Total Fund Balance	<u>17,100.09</u>	<u>17,100.09</u>
	Beginning Fund Balance - 15-16		<u>17,100.09</u>
	Net of Revenues VS Expenditures - 15-16		<u>(17,100.09)</u>
	*15-16 End FB/16-17 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year		<u>0.00</u>
	Ending Fund Balance		<u>0.00</u>
	Total Liabilities And Fund Balance		<u>0.00</u>

* Year Not Closed

Fund 227 NEW URBANIST TOWN CENTER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	<u>0.00</u>	<u>0.00</u>
*** Liabilities ***			
	Total Liabilities	<u>0.00</u>	<u>0.00</u>
*** Fund Balance ***			
227-000-390.000	Fund Balance	27,889.03	27,889.03
	Total Fund Balance	<u>27,889.03</u>	<u>27,889.03</u>
	Beginning Fund Balance - 15-16		<u>27,889.03</u>
	Net of Revenues VS Expenditures - 15-16		<u>(27,889.03)</u>
	*15-16 End FB/16-17 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year		<u>0.00</u>
	Ending Fund Balance		<u>0.00</u>
	Total Liabilities And Fund Balance		<u>0.00</u>

* Year Not Closed

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	115,419.41	2,994.10
Total Assets		<u>115,419.41</u>	<u>2,994.10</u>
*** Liabilities ***			
Total Liabilities		<u>538.75</u>	<u>0.00</u>
*** Fund Balance ***			
Total Fund Balance		<u>0.00</u>	<u>0.00</u>
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			114,880.66
*15-16 End FB/16-17 Beg FB		114,880.66	
Net of Revenues VS Expenditures - Current Year			(111,886.56)
Ending Fund Balance			2,994.10
Total Liabilities And Fund Balance			2,994.10

* Year Not Closed

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,081,445.04	2,217,254.56
590-000-004.000	0651-MONEY MARKET	196,855.33	196,888.67
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(65,737.06)	(65,737.06)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(60,475.00)	(60,475.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,180,171.06)	(5,180,171.06)
590-000-160.000	LOAN ACQUISITION FEES	1,723.00	1,723.00
590-000-161.000	ACCUM AMORT LOAN ACCQU FEES	(1,723.00)	(1,723.00)
Total Assets		9,230,873.32	9,366,716.18
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	1,100,953.24	1,100,953.24
590-000-250.001	ACCR.INTEREST ON BONDS	9,130.00	9,130.00
590-000-250.100	Current portion of Bonds	206,362.00	206,362.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	59,054.00	59,054.00
590-500-300.000	BONDS: SEPTAGE LONG TERM	309,215.00	309,215.00
Total Liabilities		1,776,180.17	1,684,714.24
*** Fund Balance ***			
590-000-390.000	Fund Balance	1,345,656.51	1,345,656.51
590-000-395.000	RETAINED EARNINGS	5,334,752.22	5,334,752.22
Total Fund Balance		6,680,408.73	6,680,408.73
Beginning Fund Balance - 15-16			6,680,408.73
Net of Revenues VS Expenditures - 15-16			774,284.42
*15-16 End FB/16-17 Beg FB		7,454,693.15	
Net of Revenues VS Expenditures - Current Year			227,308.79
Ending Fund Balance			7,682,001.94
Total Liabilities And Fund Balance			9,366,716.18

* Year Not Closed

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,609.03	1,304,556.05
Total Assets		1,609.03	1,304,556.05
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	1,428.00	1,304,375.02
Total Liabilities		1,609.03	1,304,556.05
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			0.00
*15-16 End FB/16-17 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			1,304,556.05

* Year Not Closed

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	234,910.17	192,772.67
Total Assets		234,910.17	192,772.67
*** Liabilities ***			
818-000-250.000	BOND 2015 PAYABLE LONG TERM	0.00	(30,000.00)
Total Liabilities		0.00	(30,000.00)
*** Fund Balance ***			
818-000-390.000	Fund Balance	190,534.93	190,534.93
Total Fund Balance		190,534.93	190,534.93
Beginning Fund Balance - 15-16			190,534.93
Net of Revenues VS Expenditures - 15-16			44,375.24
*15-16 End FB/16-17 Beg FB		234,910.17	
Net of Revenues VS Expenditures - Current Year			(12,137.50)
Ending Fund Balance			222,772.67
Total Liabilities And Fund Balance			192,772.67

* Year Not Closed



**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
September 12th, 2016 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01pm

Members present: D. Rosa, D. White, T. Forgette, S. Feringa, K. Wentzloff, M. Timmons
Members excused: J. Jessup
Staff present: S. Winter, Zoning Administrator
J. Jocks, Legal Counsel

A. LIMITED PUBLIC COMMENT: Opened at 7:01pm

Pat Buck, 7369 Deepwater Point Road, agreed with J. Jocks opinion (review memo attached to agenda) that short term rentals are not an allowed use in residential areas.

Joel Safronoff, 7206 Peaceful Valley Road, spoke to short term rentals and since last meeting encountered four instances and thinks township should send letter to all residents indicating they are not an allowed use.

Wally Olson, 7373 Deepwater Point Road, spoke to short term rentals. Relatively ok until this year but now renters have taken over beaches and spreading out to other private property and getting out of hand. Never know who your next "neighbor" will be

John Martin, 908 S. Belmont Ave, Watseka, IL, spoke to advocate short term rentals. Believes residential and short-term rental use can co-exist but owners of rentals need to take pride and be accountable for issues. Indicated a conditional use permit may work.

Mary B. "Bonnie" Smith, 7280 Deepwater Point Road, spoke to short term rentals and asked if this would be a zoning change in the residential area. Residential areas are not zoned for short term rentals. Feels renters do not follow regulations in place and make it feel like a hotel area. Concerned about safety.

Beth Young, 7380 Deepwater Point Road, spoke to short rentals and concern for safety, traffic and the overall disrespect short term renters showing for local laws and ordinances. Built their home in this area many years ago without concern for any of that.

Irene Stuart, 7402 Deepwater Point Road, spoke to short term rentals and the lack of responsibility from absentee landlords. Moved here from downtown Traverse City to get away from the issues of renters. Homeowners do not want to be watchdogs. Worry about short term rentals affecting home pricing. This area is residential, not commercial

Public comment closed at 7:19pm

B. APPROVAL OF AGENDA: Motion by Rosa to approve agenda, support by Timmis. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: S. Feringa recused himself from New Business Item I.1

Wentzloff addressed PC regarding questions asked last meeting of a possible conflict of interest due to her professional occupation as a Realtor as it applies to Short Term rental discussions. She did not feel there was a conflict of interest. PC and counsel agreed

D. CONSENT CALENDAR:

1. **RECEIVE AND FILE**
 - a. Township Board Minutes 08/09/2016
2. **ACTION:**
 - a. Approve Draft Planning Commission Minutes 08/08/16

Motion by White to approve Draft Planning Commission Minutes 08/08/16, support by Forgette. Motion carried unanimously.

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

1. None
2. _____

F. CORRESPONDENCE:

1. **East Bay Township – Master Plan Amendment** - Winter provided summary of correspondence from East Bay Township regarding their Master Plan Amendment (attached to agenda)
2. **Short-Term Rentals – Tim Smith.** Winter explained letter from T. Smith favoring short term rentals (attached to agenda)

G. PUBLIC HEARINGS: None

H. OLD BUSINESS:

1. **Zoning Ordinance Amendment 037 – Planned Development**

Winter summarized amendment changes since last meeting as it was tabled. Based on comment by County Planning suggesting the 10% wetland or less requirement for a density transfer may prevent sensitive lands from being protected, Jocks provided alternative language to the item under 19.6(c)(1). PC discussed whether attached map was necessary or it wasn't referenced properly in item 19.6(c)(5). Recommended change in map reference from Township Zoning Map to "Dwelling Unit Transfer Map".

Motion by Timmins to incorporate the changes to §19.6(c)(1) as presented with the change of the map reference as discussed above and to recommend approval of Zoning Ordinance Amendment 037 Planned Development to the Township Board. Support by Rosa. Motion passed unanimously

2. **Short Term Rentals**

Jocks provided summary of memo regarding his review on whether short term rentals are allowed in R-1, R-2, and R-3 Districts for Acme Township. After review of the zoning ordinance and related law, it was his opinion that short term rentals are not an allowed use in R-1, R-2 and R-3 Districts for Acme Township. (complete memo attached to agenda). Discussion among PC occurred.

Winter provided PC with his recommendation moving forward.

3. **Zoning Ordinance Review Subcommittee**

Winter and Wentzloff went over J. Iacoangeli memo to form sub committees to help the process of zoning ordinance

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

review. These have proven helpful in the past based on the amount of work that needs to be accomplished. The committee would consist of three members of the PC, zoning administrator, and the township planner. Appointments to committees to occur after PC elections.

I. NEW BUSINESS:

1. Site Plan Review – SPR 2016-02 Chase Bank at Grand Traverse Town Center

Tim Meseck, of the Architects Partnership on behalf of Chase Bank, provided the PC with an overview and summary of the proposed Chase Bank at GTCC. The proposal is to develop a 1.5 acre outlot providing a new 3000 sq ft. full service branch bank that meets their core requirement needs. Designed as a single tenant, single use facility, they feel the proposed design fulfills the need for both the current scenario of primarily vehicular traffic and the future mixed use residential areas of the development. They felt the proposal is consistent with the master plan and will compliment all future uses. They understand the original approvals of the SUP and how that might affect Chase’s submittal,

Winter said the Beckert & Raeder review and subsequently his concurring memo is not related to the use of the site as a bank, The issues with the site plan as submitted is the application does not meet the requirements of the Special Use Permit that governs development at the GTTC. The submitted design is inconsistent with the requirements that call for a mixed-use pedestrian oriented development. Inconsistencies include 1) not a mixed use building, 2) lack of pedestrian friendly access with more 70 feet between road and the entrance, 3) no parking along the street, 4) no sidewalk isolation from road and quantity of curb cuts. The planning commission recognizes that the market has changed since 2004 when it was originally approved and supports exploring an amendment to the conceptual plan to reflect those changes. The PC has asked the developer on two occasions for this update with no response. Until an amendment is approved, site plan reviews must abide by the standards, procedures and supporting documents approved through Special Use Permit 2004-11P. So either the proposed site plan needs to meet the requirements of the SUP, or an amendment must be made to the current SUP to better reflect current market conditions.

Discussions by PC members were in general agreement with Beckert & Raeder and the Zoning Administrator recommendations as they are bound by the conditions of the SUP. Specific items mentioned were changes to parking making it more mixed use friendly, orientation of building to make it more pedestrian friendly, eliminating some curb cuts and provide a more “downtown feel”. PC members provided applicant with suggested changes to site plan as presented to be more inline with SUP requirements. Chase representatives recognized the PC requirement to abide by the SUP and asked how they can bridge the gap between the existing condition and the GTTC SUP and proceed further. Winter indicated revising site plan based on comments and suggestions to meet the SUP requirements, or for them to go back to developer to look at a possible amendment to the SUP to address changes in the market. PC and applicant agreed to continue the conversations and address components outlined in the Beckert & Raeder and the Zoning Administrator memos as well as work with developer.

Motion by Timmins to table Site Plan Review (SPR) 2016-02 Chase Bank at the Grand Traverse Town Center until site plan is revised to meet the recommendations of staff to meet the current SUP requirements, or there is a revision of the existing SUP by GTTC. Support by Rosa. Motion passed unanimously.

2. Planning Commission Elections

Planning commission elections were held and positions accepted for the next year through roll call vote as follows:

Planning Commission Chair: Karly Wentzloff
Planning Commission Vice-Chair: Steve Feringa
Planning Commission Secretary: Trae Forgette

At this time Wentzloff appointed the following PC members to upcoming committees
Site Plan Review Includes PC Chair, Zoning Administrator, and Planner. and a PC member designee -

Designee: S. Feringa; Alternate - M. Timmins
Zoning Ordinance Rewrite - D. Rosa; T. Forgette, K. Wentzloff

Jocks reviewed Acme Township Planning Commission Bylaws as adopted and amended. Suggestion was made to change wording in Section 4.0 based on recent changes to the number of PC members from 5 to “majority”. Suggested sentence to say, “ These rules may be amended by a majority vote of commission members”

Motion by Timmins to change wording in the Commission Bylaws in Section 4.0 as referenced above, support by White. Motion passed unanimously.

J. PUBLIC COMMENT & OTHER PC BUSINESS

Opened at 9:20pm

Pat Partridge, 3907 Bay Valley Dr, spoke to short term rentals and pets. As a veterinarian, she would recommend not allowing large breed animals for safety concerns.

Deb Safronoff, 7206 Peaceful Valley Road spoke to short term rentals. Questioned why a public forum on short term rentals was needed when the ordinance indicates they are not allowed in residential district. Feringa indicated that forum would allow PC to review other zoning areas and short term rental use (ie Agriculture district).

Pat Buck, 7369 Deepwater Point Road, asked if Township Board is going to start enforcement of short term rentals in residential areas. Winter provided a summary of the enforcement process.

John Martin, 908 S. Belmont Avenue, Watseka, IL, spoke to short term rentals. Sees that a few bad apples ruining it for everyone.

Joel Safronoff, 7206 Peaceful Valley Road, asked what was needed for zoning administrator to start enforcement. Winter indicated that he would need for the properties utilizing short term rentals to be identified.

Closed at 9:31pm.

Wentzloff informed PC members that J. Jessup has resigned from the PC. Upcoming citizen planner classes were discussed.

1. Zoning Administrator Report – Shawn Winter provided PC with brief summary (attached to agenda)
2. Planning Consultant Report – John Iacoangeli - None
3. Township Board Report – Doug White - Yuba boat ramp coming along nicely. Road leading to it may need repairs.
4. Parks & Trails Committee Report – Marcie Timmins

ADJOURN: Motion to adjourn by Timmons, support by Feringa. Motion passed unanimously. Meeting adjourned at 9:41pm.

Prepaid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/08/2016	PARK	114	MOLON EXCAVATING, INC	PARKS & RECREATION EXPENDITURE	401-000-930.002	102,292.48
09/08/2016	PARK	115	GOSLING CZUBAK ENGR	PLANNER SERVICES	401-000-803.000	3,197.00
09/08/2016	CHAS	23892	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	139.09
		23892		REPAIRS & MAINT	209-000-930.000	14.99
						<hr/> 154.08
09/08/2016	CHAS	23893	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	50.00
		23893		REPAIRS & MAINT	101-750-930.000	254.99
						<hr/> 304.99
09/08/2016	CHAS	23894	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	335.92
09/08/2016	CHAS	23895	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	68.50
09/08/2016	CHAS	23896	EPS	REPAIRS & MAINT	101-750-930.000	156.84
09/08/2016	CHAS	23897	GRAND TRAVERSE COUNTY -DPW	REPAIRS & MAINT	101-265-930.000	60.00
09/08/2016	CHAS	23898	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,089.12
09/08/2016	CHAS	23899	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	149.33
09/08/2016	CHAS	23900	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	237.25
		23900		PUBLICATIONS-PLANNING & ZONING	101-410-900.000	210.50
						<hr/> 447.75
09/15/2016	PARK	116	MOLON EXCAVATING, INC	PARKS & RECREATION EXPENDITURE	401-000-930.002	56,179.44
09/15/2016	CHAS	23901	CHASE CARD SERVICES	dues subscriptions	101-101-960.000	16.99
		23901		SUPPLIES & POSTAGE	101-215-726.000	15.14
		23901		REPAIRS & MAINT	101-750-930.000	435.37
		23901		REPAIRS & MAINT	209-000-930.000	379.50
						<hr/> 847.00
09/15/2016	CHAS	23902	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	497.79
09/22/2016	CHAS	23903	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,007.45
09/22/2016	CHAS	23904	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-BOARD	101-101-726.000	209.91
		23904		SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	80.69
		23904		SUPPLIES & POSTAGE-ASSESSOR	101-209-726.000	6.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		23904		SUPPLIES & POSTAGE-CLERK	101-215-726.000	61.35
		23904		SUPPLIES & POSTAGE-TREASURER	101-253-726.000	37.59
		23904		SUPPLIES & POSTAGE-PLAN ZONE	101-410-726.000	4.46
						400.00
09/22/2016	CHAS	23905	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	261.77
TOTAL - ALL FUNDS				TOTAL OF 17 CHECKS		173,449.46

--- GL TOTALS ---

101-101-726.000	SUPPLIES & POSTAGE	209.91
101-101-900.000	PUBLICATIONS	237.25
101-101-960.000	dues subscriptions	16.99
101-191-726.000	SUPPLIES & POSTAGE	80.69
101-209-726.000	SUPPLIES & POSTAGE	6.00
101-215-726.000	SUPPLIES & POSTAGE	76.49
101-253-726.000	SUPPLIES & POSTAGE	37.59
101-265-851.000	CABLE INTERNET SERVICES	335.92
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,007.45
101-265-921.000	STREET LIGHTS	497.79
101-265-930.000	REPAIRS & MAINT	327.83
101-410-726.000	SUPPLIES & POSTAGE	4.46
101-410-900.000	PUBLICATIONS	210.50
101-750-930.000	REPAIRS & MAINT	1,248.06
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,089.12
209-000-930.000	REPAIRS & MAINT	394.49
401-000-803.000	PLANNER SERVICES	3,197.00
401-000-930.002	PARKS & RECREATION EXPENDITURE	158,471.92

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/04/2016	AP	A & D ASSESSING ASSESSING CONTRACT SERVICES Vnd: 0000000520 Invoice: OCTOBER 2016	Invoice: OCTOBER 2016 Ref#: 7845 (ASSESSING) 101-209-803.002 101-000-202.000	3,400.00	3,400.00
		Expected Check Run: 10/04/2016		<u>3,400.00</u>	<u>3,400.00</u>
10/04/2016	AP	ALDEN LUMBER CO. REPAIRS & MAINT Vnd: ALDEN LUMB Invoice: SEPTEMBER 9 201	Invoice: SEPTEMBER 9 2016 Ref#: 7834 (WOOD FOR HALL DUMPSTER SCREEN) 101-265-930.000 101-000-202.000	23.16	23.16
		Expected Check Run: 10/04/2016		<u>23.16</u>	<u>23.16</u>
10/04/2016	AP	AT&T MOBILITY SUPPLIES & POSTAGE Vnd: AT&T Invoice: 287270662434X0921201	Invoice: 287270662434X0921201 Ref#: 7851 (CELL PHONE) 101-750-726.000 101-000-202.000	50.76	50.76
		Expected Check Run: 10/04/2016		<u>50.76</u>	<u>50.76</u>
10/04/2016	AP	BECKETT & RAEDER PLANNING & CONSULTANT T & A PLANNING CONSULTANT Vnd: 0000001660 Invoice: 2016461..62..63	Invoice: 2016461..62..63 Ref#: 7848 (PROFESSIONAL SERVICES) 101-410-803.005-901 101-410-803.001 101-000-202.000	280.00 750.00	1,030.00
		Expected Check Run: 10/04/2016		<u>1,030.00</u>	<u>1,030.00</u>
10/04/2016	AP	BECKETT & RAEDER PLANNING & CONSULTANT T & A Vnd: 0000001660 Invoice: 2016461	Invoice: 2016461 Ref#: 7853 (PLANNING SERVICES) 101-410-803.005-079 101-000-202.000	350.00	350.00
		Expected Check Run: 10/04/2016		<u>350.00</u>	<u>350.00</u>
10/04/2016	AP	BILL SPEARMAN REPAIRS & MAINT Vnd: BILL SPEAR Invoice: 905	Invoice: 905 Ref#: 7837 (REMOVED BUOYS AT THE TWP PARKS) 101-750-930.000 101-000-202.000	500.00	500.00
		Expected Check Run: 10/04/2016		<u>500.00</u>	<u>500.00</u>
10/04/2016	AP	BLACKMORE PROPERTY MAINTENANCE CONTRACTED EMPLOYEE SERVICES Vnd: BLACK Invoice: 1398	Invoice: 1398 Ref#: 7828 (6 BURIALS JUNE 2 - SEPTEMBER 14, 2016) 209-000-802.004 209-000-202.000	2,610.00	2,610.00
		Expected Check Run: 10/04/2016		<u>2,610.00</u>	<u>2,610.00</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/04/2016	AP	GARY LAMOTT TRAVEL & MILEAGE Vnd: GARY Invoice: SEPTEMBER 2016	Invoice: SEPTEMBER 2016 Ref#: 7847(MILEAGE) 101-750-860.000 101-000-202.000	194.93	194.93
		Expected Check Run: 10/04/2016		<u>194.93</u>	<u>194.93</u>
10/04/2016	AP	GRAND TRAVERSE COUNTY PUBLICATIONS Vnd: 7890 Invoice: 92224	Invoice: 92224 Ref#: 7829(AUGUST 2, 2016 ELECTION REIMBURSEMENT, C) 101-191-900.000 101-000-202.000	89.60	89.60
		Expected Check Run: 10/04/2016		<u>89.60</u>	<u>89.60</u>
10/04/2016	AP	GRAND TRAVERSE COUNTY SOFTWARE SUPPORT & PROCESSIN Vnd: 7890 Invoice: 92307	Invoice: 92307 Ref#: 7839(ORTHO-IMAGERY DATA SPRING 2016 DIGITAL O) 101-101-804.000 101-000-202.000	663.70	663.70
		Expected Check Run: 10/04/2016		<u>663.70</u>	<u>663.70</u>
10/04/2016	AP	GRAND TRAVERSE COUNTY OPERATING & MAINT EXP OPERATING & MAINT EXP HOCH ROAD #697 EXP Vnd: 7890 Invoice: 92322, 92323	Invoice: 92322, 92323 Ref#: 7846(ACME SEWER, ACME WATER) 590-550-956.001 590-000-956.001 590-000-956.003 590-000-202.000	737.15 26,768.46 36.42	27,542.03
		Expected Check Run: 10/04/2016		<u>27,542.03</u>	<u>27,542.03</u>
10/04/2016	AP	GREATAMERICA FINANCIAL SVCS SOFTWARE SUPPORT & PROCESSIN Vnd: GREAT Invoice: 19405721	Invoice: 19405721 Ref#: 7840(HP BUSINESS DESKTOP COMPUTERS) 101-101-804.000 101-000-202.000	311.65	311.65
		Expected Check Run: 10/04/2016		<u>311.65</u>	<u>311.65</u>
10/04/2016	AP	INTEGRITY BUSINESS SOLUTIONS SUPPLIES & POSTAGE Vnd: 0000010300 Invoice: 1436273-0	Invoice: 1436273-0 Ref#: 7830(PAPER, CLIPS, CLOROX WIPES,) 101-265-726.000 101-000-202.000	95.55	95.55
		Expected Check Run: 10/04/2016		<u>95.55</u>	<u>95.55</u>
10/04/2016	AP	LARK LAWN AND GARDEN PARK EQUIP MAINT Vnd: 0000012650 Invoice: 227605	Invoice: 227605 Ref#: 7838(BACK PACK LEAF BLOWER MAINTENANCE) 101-750-930.001 101-000-202.000	57.26	57.26
		Expected Check Run: 10/04/2016		<u>57.26</u>	<u>57.26</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/04/2016	AP	MAILFINANCE SUPPLIES & POSTAGE Vnd: 14413 Invoice: N6121271	Invoice: N6121271 Ref#: 7835 (POSTAGE MACHINE LEASE PYMT 10/08/16 - 01) 101-101-726.000 101-000-202.000	146.97	146.97
		Expected Check Run: 10/04/2016		<u>146.97</u>	<u>146.97</u>
10/04/2016	AP	MICHIGAN ASSOCIATION OF PLANNING EDUCATION/TRAINING/CONVENTION Vnd: MAP Invoice: 25564	Invoice: 25564 Ref#: 7854 (ANNUAL CONFERENCE OCT 26-38,2016, S.WINT) 101-410-958.000 101-000-202.000	375.00	375.00
		Expected Check Run: 10/04/2016		<u>375.00</u>	<u>375.00</u>
10/04/2016	AP	MICHIGAN ELECTION RESOURCES SUPPLIES & POSTAGE Vnd: 0000013984 Invoice: 36521	Invoice: 36521 Ref#: 7841 (VOTER ID CARDS, MASTER CARDS) 101-191-726.000 101-000-202.000	98.19	98.19
		Expected Check Run: 10/04/2016		<u>98.19</u>	<u>98.19</u>
10/04/2016	AP	OLSON, BZDOK & HOWARD, P.C ATTORNEY SERVICES ATTORNEY T & A VGT PH 1 ATTORNEY SERVICES LITIGATION ASSESSOR'S EVALUATION SERVICES Vnd: 0000016245 Invoice: SEPTEMBER 13,20	Invoice: SEPTEMBER 13,2016 Ref#: 7832 (LEGAL FEES) 101-410-802.002 101-410-802.003-901 101-410-802.001 101-209-803.004 101-000-202.000	1,500.00 450.00 150.00 650.00	2,750.00
		Expected Check Run: 10/04/2016		<u>2,750.00</u>	<u>2,750.00</u>
10/04/2016	AP	PETTY CASH PASSPORT FEES POSTAGE FOR PASSPORTS SUPPLIES & POSTAGE Vnd: 0000017150 Invoice: SEPTEMBER 26,20	Invoice: SEPTEMBER 26,2016 Ref#: 7852 (POSTAGE, PAPER CUPS , PASPOORT MO) 101-000-465.000 101-000-465.001 101-265-726.000 101-000-202.000	2.40 79.86 21.20	103.46
		Expected Check Run: 10/04/2016		<u>103.46</u>	<u>103.46</u>
10/04/2016	AP	SHAWN WINTER TRAVEL & MILEAGE Vnd: SHAWN Invoice: SEPTEMBER 2016	Invoice: SEPTEMBER 2016 Ref#: 7855 (MILEAGE REIMBURSEMENT) 101-410-860.000 101-000-202.000	72.89	72.89
		Expected Check Run: 10/04/2016		<u>72.89</u>	<u>72.89</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/04/2016	AP	SVEC CONSTRUCTION COMPANY REPAIRS & MAINT Vnd: SVEC Invoice: 2016-0313	Invoice: 2016-0313 Ref#: 7850 (CLEAN UP OF SITE YUBA NATURAL AREA, CHER) 101-750-930.000 101-000-202.000	3,650.00	3,650.00
		Expected Check Run: 10/04/2016		<u>3,650.00</u>	<u>3,650.00</u>
10/04/2016	AP	THIRLBY AUTOMOTIVE REPAIRS & MAINT Vnd: 0000021700 Invoice: 511176	Invoice: 511176 Ref#: 7833 (METAL GLUE FOR SAYLER PARK FENCE) 101-750-930.000 101-000-202.000	5.99	5.99
		Expected Check Run: 10/04/2016		<u>5.99</u>	<u>5.99</u>
10/04/2016	AP	TNT OUTDOOR SERVICES LLC REPAIRS & MAINT Vnd: TNT Invoice: 548	Invoice: 548 Ref#: 7836 (LAWNCARE - NORTH, MIDDLE & SOUTH BAYSIDE) 101-750-930.000 101-000-202.000	590.00	590.00
		Expected Check Run: 10/04/2016		<u>590.00</u>	<u>590.00</u>
10/04/2016	AP	TWIN BAY GLASS INC. REPAIRS & MAINT Vnd: TWIN BAY Invoice: WO 00225821	Invoice: WO 00225821 Ref#: 7827 (COMMERCIAL DOOR REPAIR) 101-265-930.000 101-000-202.000	263.90	263.90
		Expected Check Run: 10/04/2016		<u>263.90</u>	<u>263.90</u>
10/04/2016	AP	WELLS IRRIGATION, INC SHORELINE REDEVELOPMENT Vnd: WELLS IR Invoice: 11339	Invoice: 11339 Ref#: 7849 (IRRIGATION GARDEN AREA N. BAYSIDE PARK) 208-000-930.005 208-000-202.000	1,780.00	1,780.00
		Expected Check Run: 10/04/2016		<u>1,780.00</u>	<u>1,780.00</u>
10/04/2016	AP	WYANT COMPUTER SERVICES SOFTWARE SUPPORT & PROCESSIN Vnd: WYANT Invoice: MS19813	Invoice: MS19813 Ref#: 7831 (COMPUTER SUPPORT) 101-101-804.000 101-000-202.000	1,089.00	1,089.00
		Expected Check Run: 10/04/2016		<u>1,089.00</u>	<u>1,089.00</u>
Cash/Payable Account Totals:				<u>47,844.04</u>	<u>47,844.04</u>
		ACCOUNTS PAYABLE	101-000-202.000		15,912.01
		ACCOUNTS PAYABLE	208-000-202.000		1,780.00
		ACCOUNTS PAYABLE	209-000-202.000		2,610.00
		ACCOUNTS PAYABLE	590-000-202.000		27,542.03
		TOTAL INCREASE IN PAYABLE:			47,844.04



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Zoning Administrator
CC:
Date: September 27, 2016
Re: Short-Term Rentals

Problems associated with short-term rentals have been a reoccurring topic before the Planning Commission this summer. Where the Township may have received only one or two complaints a year in the past, numerous complaints have been received each week throughout this summer. Furthermore, public input on the topic has been consistent at the last three Planning Commission meetings. Although the majority of people who have shown up to speak during public comment have presented nuisance issues associated with short-term rentals and are opposed to their operation in the residential districts, the Planning Commission has also received correspondence and had people show up to express their support of them. Short-term rentals have operated for years in the Township, and the Township has known about their existence. This does not mean that they are necessarily a permitted use though.

The Planning Commission requested a review of the Acme Township Zoning Ordinance by Township Counsel in order to provide clarity on the topic. Counsel's enclosed interpretation concludes that short-term rentals are not an allowed use in the residential districts (R-1, R-2, R-3). This leaves the Township with two choices moving forward: a) uphold the complete prohibition on short-term rentals, or b) allow short-term rentals, but with some sort of regulatory framework that could potentially stem the nuisance issues that have been reported this year. The Planning Commission determined that a business as usual approach, allowing them to operate as they always have, is not a feasible or responsible option.

It is clear that there are residents and property owners invested on both sides of this issue. Although the topic of short-term rentals has appeared on the Planning Commission agendas, there has yet to be a public input opportunity dedicated to the issue. The Planning Commission has recommended that the Township Board begin this process by scheduling a public forum, sooner rather than later. The Township Board will need to take the lead on this process because if the forum results in a regulated allowance of short-term rentals, then a police power ordinance will need to be adopted to provide the framework. I suggest that the forum be conducted as a joint meeting between the Township Board and Planning Commission due to the fact that if a police power ordinance is adopted, the Zoning Ordinance will need to be amended as well. The public forum may even include the opportunity for members of the public to participate in a survey to provide quantifiable data on the topic. I have spoken with Dan Kelly who said using the Williamsburg Dinner Theater shouldn't be a problem. If directed by the Board I will pursue the final details on that arrangement.

MEMORANDUM

TO: Shawn Winter
FILE NO. 5385.00
FROM: Jeffrey L. Jocks
DATE: September 8, 2016
RE: Short Term Rentals

You have asked me to review the question of whether short term rentals are allowed in the R-1, R-2, and R-3 Districts for Acme Township. I have reviewed the Acme Township Zoning Ordinance and the related law and provide the following opinion: Short term rentals are not an allowed use in the R-1, R-2 and R-3 Districts for Acme Township.

The first step in reviewing this question is to look at whether the Zoning Ordinance expressly prohibits short term rentals in the referenced districts. After careful review, I find no express prohibition.

The second step is to determine if they are an allowed use in the referenced districts by examining the language, listed uses and definitions found in the Zoning Ordinance. Beginning with that proposition, the R-1 District's purpose is to "encourage the development of residential properties..." ZO Section 6.2.1. It's "intent is to provide for an environment of predominantly low density, one-family detached dwellings that will harmonize with the natural resource capabilities of the District. ZO Section 6.2.1.

Michigan law states that a use not expressly allowed by a zoning ordinance is prohibited. *Farmington Twp v Plyler*, 18 Mich App 225, 227; 171 NW2d 40 (1969). Thus, if the Zoning Ordinance does not allow short term rentals then it is prohibited. Here, the relevant use in the R-1 District is "Single-Family Detached Dwelling." The question then requires consideration of what a "Single-Family Detached Dwelling" is and whether an owner of a Single-Family Detached Dwelling can use the Dwelling for a short term rental.

The Zoning Ordinance defines "Dwelling" as "Any building or part thereof occupied as the home, residence or sleeping place of one or more persons either permanently or transiently..." ZO Art III. It defines "Dwelling, Single Family" as "A detached unit designed for exclusive occupancy

by a single family.” ZO Art III. Further, it defines “Dwelling Unit” as “A building or portion thereof designed exclusively for residential occupancy by one family, and having cooking facilities.” ZO Art III. Reviewing the above definitions, “Dwelling, Single Family” is most relevant and states that a Single Family Dwelling is for “exclusive occupancy by a single family.”

The Zoning Ordinance has an extensive definition of “Family.” It begins that:

Family means one individual, two unrelated individuals; or where there are more than two individuals residing in a dwelling unit, individuals classified constituting a family shall be limited to husband, wife, son, daughter, father, mother, brother, sister, grandfather, grandmother, grandson, granddaughter, aunt, uncle, stepchildren, and legally adopted children, or any combination of the above individuals living together in a single dwelling unit. ZO Art III.

So, looking first at the definition, a Single Family Dwelling cannot have more than two or more unrelated individuals. If more than two individuals reside there, they must be related by marriage, blood, or adoption.

The Zoning Ordinance goes on to add “Domestic Unit” to be considered a family so long as it is a “collective number of individuals living together...whose relationship is of a regular and permanent nature and having a distinct domestic character or a demonstrable and recognizable bond where each party is responsible for the basic material needs of the other and all are living and cooking as a single housekeeping unit.” ZO Art III. It expressly does not include a “group of individuals whose association is temporary or seasonal in character...” ZO Art III.

Based on the above definitions, it appears that a “Single-Family Detached Dwelling” may only be occupied and used by a single family in the referenced districts. Further, the single family must be residing at the dwelling and may not be temporarily vacationing.

In addition to the above, there exists a Grand Traverse District Court decision concerning short term rentals in Garfield Township. In that decision, the Court reviewed the definition of single family dwelling containing the exclusive occupancy by a single family language very similar to Acme Township’s. It concluded that short term rentals are not allowed in Garfield Township and it is my opinion that a court would make the same ruling based on Acme Township’s Zoning Ordinance.



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Zoning Administrator
CC:
Date: September 27, 2016
Re: Zoning Ordinance Amendment 037 – Planned Development

Zoning Ordinance Amendment 037 would add a Planned Development (PD) option to the Acme Township Zoning Ordinance. PD's are a common land development option in the region, state and nation that provide property owners with more flexibility in the development of their land that may otherwise be prohibited through traditional zoning practices. They allow for a mix of uses, densities, parcel sizes, open space preservation, etc. within a single development. This does not mean that they provide a free-for-all for developers, nor is it a way to circumvent the Township's underlying zoning. Rather, the PD approval process is a negotiation between developers and Township that will ensure an efficient use of land, resources and infrastructure while allowing the Township to reach its goals and objectives outlined in the Master Plan and Future Land Use Map. In fact, PD's require much more upfront work on the developer's part in order to clearly plan out the integration of uses both within the proposed development and its relationship to the community as a whole. This type of comprehensive planning of developments at a holistic level provides a better balance of land uses, economic feasibility and environmental protection. Furthermore, it streamlines the future development of a project by overcoming the need to constantly amend Special Use Permits and/or seek zoning variances and amendments.

The draft PD ordinance enclosed in this memo represents almost a year's worth of work on the Planning Commission's part to provide a well-balanced land development option. Our current Zoning Ordinance has a number of similar PD options, but each is rather specific and somewhat limiting. Examples include Mixed Use Planned Developments, Planned Agricultural Units, and Conservation Developments. The goal of this amendment and the overall Zoning Ordinance rewrite process is to remove these minor land development options and replace them with one standard set of provisions that can still accomplish all the goals of each individual option. Doing so will provide a better understanding by both the Board and Planning Commission on the approval process while providing more predictability in the development market.

The Planning Commission held a public hearing at their January 11, 2016 meeting (proof of notice enclosed). The feedback that was provided by the public was incorporated into the draft, and additional revisions continued in the following months. I commend the Planning Commission's efforts in working diligently to provide a thorough ordinance and to develop a strong understanding of the how such an option would work in the Township. The Planning Commission moved to send the PD draft amendment to the Grand Traverse County Planning Commission at their April 11, 2016 meeting for review and comment.

John Sych, Grand Traverse County Director of Planning and Development, requested I meet with him to so he could have a stronger understanding of the ordinance prior to going before the County Planning Commission. He was particularly in favor of the density transfer option allowed in the ordinance. This option allows developers to purchase dwelling unit development rights from lands the Township aims to protect (i.e. agricultural lands, lands with unique environmental, historical, or cultural significance), and transfer them to the site of their development for a maximum 50% increase in allowable density. The item was placed on the May 17, 2016 County Planning Commission agenda where Director Sych expressed his support of the ordinance, noting that it could be used as an example throughout the county.

The County Planning Commission did express one concern with §19.6(c)(1) stating properties with more than 10% wetlands were not eligible to transfer the dwelling units to a developer. The thought was this provision may prevent the protection of sensitive lands, as intended. The Planning Commission (Acme) took this into consideration and with the help of Counsel changed the language to better reflect its intent. The County Planning Commission review form has been enclosed.

At the September 12, 2016 Planning Commission meeting Timmins made a motion to incorporate the changes to §19.6(c)(1) as presented with the change of the map reference as discussed [in the minutes] and to recommend approval of Zoning Ordinance Amendment 037 – Planned Development to the Township Board. Supported by Rosa, the motion passed unanimously.

Suggested motion: *motion to approve Acme Township Zoning Ordinance Amendment 037 – Planned Development as presented.*

1 **PROPOSED AMENDMENT TO ACME TOWNSHIP ZONING ORDINANCE**
2 **AMENDMENT 037 – PLANNED DEVELOPMENT**
3 **ARTICLE XIX**
4

5 **ARTICLE XIX: PLANNED DEVELOPMENT**
6

7 **19.1 INTENT AND PURPOSE**
8

- 9 a. The Planned Development (PD) option is intended to allow, with Township approval,
10 private or public development which is consistent with the goals and objectives of the
11 Township Master Plan and Future Land Use Map.
12
13 b. The development allowed under this Article shall be considered as an optional means of
14 development only on terms agreeable to the Township.
15
16 c. Use of the PD option will allow flexibility in the control of land development by
17 encouraging innovation through an overall, comprehensive development plan to provide
18 variety in design and layout; to achieve economy and efficiency in the use of land, natural
19 resources, energy and in the provision of public services and utilities; to encourage useful
20 open spaces suited to the needs of the parcel in question; to provide proper housing
21 including workforce housing; and to provide employment, service and shopping
22 opportunities suited to the needs of the residents of the Township.
23
24 d. It is further intended the PD may be used to allow nonresidential uses of residentially
25 zoned areas; to allow residential uses of nonresidential zoned areas; to permit densities
26 or lot sizes which are different from the applicable district and to allow the mixing of land
27 uses that would otherwise not be allowed; provided other community objectives are met
28 and the resulting development would promote the public health, safety and welfare,
29 reduce sprawl, and be consistent with the Acme Township Community Master Plan and
30 Future Land Use Plan Map.
31
32 e. It is further intended the development will be laid out so the various land uses and
33 building bulk will relate to one another and to adjoining existing and planned uses in such
34 a way that they will be compatible, with no material adverse impact of one use on
35 another.
36
37 f. The number of dwelling units for the PD development shall not exceed the number of
38 dwelling units allowed under the underlying Zoning District, unless there is a density
39 transfer approved by the Township.
40

41 **19.2 DEFINITIONS**
42

43 **Planned Development (PD):** means a specific parcel of land or several contiguous parcels of land,
44 for which a comprehensive physical plan meeting the requirements of this Article, establishing
45 functional use areas, density patterns, a fixed network of streets (where necessary) provisions for

1 public utilities, drainage and other essential services has been approved by the Township Board
2 which has been, is being, or will be developed under the approved plan.
3

4 **19.3 CRITERIA FOR QUALIFICATIONS**

5 To qualify for the Planned Development option, it must be demonstrated that all of the following
6 criteria will be met:
7

- 8 a. The properties are zoned R-1, R-2, R-3, A-1, MHN, C, CF, or B-4 Districts.
9
- 10 b. The use of this option shall not be for the sole purpose of avoiding the applicable zoning
11 requirements. Any permission given for any activity, building, or use not normally allowed
12 shall result in an improvement to the public health, safety and welfare in the area
13 affected.
14
- 15 c. The PD shall not be used where the same land use objectives can be carried out by the
16 application of conventional zoning provisions or standards. Problems or constraints
17 presented by applicable zoning provisions shall be identified in the PD application.
18
- 19 d. The PD option may be effectuated only when the proposed land use will not materially
20 add service and facility loads beyond those considered in the Township Master Plan, and
21 other public agency plans, unless the proponent can prove to the sole satisfaction of the
22 Township that such added loads will be accommodated or mitigated by the proponent as
23 part of the PD.
24
- 25 e. The PD shall not be allowed solely as a means of increasing density or as a substitute for
26 a variance request; such objectives should be pursued through the normal zoning process
27 by seeking a zoning change or variance.
28
- 29 f. The PD must meet, as a minimum, five (5) of the following nine (9) objectives of the
30 Township. If the PD involves a density transfer it shall include objective f(9) in addition to
31 its five (5) objectives.
32
 - 33 1. To permanently preserve open space or natural features because of their
34 exceptional characteristics, or because they can provide a permanent transition
35 or buffer between land uses.
36
 - 37 2. To permanently establish land use patterns which are compatible or which will
38 protect existing or planned uses.
39
 - 40 3. To accept dedication or set aside open space areas in perpetuity.
41
 - 42 4. To provide alternative uses for parcels which can provide transition buffers to
43 residential areas.
44
 - 45 5. To promote the goals and objectives of the Township Master Plan.
46
 - 47

6. To foster the aesthetic appearance of the Township through quality building design and site development, provide trees and landscaping beyond minimum requirements; the preservation of unique and/or historic sites or structures; and the provision of open space or other desirable features of a site beyond minimum requirements.
7. To bring about redevelopment of sites where an orderly change of use or requirements is determined to be desirable.
8. To promote the goals and objectives of the Acme Township Placemaking Plan and the US-31 and M-72 Business District zoning.
9. To promote sustainable development especially on parcels with active farmland and orchards as defined by MCL 324.36201 (h), or on parcels that contain unique cultural, historical or natural features which should be preserved.

17 **19.4 USES PERMITTED**

- a. A land use plan shall be proposed for the area to be included within the PD. The land use plan shall be defined primarily by the Township Zoning Ordinance Districts that are most applicable to the various land use areas of the PD.
- b. Uses permitted and uses permitted subject to Special Use Permit approval in this Ordinance may be allowed within the districts identified on the PD plan, except that some uses may be specifically prohibited from districts designated on the PD plan. Alternatively, the Township may allow uses not permitted in the district if specifically noted on the PD plan. Conditions applicable to uses permitted subject to Special Use Permit approval shall be used as guidelines for design and layout but may be varied by the Planning Commission provided such conditions are indicated on the PD plan.

31 **19.5 HEIGHT, BULK, DENSITY AND AREA STANDARDS**

32 The standards about height, bulk, density, and setbacks of each district shall be applicable within
33 each district area designated on the plan except as specifically modified and noted on the PD plan.
34

35 **19.6 DENSITY TRANSFER**

36 Acme Township encourages flexibility in the location and layout of development, within the
37 overall density standards of this Ordinance. The Township therefore will permit residential density
38 to be transferred from one parcel (the "sending parcel") to another (the "receiving parcel"), as
39 provided below. For purposes of this Section, all sending parcel(s) and receiving parcel(s) shall be
40 considered together as one PD parcel.
41

- a. All density transfers require a Special Use Permit approved by the Township Board, upon the recommendation of the Planning Commission, as part of a PD application. A Special Use Permit application for a density transfer shall be submitted and include:
 1. Signatures by the owners (or their authorized representatives) of the sending and receiving parcels.

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2. A proposed development plan (subdivision and/or site plan) for the receiving parcel.
 3. Density calculations for both the sending and receiving parcels.
- b. Upon receipt of a Special Use Permit application for a density transfer the Township shall determine:
1. The number of allowable dwelling units permitted on the receiving parcel(s) based on the current zoning classification.
 2. The number of eligible dwelling units allowed to be transferred to the receiving parcel(s). The transferred dwelling units shall not increase the allowable density by more than 50%.
 3. The number of allowable dwelling units permitted on the sending parcel(s) based on the current zoning classification.
 4. The number of eligible dwelling units allowed to be transferred from the sending parcel(s).
- c. The Township Board, upon recommendation from the Planning Commission, may grant a Special Use Permit allowing the transfer to the receiving parcel(s) of some or all of the allowable residential dwelling units from the sending parcel(s) only if it finds that all of the following have been satisfied:
1. The sending parcels dwelling unit transfers are actual available dwelling units considering all limitations, including wetlands, and those units are documented.
 2. The addition of the transferred dwelling units to the receiving parcel will not increase the maximum allowable density by more than 50%.
 3. The addition of transferred dwelling units and will not adversely affect the area surrounding the receiving parcel.
 4. The density transfer will benefit the Township by protecting developable land with conservation value on the sending parcel(s).
 5. The density transfer will be consistent with the sending and receiving zones designated on the Dwelling Unit Density Transfer Map. Exception may be granted by Township Board, upon the recommendation of the Planning Commission, to allow a density transfer FROM a receiving zone TO a receiving zone, or FROM a sending zone TO a sending zone if:
 - a) The sending parcel(s) is deemed to contain unique natural, cultural, or historical features which should be preserved

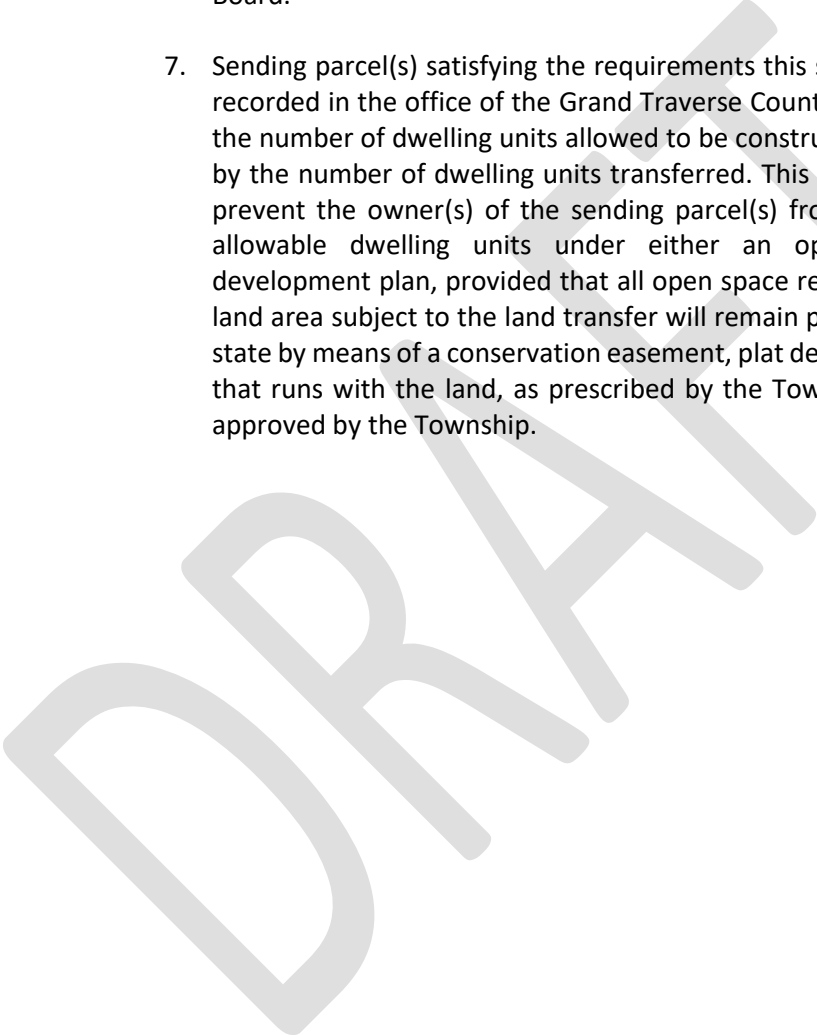
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b) The density transfer to the receiving parcel will not place an undue hardship or strain on the Township infrastructure

c) The density transfer is in accordance with the Intent and Purpose of this Article

6. The parcel(s) receiving the density transfer will not exceed the land development build out (buildings, parking, setbacks, open space, etc.) prescribed by the Zoning District of the property unless waived by the Planning Commission and Township Board.

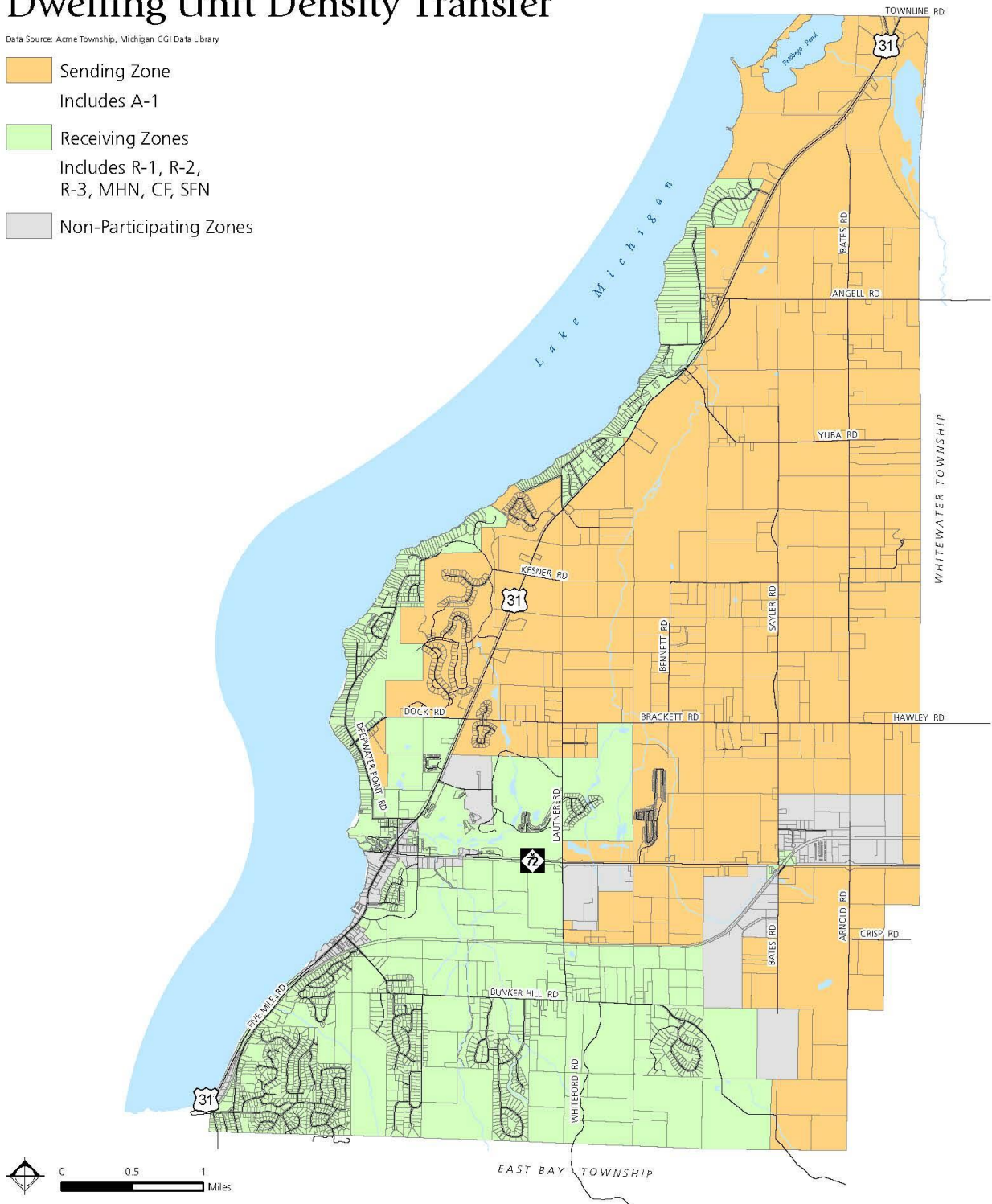
7. Sending parcel(s) satisfying the requirements this section shall be executed and recorded in the office of the Grand Traverse County Register of Deeds, reducing the number of dwelling units allowed to be constructed on the sending parcel(s) by the number of dwelling units transferred. This reduction in density shall not prevent the owner(s) of the sending parcel(s) from developing the remaining allowable dwelling units under either an open space or conventional development plan, provided that all open space requirements are satisfied. The land area subject to the land transfer will remain perpetually in an undeveloped state by means of a conservation easement, plat dedication, or other legal means that runs with the land, as prescribed by the Township Zoning Ordinance, and approved by the Township.



ACME TOWNSHIP Dwelling Unit Density Transfer

Data Source: Acme Township, Michigan CGI Data Library

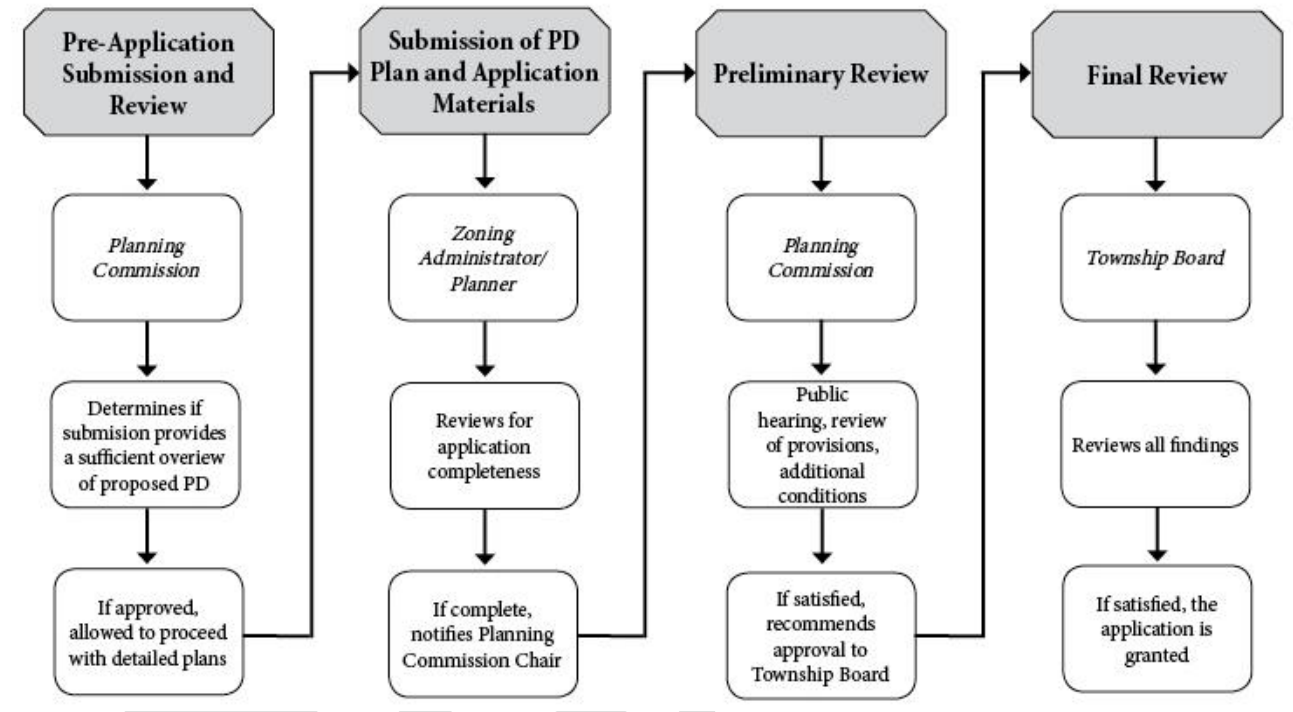
- Sending Zone
Includes A-1
- Receiving Zones
Includes R-1, R-2,
R-3, MHN, CF, SFN
- Non-Participating Zones



1 **19.7 PLANNED DEVELOPMENT APPLICATION SUBMISSION AND REVIEW PROCEDURES**

2 The PD application submission and review procedures follow four (4) primary steps: 1) pre-
3 application submission and review, 2) submission of PD plan and application materials, 3)
4 preliminary review and approval of the PD, and 4) final review and approval of the PD. This
5 procedure is illustrated in the Figure 19.1 and elaborated upon in the following subsections. A PD
6 plan involving a density transfer shall have the transfer approved through a Special Use Permit as
7 outlined in Section 19.6 after the pre-application submission and review step.
8

9 **Figure 19.2:** Planned Development Application Submission and Review Process



10
11
12 **19.7.1 PRE-APPLICATION SUBMISSION AND REVIEW**

- 13
14 a. Any person owning or controlling land in the Township may make application for
15 consideration of a PD. Such application shall be made by presenting a request for a
16 preliminary determination to whether a parcel qualifies for the PD option.
17
18 b. The request shall be submitted to the Township and the submission shall include the
19 information required below.
20
21 1. Proof the criteria set forth in the Criteria for Qualification section above, are or
22 will be met.
23
24 2. A schematic land use plan containing enough detail to explain the role of open
25 space; location of land use areas, streets providing access to the site, pedestrian
26 and vehicular circulation within the site; dwelling unit density and types; and
27 buildings or floor areas contemplated, as applicable.
28

- 1 3. A plan to protect natural features or preservation of open space or greenbelts.
- 2
- 3 4. A storm water management plan incorporating low impact development (LID)
- 4 water quality technologies, such as, but not limited to, rain gardens, rooftop
- 5 gardens, vegetated swales, cisterns, permeable pavers, porous pavement, and
- 6 filtered storm water structures.
- 7
- 8 5. The Planning Commission shall review the applicant's request for qualification. If
- 9 approved, the applicant may then continue to prepare a PD Plan on which a final
- 10 determination will be determined. An approved request for qualification is not a
- 11 guarantee for final PD approval.
- 12
- 13 c. Based on the documentation presented, the Planning Commission shall make a
- 14 preliminary determination about whether a parcel(s) qualifies for the PD option under
- 15 the Criteria for Qualification in Section 19. 3. If approved, the applicant may then
- 16 continue to prepare a PD plan on which a final determination will be made. An approved
- 17 request for qualification is not a guarantee for final PD approval.
- 18

19 19.7.2 SUBMISSION OF PLANNED DEVELOPMENT PLAN AND APPLICATION MATERIALS

20 The application, reports, and drawings shall be filed in paper and digital format. All drawings
21 shall be provided to the Township in AutoCad™, MicroStation, or similar site civil /
22 architectural drawing format requested by the Planning Commission. Other graphics and
23 exhibits, text and tabular information shall be provided in Adobe Acrobat™ "pdf" format. All
24 drawings shall be created at a scale not smaller than one (1) inch equals one hundred (100)
25 feet, unless otherwise approved by the Township.

- 27 a. A proposed PD plan application shall be submitted to the Township for review that
28 contains the following:
29
 - 30 1. A boundary survey of the exact acreage prepared by a registered land surveyor
31 or civil engineer.
 - 32
 - 33 2. A topographic map of the entire area at a contour interval of not more than two
34 feet. This map shall show all major stands of trees, bodies of water, wetlands and
35 unbuildable areas
 - 36
 - 37 3. A proposed development plan showing the following, but not limited to:
38
 - 39 a) Land use areas represented by the Zoning Districts listed as A-1, R-1, R-2,
40 R-3, MHN, C, CF, or B-4 of this Ordinance.
 - 41
 - 42 b) Vehicular circulation including major drives and location of vehicular
43 access including cross sections of public streets or private places.
 - 44
 - 45 c) Transition treatment, including minimum building setbacks to land
46 adjoining the PD and between different land use areas within the PD.
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- d) The general location of nonresidential buildings and parking areas, estimated floor areas, building coverage and number of stories or height.
 - e) The general location of residential unit types and densities and lot sizes by area.
 - f) The general location and type of all Low Impact Development (LID) storm water management technologies.
 - g) Location of all wetlands, water and watercourses, proposed water detention areas and depth to groundwater.
 - h) The boundaries of open space areas that are to be preserved or reserved and an indication of the proposed ownership.
 - i) A schematic landscape treatment plan for open space areas, streets and border/transition areas to adjoining properties.
 - j) A preliminary grading plan, showing the extent of grading and delineating any areas, which are not to be graded or disturbed.
 - k) A public or private water distribution, storm and sanitary sewer plan.
 - l) Elevations of the proposed buildings using durable and traditional building materials shall be used. Materials such as exterior insulation finish system (EIFS), fluted concrete masonry units, concrete panels, panel brick, and scored concrete masonry unit block are not considered durable and traditional building materials.
 - m) A written statement explaining in detail the full intent of the applicant, showing dwelling units types or uses contemplated and resultant population, floor area, parking and supporting documentation, including the intended schedule of development.
- 4. A market study, traffic impact study, and /or environmental impact assessment, if requested by the Planning Commission or Board of Trustees.
 - 5. A pattern book or design guidelines manual if requested by the Planning Commission or Board of Trustees.
- b.** The Township Zoning Administrator and/or Planner will review the PD plan application for completeness. Once deemed complete, the Township Zoning Administrator and/or Planner shall notify the Planning Commission Chair who will place the application on the agenda for a preliminary review by the Planning Commission.

19.7.3 PRELIMINARY REVIEW AND APPROVAL OF PLANNED DEVELOPMENT
Planning Commission Review of Proposed PD Plan:

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- a. Upon notification from the Township Zoning Administrator and/or Planner of a complete PD plan application, the Planning Commission shall review the proposed PD plan and make a determination about the proposal's qualification for the PD option and for adherence to the following objectives and requirements:
 - 1. The proposed PD adheres to the conditions for qualification of the PD option and promotes the land use goals and objectives of the Township.
 - 2. All applicable provisions of this Article shall be met. If any provision of this Article shall be in conflict with the provisions of any other section of this Article, the provisions of this Section shall apply to the lands embraced within a PD area.
 - 3. There will be at the time of development, an acceptable means of disposing of sanitary sewage and of supplying the development with water and the road network, storm water drainage system, and other public infrastructure and services are satisfactory.
 - b. The Planning Commission shall hold a public hearing on the PD plan and shall give notice as provided in Section 9.1.2(c).
 - c. After the public hearing and review, the Planning Commission shall report its findings and recommendations to the Township Board.

24 19.7.4 FINAL REVIEW AND APPROVAL OF PLANNED DEVELOPMENT

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- a. On receiving the report and recommendation of the Planning Commission, the Board shall review all findings. If the Board shall decide to grant the application, it shall direct the Township attorney to prepare a contract setting forth the conditions on which such approval is based. Once the contract is prepared it shall be signed by the Township and the applicant.
 - b. The agreement shall become effective on execution after its approval. The agreement shall be recorded at the Grand Traverse County Register of Deeds' office.
 - c. Once an area has been included with a plan for PD and the Township Board has approved such plan, no development may take place in such area nor may any use of it be made except under such plan or under a Board-approved amendment, unless the plan is terminated.
 - d. An approved plan may be terminated by the applicant or the applicant's successors or assigns, before any development within the area involved, by filing with the Township and recording in the Grand Traverse County Register of Deeds an affidavit so stating. The approval of the plan shall terminate on such recording.
 - e. No approved plan shall be terminated after development begins except with the approval of the Board and of all parties in interest in the land.

- f. Within one year following execution of the PD contract by the Township Board, final plats or site plans for an area embraced within the PD must be filed as provided. If such plats or plans have not been filed within the one-year period, the right to develop under the approved plan shall be automatically terminated unless an extension is requested in writing by the applicant and authorized by the Township Board. The Township Board may authorize an extension of up to one (1) year.
- g. The termination of a PD contract involving a density transfer shall nullify the transaction and all transferred densities shall return to the original sending parcel(s). The return of the transferred densities shall be recorded at the Grand Traverse County Register of Deeds' office.

19.8 SUBMISSION OF FINAL PLAT, SITE PLANS; SCHEDULE FOR COMPLETION OF PLANNED DEVELOPMENT

Before any permits are issued for the PD, final plats or site plans and open space plans for a project area shall be submitted to the Township for review and approval by the Planning Commission, and where applicable the Township Board, of the following:

- a. Review and approval of site plans shall comply with Article VIII: Site Plans, as well as this Section except as otherwise modified in the approved plan. Review and approval of plats shall comply with Section 5.7 of Article V: Zoning Board of Appeals of the Township Zoning Ordinance as well as the requirements of this Section.
- b. Before approving of any final plat or plan, the Planning Commission shall decide that:
 - 1. All portions of the project area shown on the approved plan for the PD for use by the public or the residents of lands within the PD have been committed to such uses under the PD contract;
 - 2. The final plats or site plans are in conformity with the approved contract and plan for the PD;
 - 3. Provisions have been made under the PD contract to provide for the financing of any improvements shown on the project area plan for open spaces and common areas which are to be provided by the applicant and that maintenance of such improvements is assured under the PD contract.
 - 4. If development of approved final plats or site plans is not substantially completed in three years after approval, further final submittals under the PD shall stop until the part in question is completed or cause can be shown for not completing same.
- c. The applicant shall be required, as the PD is built, to provide the Township with "as built" drawings in both paper and digital format following the same provisions outlined in Section 19.7.

1 **19.9 FEES**
2 Fees for review of PD plans under this Section shall be established by resolution of the Township
3 Board.
4

5 **19.10 INTERPRETATION OF APPROVAL**
6 Approval of a PD under this Section shall be considered an optional method of development and
7 improvement of property subject to the mutual agreement of the Township and the applicant.
8

9 **19.11 AMENDMENTS TO PLANNED DEVELOPMENT PLAN**
10 Proposed amendments or changes to an approved PD plan shall be presented to the Planning
11 Commission following the same procedures for amending a Special Use Permit outlined in Section
12 9.1.4. The Planning Commission shall decide whether the proposed modification is of such minor
13 nature as not to violate the area and density requirements or to affect the overall character of
14 the plan, and in such event may approve or deny the proposed amendment. If the Planning
15 Commission decides the proposed amendment is material in nature, the Planning Commission
16 and Township Board shall review the amendment under the provisions and procedures of this
17 Article as they relate to final approval of the PD.

DRAFT

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000

ORDER CONFIRMATION

Salesperson: DENISE LINGERFELT Printed at 12/21/15 09:56 by dling

Acct #: 6 Ad #: 422798 Status: N

ACME TOWNSHIP Start: 12/26/2015 Stop: 12/26/2015
CATHY DYE, CLERK Times Ord: 1 Times Run: ***
6042 ACME ROAD STDAD 3.00 X 3.45 Words: 221
WILLIAMSBURG MI 49690 Total STDAD 10.35
Class: 147 LEGALS
Rate: LEGAL Cost: 119.25
Affidavits: 1

Contact: Ad Descrpt: LEGAL NOTICE TOWNSHIP OF
Phone: (231)938-1350 Given by: EMAIL SHAWN WINTER
Fax#: (231)938-1510 Created: dling 12/21/15 09:53
Email: szollinger@acmetownship.org Last Changed: dling 12/21/15 09:56
Agency:

PUB ZONE EDT TP START INS STOP SMTWTFS
RE A 97 W 12/26/15 1 12/26/15 SMTWTFS
IN AIN 97 W 12/26/15 1 12/26/15 SMTWTFS

AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

No refunds or rebates will be issued if you cancel your ad prior to the stop date.

We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 12/21/15 09:56 by dling

Acct #: 6

Ad #: 422798

Status: N

**LEGAL NOTICE
TOWNSHIP OF ACME - NOTICE OF HEARING**

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, January 11, 2016 at 7:00 p.m. at the Acme Township Hall, 6042 Acme Road, Williamsburg MI 49690, to consider the following amendments to the Acme Township Zoning Ordinance.

Amendment # 037 would amend the Acme Township Zoning Ordinance to add a section allowing Planned Development option in districts zoned R-1, R-2, R-3, A-1, MHN, C, CF, and B-4.

Copies of the entire proposed Amendment #037 are available for inspection at the Acme Township hall. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. The entire Zoning Ordinance is available for inspection at the Acme Township Hall from 8:00 a.m. to 5:00 p.m. Monday through Friday (NOTE: Township Hall hours of operation will switch to Monday - Thursday from 7:30 am - 6:00 pm starting on January 4th). Proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are also available for inspection via the Township's website, www.acmetownship.org.

Written comments may be directed to:
Shawn Winter, Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690
(231) 938-1350
swinter@acmetownship.org

December 26, 2015-1T

422798

**GRAND TRAVERSE COUNTY PLANNING COMMISSION
MASTER PLAN/ZONING REVIEW**

Pursuant to Section 307 of Public Act 110 of 2006, a township shall submit for review and recommendation the proposed zoning ordinance or zoning ordinance amendment to the county. The county will have waived its right for review and recommendation of an ordinance if the recommendation of the county planning commission has not been received by the township within 30 days from the date the proposed ordinance is received by the county.

TOWNSHIP:	Acme	MASTER PLAN:	<input type="checkbox"/>
AMENDMENT #:	037	ZONING ORDINANCE:	<input checked="" type="checkbox"/>
DATE RECEIVED:	April 12, 2016	TEXT:	<input checked="" type="checkbox"/> MAP: <input type="checkbox"/>
PUBLIC HEARING:	January 11, 2016	MAP ATTACHED:	<input type="checkbox"/>
PRELIMINARY REVIEW:	<input type="checkbox"/>	PUBLIC HEARING MINUTES:	<input checked="" type="checkbox"/>

CHANGE: Zoning Ordinance 037 – Planned Development proposes to add Article XIX: Planned Development to the Acme Township Zoning Ordinance. This amendment will allow flexible development options, agreeable by the Township, that are consistent with the goals and objectives of the Master Plan and Future Land Use Map.

TOWNSHIP PLANNING COMMISSION RECOMMENDED TO TOWNSHIP BOARD:

The Planning Commission has been working through this amendment since October, with a public hearing held in January. At the April 11th, 2016 Planning Commission meeting there was a motion by Timmins, support by Rosa, to send the proposed Zoning Ordinance Amendment 037 – Planned Development with the changes discussed to the Grand Traverse County Planning Commission for review and to be brought back before the Planning Commission.

COUNTY PLANNING STAFF COMMENTS:

The Planned Development article provides for transfer of development rights (TDR) within the boundaries of the Township. This allows for density to be transferred from areas that intend to remain low density (i.e., agricultural areas) to areas that are planned for higher density (i.e. residential areas). While permitted by state law, many communities have not exercised this opportunity to protect agricultural and natural areas while incenting development in certain areas. Acme’s approach here could be a model for other townships in the County.

Based on review of the amendment and information provided by the Township, staff recommends that the County Planning Commission concur with the Township Planning Commission’s proposed action.

COUNTY PLANNING COMMISSION ACTION:

In accordance with the Zoning Enabling Act and having considered neighboring zoning and the County Master Plan, the County Planning Commission concurs with the Township Planning Commission’s proposed action.

COMMENTS FROM CPC ACTION: Suggestion was made for section 19.6(c)(1), Density Transfer, to add some flexibility in the percentage.

RETURNED TO TOWNSHIP (DATE/RECOMMENDATION): Emailed to the Acme Township Clerk, Planning Commission Chair and Zoning Administrator on May 25, 2016.



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Zoning Administrator
CC:
Date: September 27, 2016
Re: Zoning Ordinance Amendment 042 - §6.6.4 Land Use Table (US-31/M-72 Business District)

Zoning Ordinance Amendment 042 would provide minor changes to the Land Use Table under §6.6.4 in the US-31/M-72 Business District. Some of the changes are simply organizational, while others expand upon existing uses. Specifically, they include:

Deletions under the Commercial Category:

- The land use “Bar/Tavern”
- Under the “General Retail” land use the following exceptions shall be deleted “e. outdoor sales and storage of cars, boats, trucks, and RV’s”
- The land use “Microbrewery”

Additions under the Commercial Category:

- The land use “Restaurant, café, coffee shop, bar and taverns except with the following features:”
- Under “Restaurant, café, coffee shop, bar and taverns except with the following features:” add the following “Outdoor Service” as a Special Use Permit (“SUP”) in the “C” and “CF” zones
- The land use “Microbrewery, Small Distillery, and Small Winery”

Additions under the Transportation/Utility Category:

- “Public Transit Stop or Station” as a Permitted Use (“P”) in the “MHN” zoned

A public hearing was held July 11, 2016 (notice proof enclosed). There was no comment on the amendment at that time. Balentine motioned to send Zoning Ordinance Amendment 042 – Land Use Table under §6.6.4.1 Regulated Uses to the Grand Traverse County Planning Commission for review and to recommend approval to the Township Board. Supported by Timmins, the motion passed unanimously.

The amendment was placed on the County Planning Commission’s August 16, 2016 agenda under the consent calendar. Commissioner Salzman requested the item be removed in order to inquire about the terms microbrewery, small distillery and small winery. I explained they are defined by the Michigan Liquor Control Commission who issues the licenses, and we’ll be including them in the definitions section as part of our Zoning Ordinance rewrite. The County Planning Commission concurs with the Township’s proposed actions (County Review Form enclosed).

Suggested Motion:

Motion to adopt Zoning Ordinance Amendment 042 - §6.6.4 Land Use Table (US-31/M-72 Business District) as presented

Section 6.6.4

LAND USE TABLE

6.6.4.1

Regulated Uses

Regulated uses are identified for each **ZONE** either as a Permitted Use (**P**) or a use requiring a Special Use Permit (**SUP**). If a use is blank with no designation or not listed it means it is not permitted in that zone. All uses requiring a Special Use Permit must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards in 6.6.3.3.

Land Use Table					
Type	SFN	MHN	CS	C	CF
<i>Residential</i>					
Single Family	P	P	P		
Single Family Condominium Subdivisions		P			
Live / Work Unit		P		P	P
Open Space Preservation Development		P			
Duplex	P	P	P		
Multiple Family		P	SUP	P	P
Home Occupation 1	P	P	P	P	P
Home Occupation 2 or More Persons	SUP (7.7)	SUP (7.7)	SUP (7.7)		
Bed and Breakfast (5 Bedroom Maximum)	SUP (9.24)	SUP (9.24)	SUP (9.24)		
<i>Residential - Services</i>					
Nursing Home	SUP	P			
Adult Day Care Center	SUP	SUP	SUP		
Assisted Living Group Facilities	SUP	P	SUP		
State Licensed Residential	SUP	SUP	SUP		
Group Child Care Home	SUP	SUP	SUP		
<i>Public and Private</i>					
Marinas (Public or Private)			SUP		
Outdoor Public Owned Parks and Recreation Facilities	P	P	P	P	P
Public and Private Schools	P	P	P	P	P
Public Uses: Critical, Supporting and Essential	P	P	P	P	P
Churches with and without Assembly Halls		P		P	P
<i>Transportation / Utilities</i>					
Parking (Public or Private)		P	P	P	P
Wireless Telecommunication Facilities		SUP		SUP	
Public Transit Stop or Station			P	P	P

Land Use Table					
Type	SFN	MHN	CS	C	CF
Office					
Professional Offices			P	P	P
Medical / Dental Offices				P	P
Medical Urgent Care Facilities				P	P
Veterinary Clinic			P	P	
Commercial					
Mixed Use with Residential above the 1st floor				P	P
Bar / Tavern				P	P
General Retail; except with the following features				P	P
a. Alcoholic beverages				SUP	SUP
b. Floor area over 10,000 sq.ft.				SUP	SUP
c. On-site production of items sold in or out of store locations				SUP	SUP
d. Operating hours between 10pm and 7am				SUP	SUP
e. Outdoor sales and storage of cars, boats, trucks and RV's					
Restaurant, cafe and coffee shop except with the following features				P	P
a. Drive-thru facilities				SUP	
b. Drive-In facilities				SUP	
Micro brewery				P	P
Movie & Performance Theaters				SUP	P
Convenience market less than 3,500 sq.ft				P	P
Personal Services				P	P
Farmers Market				P	P
Banks and Financial; except with the following features				P	P
a. Drive-thru facilities				SUP	
Shopping Centers				SUP (9.12)	SUP (9.12)
Grocery Stores; except with the following features				P	P
a. Floor area over 10,000 sq.ft				SUP	P
b. Gasoline Service Station				SUP (9.6)	
Gasoline Service Station				SUP (9.6)	
Automotive Supply & Parts				P	
Automotive Service				SUP	
Lodging					
Hotel; except with the following features				P	P
a. Greater than 120 rooms				SUP	P
b. Conference and convention facilities				SUP	SUP

Section 6.6.4
LAND USE TABLE

6.6.4.1
Regulated Uses

Regulated uses are identified for each ZONE either as a Permitted Use (P) or a use requiring a Special Use Permit (SUP). If a use is blank with no designation or not listed it means it is not permitted in that zone. All uses requiring a Special Use Permit must address the General Standards listed below. If the SUP has additional standards over and above the General Standards the special provision column references that specific section of the Zoning Ordinance. Otherwise, SUP uses must meet the General Standards in 6.6.2.3.

Land Use Table					
Type	SFN	MHN	CS	C	CF
<i>Residential</i>					
Single Family	P	P	P		
Single Family Condominium Subdivisions		P			
Live / Work Unit		P		P	P
Open Space Preservation Development		P			
Duplex	P	P	P		
Multiple Family		P	SUP	P	P
Home Occupation 1	P	P	P	P	P
Home Occupation 2 or More Persons	SUP (7.7)	SUP (7.7)	SUP (7.7)		
Bed and Breakfast (5 Bedroom Maximum)	SUP (9.24)	SUP (9.24)	SUP (9.24)		
<i>Residential - Services</i>					
Nursing Home	SUP	P			
Adult Day Care Center	SUP	SUP	SUP		
Assisted Living Group Facilities	SUP	P	SUP		
State Licensed Residential	SUP	SUP	SUP		
Group Child Care Home	SUP	SUP	SUP		
<i>Public and Private</i>					
Marinas (Public or Private)			SUP		
Outdoor Public Owned Parks and Recreation Facilities	P	P	P	P	P
Public and Private Schools	P	P	P	P	P
Public Uses: Critical, Supporting and Essential	P	P	P	P	P
Churches with and without Assembly Halls		P		P	P
<i>Transportation / Utilities</i>					
Parking (Public or Private)		P	P	P	P
Wireless Telecommunication Facilities		SUP		SUP	
Public Transit Stop or Station		P	P	P	P

Land Use Table					
Type	SFN	MHN	CS	C	CF
Office					
Professional Offices			P	P	P
Medical / Dental Offices				P	P
Medical Urgent Care Facilities				P	P
Veterinary Clinic			P	P	
Commercial					
Mixed Use with Residential above the 1st floor				P	P
General Retail; except with the following features				P	P
a. Alcoholic beverages				SUP	SUP
b. Floor area over 10,000 sq.ft.				SUP	SUP
c. On-site production of items sold in or out of store locations				SUP	SUP
d. Operating hours between 10pm and 7am				SUP	SUP
Restaurant, cafe, coffee shop, bar and taverns except with the following features				P	P
a. Drive-thru facilities				SUP	
b. Drive-In facilities				SUP	
c. Outdoor Service				SUP	SUP
Micro brewery, Small Distillery, and Small Winery				P	P
Movie & Performance Theaters				SUP	P
Convenience market less than 3,500 sq.ft				P	P
Personal Services				P	P
Farmers Market				P	P
Banks and Financial; except with the following features				P	P
a. Drive-thru facilities				SUP	
Shopping Centers				SUP (9.12)	SUP (9.12)
Grocery Stores; except with the following features				P	P
a. Floor area over 10,000 sq.ft				SUP	P
b. Gasoline Service Station				SUP (9.6)	
Gasoline Service Station				SUP (9.6)	
Automotive Supply & Parts				P	
Automotive Service				SUP	
Lodging					
Hotel; except with the following features				P	P
a. Greater than 120 rooms				SUP	P
b. Conference and convention facilities				SUP	SUP

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000

ORDER CONFIRMATION

Salesperson: DENISE LINGERFELT Printed at 06/21/16 12:43 by dling

Acct #: 6 Ad #: 437452 Status: N

ACME TOWNSHIP Start: 06/23/2016 Stop: 06/23/2016
CATHY DYE, CLERK Times Ord: 1 Times Run: ***
6042 ACME ROAD STDAD 3.00 X 5.44 Words: 347
WILLIAMSBURG MI 49690 Total STDAD 16.32
Class: 147 LEGALS
Rate: LEGAL Cost: 148.50
Affidavits: 1

Contact: Ad Descrpt: LEGAL NOTICE TOWNSHIP OF
Phone: (231)938-1350 Given by: EMAIL SHAWN WINTER
Fax#: (231)938-1510 Created: dling 06/21/16 12:30
Email: szollinger@acmetownship.org Last Changed: dling 06/21/16 12:42
Agency:

PUB ZONE EDT TP START INS STOP SMTWTFS
RE A 97 W 06/23/16 1 06/23/16 SMTWTFS
IN AIN 97 W 06/23/16 1 06/23/16 SMTWTFS

AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

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We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 06/21/16 12:43 by dling

Acct #: 6

Ad #: 437452

Status: N

**LEGAL NOTICE
TOWNSHIP OF ACME - NOTICE OF HEARING**

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, July 11, 2016 at 7:00 p.m. at the Acme Township Hall, 6042 Acme Road, Williamsburg MI 49690, to consider the following amendments to the Acme Township Zoning Ordinance.

Amendment # 042 Land Use Table under §6.6.4.1 Regulated Uses in the US-31/M-72 Business District (Form-Based Code District). The proposed amendment makes the following additions and deletions to the Land Use Table:

Deletions under the Commercial Category:

1. The land use "Bar/Tavern"
2. Under the "General Retail" land use the following exceptions shall be deleted "e. outdoor sales and storage of cars, boats, trucks and RV's"
3. The land use "Microbrewery"

Additions under the Commercial Category:

1. The land use "Restaurant, café, coffee shop, bar and taverns except with the following features:"
2. Under "Restaurant, café, coffee shop, bar and taverns except with the following features:" add the following "Outdoor Service" as a Special Use Permit ("SUP") in the "C" and "CF" zones
3. The land use "Microbrewery, Small Distillery, and Small Winery"

Additions under the Transportation/Utility Category:

1. Public Transit Stop or Station as a Permitted Use ("P") in the "MHN" zone

Copies of the entire proposed Amendment #042 are available for inspection at the Acme Township hall. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. The entire Zoning Ordinance is available for inspection at the Acme Township Hall from 7:30 a.m. to 6:00 p.m. Monday through Thursday. Proposed Zoning Ordinance Amendments and the entire Zoning Ordinance are also available for inspection via the Township's website, www.acmetownship.org.

If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at 938-1350.

Written comments may be directed to:

Shawn Winter, Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690
(231) 938-1350
swinter@acmetownship.org

June 23, 2016-1T

437452

**GRAND TRAVERSE COUNTY PLANNING COMMISSION
MASTER PLAN/ZONING REVIEW**

Pursuant to Section 307 of Public Act 110 of 2006, a township shall submit for review and recommendation the proposed zoning ordinance or zoning ordinance amendment to the county. The county will have waived its right for review and recommendation of an ordinance if the recommendation of the county planning commission has not been received by the township within 30 days from the date the proposed ordinance is received by the county.

TOWNSHIP: Acme Twp.
AMENDMENT #: 042
DATE RECEIVED:
PUBLIC HEARING: July 11, 2016
PRELIMINARY REVIEW:

MASTER PLAN:
ZONING ORDINANCE:
TEXT: **MAP:**
MAP ATTACHED:
PUBLIC HEARING MINUTES:

CHANGE:

The proposed amendment makes the following additions and deletions under the Land Use Table in §6.6.4 for the US-31/M-72 Business District:

Deletions under the Commercial Category:

1. The land use "Bar/Tavern"
2. Under the "General Retail" land use the following exceptions shall be deleted "e. outdoor sales and storage of cars, boats, trucks and RV's"
3. The land use "Microbrewery"

Additions under the Commercial Category:

1. The land use "Restaurant, café, coffee shop, bar and taverns except with the following features:"
2. Under "Restaurant, café, coffee shop, bar and taverns except with the following features:" add the following "Outdoor Service" as a Special Use Permit ("SUP") in the "C" and "CF" zones
3. The land use "Microbrewery, Small Distillery, and Small Winery"

Additions under the Transportation/Utility Category:

1. Public Transit Stop or Station as a Permitted Use ("P") in the "MHN" zone

(Abbreviations for Reference: C – Corridor Commercial; CF – Corridor Flexible; MHN – Mixed Housing Neighborhood; P – Permitted by Right; SUP – Special Use Permit Required)

TOWNSHIP PLANNING COMMISSION RECOMMENDED TO TOWNSHIP BOARD:

Motion made by Balentine to send Zoning Ordinance Amendment 042 – Land Use Table under §6.6.4.1 Regulated Uses to the Grand Traverse County Planning Commission for review and to recommend approval to Township Board. Support by Timmins. Motion passed unanimously.

COUNTY PLANNING STAFF COMMENTS:

The Township may want to consider defining what constitutes a "small" distillery or a "small" winery. No definitions are provided. Based on review of the amendment and information provided by the Township, staff recommends that the County Planning Commission concur with the Township Planning Commission's proposed action.

COUNTY PLANNING COMMISSION ACTION:

In accordance with the Zoning Enabling Act and having considered neighboring zoning and the County Master Plan, the County Planning Commission concurs with the Township Planning Commission's proposed action, with consideration for staff comments concerning definitions.

COMMENTS FROM CPC ACTION:

RETURNED TO TOWNSHIP (DATE/RECOMMENDATION):

Emailed to the Acme Township Clerk, Planning Commission Chair, and Zoning Administrator.



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Zoning Administrator
CC:
Date: September 28, 2016
Re: Transportation Alternatives Program (TAP) Grant

While exploring funding options for the Acme Connector Trail (ACT) I came across the Transportation Alternatives Program (TAP) Grant that I believe is worth exploring. TAP is a federally funded transportation grant program that funds projects such as bicycle facilities, shared-use paths, streetscape improvements that improved pedestrian safety, and historic preservation of transportation facilities that enhance Michigan's intermodal transportation system, promote walkability, and improve quality of life for Michigan citizens. The program is part of the Fixing America's Surface Transportation (FAST) Act, a federal transportation funding bill approved through 2022 and administered through the Michigan Department of Transportation (MDOT).

There are a lot of strengths that I believe make this grant a worthy consideration for the ACT:

- Created specifically for alternative transportation projects such as ACT
- Requires a 20% match, 35% is average
- Applications are reviewed four times a year
- Award decisions are made approximately 10 weeks after review deadline
- Many of the drawings needed for submission have already been completed and paid for by TART
- Grants are awarded as a "conditional commitment (CC)" for a number of years, meaning you do not need your match committed to apply. The CC allows you to pursue public and private funds after the award. Once obtained, MDOT releases the funds for the work to begin.
- The TAP award can be used as matching fund for other grants (i.e. Trust Fund)
- We are not an Act 51 agency and cannot apply directly. However, we can partner with Grand Traverse County Road Commission. Gordie has spoken with them and they are supportive of the idea, however, I will let Gordie detail their conversation at the meeting

Since it is a federal grant, there are conditions that will apply that may be new to us. I don't see any of them as being insurmountable, but may require us to approach this grant in a different way from what we have done in the past. One example is that the grant requires trails be built to American Association of State Highways and Transportation Officials (AASHTO) standards, which include 10-foot wide paved trails with 2-foot shoulders on either side. Pro - it's a better trail; con - it will cost more. These are all factors that will need to be considered. Nonetheless, the Parks & Trails Committee was briefed on this opportunity on September 16, 2016 and supports looking into the possibility. With your support, we'll continue to explore this option to determine its feasibility. Any and all details we uncover will be shared with the Board so that you all can make an informed decision on this grant.



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

OFFICIAL USE ONLY
Local Governing Body:
Date Received 8-23-16
Application No: 01
State:
Date Received
Application No:
Approved: Rejected

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:

1. Name(s) of Applicant: Engle Kenneth L
Last First Initial

(If more than two see #15) Engle Janet C
Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:
Married Single

2. Mailing Address: 6754 Yuba Road Williamsburg MI 49690
Street City State Zip Code

3. Telephone Number: (Area Code) () 231-264-9694

4. Alternative Telephone Number (cell, work, etc.): (Area Code) () 231-590-9500

5. E-mail address: engleridgefarm@gmail.com

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Grand Traverse 7. Township, City or Village: Acme Township

8. Section No. 19 Town No. 28W Range No. 9W

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? Yes No

If "Yes", please explain circumstances:

12. Does the applicant own the mineral rights? Yes No

If owned by the applicant, are the mineral rights leased? Yes No

Indicate who owns or is leasing rights if other than the applicant: Farm Credit Services - half interest

Name the types of mineral(s) involved: oil & gas

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: Yes No If "Yes", indicate to whom, for what purpose and the number of acres involved:

14. Is land being purchased under land contract Yes No: If "Yes", indicate vendor (sellers):

Name:

Address:

Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (sellers) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date

Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

- 2 or more persons having a joint or common interest in the land
- Corporation Limited Liability Company Partnership
- Estate Trust Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)

This application is for:

- a. 40 acres or more ▶ complete only Section 16 (a thru g);
- b. 5 acres or more but less than 40 acres ▶ complete only Sections 16 and 17; or
- c. a specialty farm ▶ complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

fruit

b. Total number of acres on this farm ²⁹⁶ _____

c. Total number of acres being applied for (if different than above): 77.5

d. Acreage in cultivation: 33.5

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: 25.6

f. All other acres (swamp, woods, etc.) 18.4

g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings Residence: _____ Barn: _____ Tool Shed: 1

Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____

Poultry House: _____ Milking Parlor: _____ Milk House: _____

Other: (Indicate) well house

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application **from the sale of agricultural products (not from rental income):**

\$ _____ : _____ = \$ _____ (per acre)
total income total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 90

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

[Signature]
(Signature of Applicant)
[Signature]
(Co-owner, If Applicable)
8-22-2016
(Date)

(Corporate Name, If Applicable)

(Signature of Corporate Officer)
owner
(Title)

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: 8-23-16 (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: Acme Township
 County Township City Village

This application is approved, rejected Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: [Signature]

Property Appraisal: \$ 274,550 is the current fair market value of the real property in this application.

II. Please verify the following:

- Upon filing an application, clerk issues receipt to the landowner indicating date received.
- Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

___ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

___ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

<p>Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):</p> <p>COPY SENT TO:</p> <p><input checked="" type="checkbox"/> County or Regional Planning Commission</p> <p><input checked="" type="checkbox"/> Conservation District</p> <p>___ Township (if county has zoning authority)</p> <p><u>N/A</u> City (if land is within 3 miles of city boundary)</p> <p><u>N/A</u> Village (if land is within 1 mile of village boundary)</p>	<p>Before forwarding to State Agency, FINAL APPLICATION SHOULD INCLUDE:</p> <p>___ Copy of Deed or Land Contract (most recent showing <u>current ownership</u>)</p> <p>___ Copy of most recent Tax Bill (must include <u>tax description</u> of property)</p> <p>___ Map of Farm</p> <p>___ Copy of most recent appraisal record</p> <p>___ Copy of letters from review agencies (if available)</p> <p>___ Any other applicable documents</p>
--	--

Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

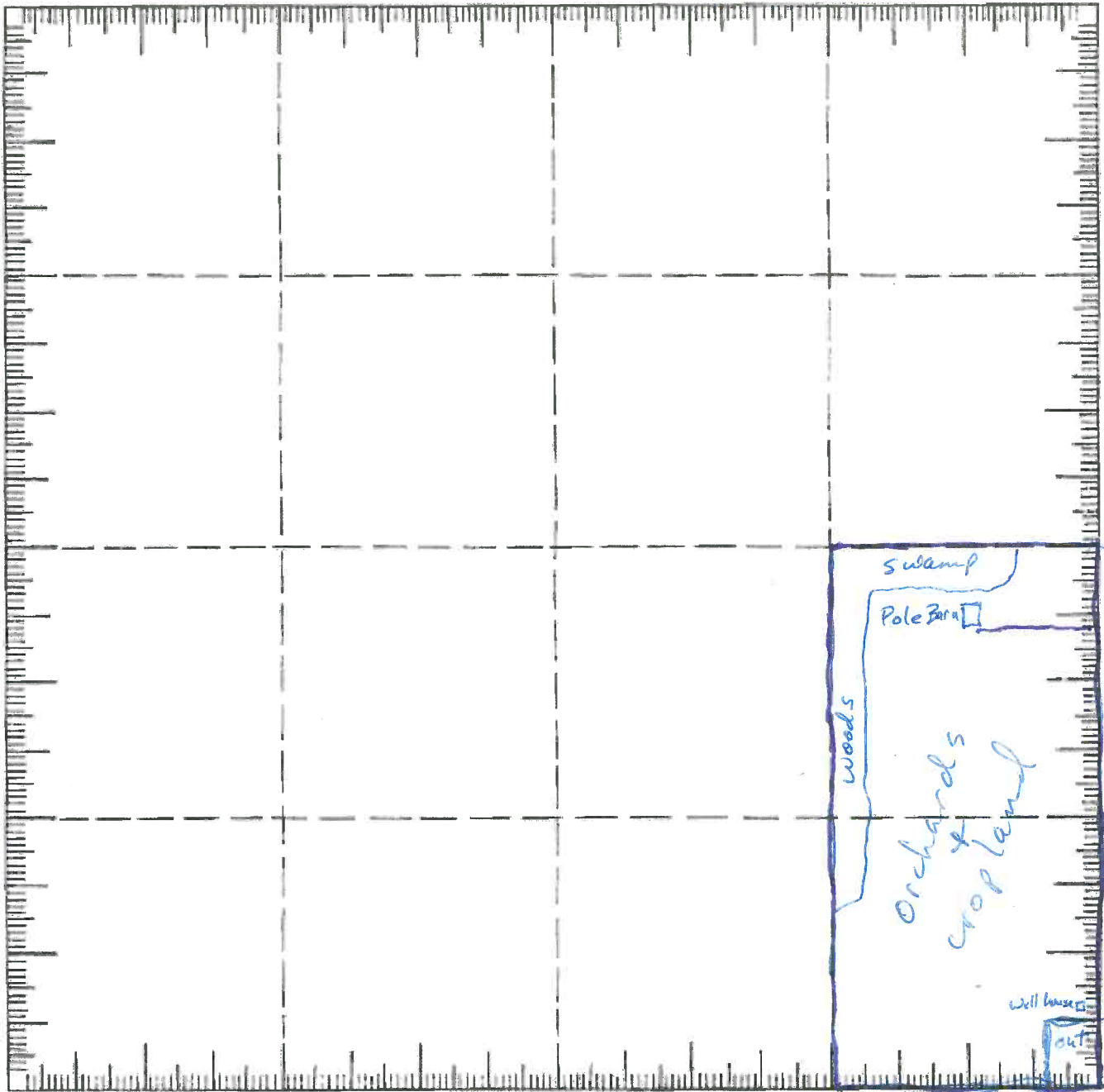
County Grand Traverse

Township Acme

T 28N R 9W Section 19

↑ North

Yuba Rd



Rafes Road

STATE OF MICHIGAN
GRAND TRAVERSE COUNTY
RECORD
14 FEB 2002 3:54:49 PM
PEGGY HAINES
REGISTER OF DEEDS

28-01-010-009-00
28-01-013-001-00
Parcel # 28-01-010-012-00 By _____
STATE OF MICHIGAN, County of Grand Traverse, at Traverse City _____ I hereby
certify that there are no Tax liens or Titles held by the State of any individual against the within
description, and all taxes on same are paid for five years previous to the date of the instrument as appears
by the records in my office. This does not cover taxes in the process of collection by
Township, City or Village _____ Grand Traverse County, Treasurer

02/14/02
A. Curran Jr

WARRANTY DEED

THIS INDENTURE, made this 8th day of February, 2002,

WITNESSETH, that **FREDORA M. STRONG**, survivor of Hugo L. Strong (whose death certificate is recorded in Liber 1643 Page 285) and Fredora M. Strong, husband and wife, of 8709 Cobblestone Drive, Tampa, FL 33615,

for the sum of ONE HUNDRED SIXTY-ONE THOUSAND DOLLARS (\$161,000) - - - - -

CONVEY AND WARRANT TO **KENNETH L. ENGLE** and **JANET C. ENGLE**, husband and wife, as tenants by the entireties, of 6754 Yuba Road, Williamsburg, MI 49690, the following described lands and premises situated in the Township of Acme, County of Grand Traverse, and State of Michigan, more fully described as follows:

The East half of the Southeast quarter, Section 19, Town 28 North, Range 9 West, except the South 315 feet of the East 344 feet thereof. The Northeast quarter of the Northeast quarter, Section 30, Town 28 North, Range 9 West, except the North 318 feet of the East 344 feet thereof.

Subject to easements and restrictions of record, if any.

This Deed is given pursuant to and in full satisfaction of a certain Land Contract dated August 25, 1978.

Except all liens and encumbrances which shall have accrued from and after August 25, 1978, by the actions or omissions of any parties other than grantors.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The grantor grants to the grantees the right to make any division(s) permitted under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

STATE OF MICHIGAN
GRAND TRAVERSE COUNTY
FEBRUARY 15, 2002
RECEIPT #3839



REAL ESTATE TRANSFER TAX
\$ 177.10-CD
\$ 0.00-ST
STAMP * 3884

11/11
*Ken Engle
2 of 2 City \$177.10
610631

Signed in the presence of:

Signed on the date first above written:

Bonnie M. Marthin
Bonnie M. Marthin
J.R. Clark
J.R. Clark

Fredora M. Strong
FREDORA M. STRONG

STATE OF FLORIDA)
COUNTY OF Hillsborough)

The foregoing instrument was acknowledged before me this 8th day of February, 2002, by FREDORA M. STRONG.



Bonnie M. Marthin
MY COMMISSION # CC926105 EXPIRES
May 13, 2004
BONDED THRU TROY FARM INSURANCE, INC.

Bonnie M. Marthin
Bonnie M. Marthin
Notary Public
Hillsborough County, Florida
My commission expires:

When Recorded Return to: Send Subsequent Tax
Bills to:
Grantees

Drafted By:
RUNNING, WISE & FORD, P.L.C.
By: Richard W. Ford
326 State Street, P.O. Box 686
Traverse City, MI 49685-0686

Parcel Number: Recording Fee: \$12

Transfer Tax: \$177.10
No state transfer tax required:
MCLA 207.526(r)



2015 Summer Tax Bill

Message to Taxpayer

TAXES ARE DUE BY SEPT 14TH, A 1% INTEREST ADDED MONTHLY. YOUR CHECK MUST CLEAR OR YOUR PAYMENT IS VOID. IF YOU WANT A MAILED RECEIPT ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE. IF YOU WANT TO PAY YOUR TAXES ONLINE GO TO ACMETOWNSHIP.ORG. UNDER "YOUR TOWNSHIP" CHOOSE "TAX INFORMATION" FOLLOW THE PROMPTS.

www.acmetownship.org

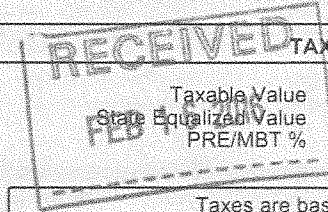
This tax is due by 9/14/2015

PROPERTY INFORMATION

Property Assessed TO
 ENGLE KENNETH & JANET
 8754 YUBA RD
 WILLIAMSBURG, MI 49690

Prop # **2801-010-009-00** School 05060
 Prop Addr 8433 BATES RD

Legal Description
 NE 1/4 OF SE 1/4 SEC 19 T28N R9W



TAX DETAIL

Taxable Value	36,366	Class	160
State Equalized Value	75,400		
PRE/MBT %	100.0000		

Taxes are based upon Taxable Value.
 1 mill equals \$1.00 per \$1000 of Taxable Value.
 Amounts with no millage are either Special Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
NMC-OPERATING	1.08510	39.46
NMC-DEBT	0.33000	12.00
TBA/ISD	2.93120	106.59
ER-OPERATING	18.00000	EXEMPT
ER-DEBT	1.42000	51.63
STATE ED	6.00000	218.19
COUNTY	4.98380	181.24
BATA	0.34540	12.56

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental operations for the following fiscal year(s)

County	01/01/2015 - 12/31/2015
Twn/Cty	07/01/2015 - 06/30/2016
School	07/01/2015 - 06/30/2016
State	10/01/2015 - 09/30/2016

Does NOT affect when the tax is due or its amount

AMY JENEMA, TREASURER
 SARAH LAWRENCE, DEPUTY TREASURER
 6042 ACME ROAD
 WILLIAMSBURG, MI 49690
 231-938-6213

Total Tax	35.09550	621.67
Administration Fee		6.21
TOTAL AMOUNT DUE		627.88



2015 Winter Tax Bill

734

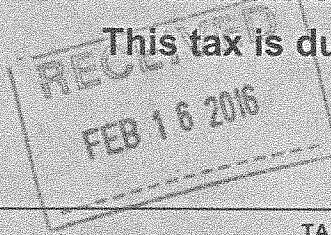
Message to Taxpayer

AFTER FEBRUARY 16, 2016 A 3% PENALTY WILL BE ADDED.
AFTER MARCH 2, TAXES BECOME DELINQUENT AND
PAYMENT MUST BE MADE TO GRAND TRAVERSE COUNTY
TREASURER.
YOUR CHECK MUST CLEAR OR YOUR PAYMENT IS VOID.

FOR A RECEIPT ENCLOSE A SELF-ADDRESSED, STAMPED
ENVELOPE.

www.acmetownship.org

This tax is due by 02/16/2015



PROPERTY INFORMATION

Property Assessed To:
ENGLE KENNETH & JANET
6754 YUBA RD
WILLIAMSBURG, MI 49690
Prop # **2801-010-009-00** School 05060
Prop Addr 8433 BATES RD

Legal Description
NE 1/4 OF SE 1/4 SEC 19 T28N R9W

TAX DETAIL

Taxable Value 36,366
State Equalized Value 75,400 Class 160
PRE/MBT % 100.0000

Taxes are based upon Taxable Value.
1 mill equals \$1.00 per \$1000 of Taxable Value.
Amounts with no millage are either Special
Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
NMC-OPERATING	1.08490	39.45
NMC-DEBT	0.33000	12.00
COA	0.50000	18.18
LIBRARY-OPER	0.95480	34.72
LIBRARY-DEBT	0.14560	5.29
ACME-OPER	0.73320	26.66
SPEC FIRE	2.20000	80.00
SPEC POLICE	0.15000	5.45
SPEC AMBULANCE	0.32500	11.81
FARM-OS PRESERV	0.73000	26.54
COA-SENIOR CEN	0.10000	3.63
ROAD COM	1.00000	36.36

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental operations for the
following fiscal year(s)

County 01/01/2015 - 12/31/2015
Twn/Cty 07/01/2015 - 06/30/2016
School 07/01/2015 - 06/30/2016
State 10/01/2015 - 09/30/2016

Does NOT affect when the tax is due or its amount

AMY JENEMA, TREASURER
SARAH LAWRENCE, DEPUTY TREASURER
6042 ACME ROAD
WILLIAMSBURG, MI 49690
231-938-6213

Total Tax	8.25350	300.09
Administration Fee		2.02
TOTAL AMOUNT DUE		302.11



2015 Summer Tax Bill

Message to Taxpayer

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www.acmetownship.org

This tax is due by 9/14/2015

RECEIVED
FEB 16 2016

PROPERTY INFORMATION

Property Assessed TO
ENGL KENNETH & JANET
6754 YUBA RD
WILLIAMSBURG, MI 49690

Prop # **2801-010-012-00** School 28010
Prop Addr BATES RD

TAX DETAIL

Taxable Value	34,124	Class	160
State Equalized Value	66,500		
PRE/MBT %	100.0000		

Taxes are based upon Taxable Value.
1 mill equals \$1.00 per \$1000 of Taxable Value.
Amounts with no millage are either Special Assessments or other charges added to this bill.

Legal Description
SE 1/4, SE 1/4 EXC S 315' OF E 344', SEC 19 T26N R9W.

DESCRIPTION	MILLAGE	AMOUNT
NMC-OPERATING	1.08510	37.02
NMC-DEBT	0.33000	11.26
TBA/ISD	2.93120	100.02
TCAPS-OPERATING	18.00000	EXEMPT
TCAPS-DEBT	3.10000	105.78
STATE ED	6.00000	204.74
COUNTY	4.98380	170.06
BATA	0.34540	11.78

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental operations for the following fiscal year(s)

County	01/01/2015 - 12/31/2015
Twn/Cty	07/01/2015 - 06/30/2016
School	07/01/2015 - 06/30/2016
State	10/01/2015 - 09/30/2016

Does NOT affect when the tax is due or its amount

AMY JENEMA, TREASURER
SARAH LAWRENCE, DEPUTY TREASURER
6042 ACME ROAD
WILLIAMSBURG, MI 49690
231-938-6213

Total Tax	36.77550	640.66
Administration Fee		6.40
TOTAL AMOUNT DUE		647.06

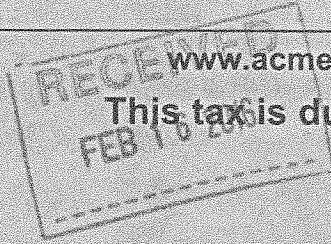


2015 Winter Tax Bill

Message to Taxpayer

AFTER FEBRUARY 16, 2016 A 3% PENALTY WILL BE ADDED.
 AFTER MARCH 2, TAXES BECOME DELINQUENT AND
 PAYMENT MUST BE MADE TO GRAND TRAVERSE COUNTY
 TREASURER.
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FOR A RECEIPT ENCLOSE A SELF-ADDRESSED, STAMPED
 ENVELOPE.



www.acmetownship.org

This tax is due by 02/16/2015

PROPERTY INFORMATION

Property Assessed To:
 ENGLE KENNETH & JANET
 6754 YUBA RD
 WILLIAMSBURG, MI 49690
 Prop # **2801-010-012-00** School 28010
 Prop Addr BATES RD

Legal Description
 SE 1/4, SE 1/4 EXC S 315' OF E 344', SEC 19, T28N R9W

TAX DETAIL

Taxable Value	34,124	Class	160
State Equalized Value	66,500		
PRE/MBT %	100.0000		

Taxes are based upon Taxable Value.
 1 mill equals \$1.00 per \$1000 of Taxable Value.
 Amounts with no millage are either Special
 Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
NMC-OPERATING	1.08490	37.02
NMC-DEBT	0.33000	11.26
COA	0.50000	17.06
LIBRARY-OPER	0.95480	32.58
LIBRARY-DEBT	0.14560	4.96
ACME-OPER	0.73320	25.01
SPEC FIRE	2.20000	75.07
SPEC POLICE	0.15000	5.11
SPEC AMBULANCE	0.32500	11.09
FARM-OS PRESERV	0.73000	24.91
COA-SENIOR CEN	0.10000	3.41
ROAD COM	1.00000	34.12

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental operations for the
 following fiscal year(s)

County	01/01/2015 - 12/31/2015
Twn/Cty	07/01/2015 - 06/30/2016
School	07/01/2015 - 06/30/2016
State	10/01/2015 - 09/30/2016

Does NOT affect when the tax is due or its amount

AMY JENEMA, TREASURER
SARAH LAWRENCE, DEPUTY TREASURER
 6042 ACME ROAD
 WILLIAMSBURG, MI 49690
 231-938-6213

Total Tax	8.25350	281.60
Administration Fee		1.90
TOTAL AMOUNT DUE		283.50

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.	
Property Address		Class: AG- CONSERVATION		Zoning: AG	Building Permit(s)	Date	Number	Status	
8433 BATES RD		School: ELK RAPIDS SCHOOL		P.R.E. 100% / /					
Owner's Name/Address		MAP #: 2809-1900		2016 Est TCV 145,352					
ENGL KENNETH & JANET 6754 YUBA RD WILLIAMSBURG MI 49690		X	Improved	Vacant	Land Value Estimates for Land Table 001.OUT LYING AREA				
Tax Description		Public Improvements		* Factors *					
NE 1/4 OF SE 1/4 SEC 19 T28N R9W		Dirt Road		Description	Frontage	Depth	Front Depth	Rate %Adj. Reason	Value
Comments/Influences		Gravel Road		AG LAND	40-79 AC	33.00 Acres	6600 50	PDR	108,900
96 BOR - CORRECTED LAND AG RATES		Paved Road		AG LAND	SWAMP	7.00 Acres	2200 100		15,400
		Storm Sewer		40.00 Total Acres		Total Est. Land Value =		124,300	
		Sidewalk							
		Water							
		Sewer							
		Electric							
		Gas							
		Curb							
		Street Lights							
		Standard Utilities							
		Underground Utils.							
		Topography of Site							
		Level							
		Rolling							
		Low							
		High							
		Landscaped							
		Swamp							
		Wooded							
		Pond							
		Waterfront							
		Ravine							
		Wetland							
		Flood Plain							
		Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value	
Who	When	What	2016	62,200	10,500	72,700		36,475C	
			2015	63,800	11,600	75,400		36,366C	
			2014	63,800	11,300	75,100		35,794C	
			2013	61,700	11,000	72,700		35,231C	
The Equalizer. Copyright (c) 1999 - 2009. Licensed To: Township of Acme, County of Grand Traverse, Michigan									

*** Information herein deemed reliable but not guaranteed***

Building Type	Barn, General Purpose			
Year Built				
Class/Construction	D,Pole			
Quality/Exterior	Low Cost			
Base Rate/SF	10.10			
# of Walls, Perimeter	4 Wall, 234			
Perimeter Mult.	X 0.973 = 9.83			
Height	10			
Story Height Mult.	X 1.000 = 9.83			
Heating System	No Heating/Cooling			
Heat Adj./SF				
Misc. Adjustment				
Misc. Adj./SF				
County Multiplier	X 1.38 = 13.56			
Final Rate/SF	\$13.56			
Length/Width/Area	75 x 42 = 3150			
Cost New	\$ 42,719			
Phy./Func./Econ. %Good	56/100/100 56.0			
Depreciated Cost	\$ 23,923			
+ Unit-In-Place Items	\$ 0			
Description, Size X Rate X %Good = Cost				
Itemized ->				
Unit-In-Place ->				
Items ->				
E.C.F.	X 0.88			
% Good	56			
Est. True Cash Value	\$ 21,052			
Comments:				
Total Estimated True Cash Value of Agricultural Improvements / This Card: 21052 / All Cards: 21052				

*** Information herein deemed reliable but not guaranteed***

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.			
Property Address		Class: AG- CONSERVATION		Zoning: AG	Building Permit(s)	Date	Number	Status			
BATES RD		School: TRAVERSE CITY SCHOOL									
Owner's Name/Address		P.R.E. 100% / /									
ENGL KENNETH & JANET 6754 YUBA RD WILLIAMSBURG MI 49690		MAP #: 2809-1900									
Tax Description		2016 Est TCV 129,200									
SE 1/4, SE 1/4 EXC S 315' OF E 344', SEC 19 T28N R9W.		Improved <input checked="" type="checkbox"/> Vacant <input type="checkbox"/>		Land Value Estimates for Land Table 001.OUT LYING AREA							
Comments/Influences		Public Improvements		* Factors *							
		Dirt Road		Description	Frontage	Depth	Front	Depth	Rate %Adj.	Reason	Value
		Gravel Road		AG LAND	<39 AC	38.00	Acres	6800	50	PDR	129,200
		Paved Road		38.00 Total Acres Total Est. Land Value = 129,200							
		Storm Sewer									
		Sidewalk									
		Water									
		Sewer									
		Electric									
		Gas									
		Curb									
		Street Lights									
		Standard Utilities									
		Underground Utils.									
		Topography of Site									
		Level									
		Rolling									
		Low									
		High									
		Landscaped									
		Swamp									
		Wooded									
		Pond									
		Waterfront									
		Ravine									
		Wetland									
		Flood Plain									
				Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value	
		Who	When	What	2016	64,600	0	64,600		34,226C	
					2015	66,500	0	66,500		34,124C	
					2014	66,500	0	66,500		33,587C	
					2013	66,500	0	66,500		33,059C	
The Equalizer. Copyright (c) 1999 - 2009. Licensed To: Township of Acme, County of Grand Traverse, Michigan											

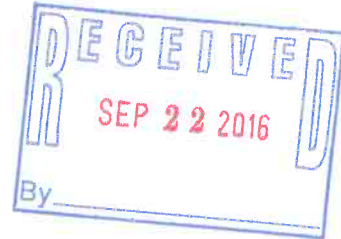
*** Information herein deemed reliable but not guaranteed***



PLANNING & DEVELOPMENT

400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577
(P) 231.922.4676
(F) 231.922.4636
www.grandtraverse.org/planning

September 20, 2016



Cathy Dye, Clerk
Acme Township
6042 Acme Road
Williamsburg, MI 49690

Re: 'PA 116' Farmland Easement Agreement Application - Engle

Dear Ms. Dye:

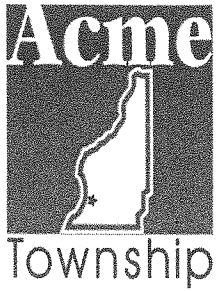
In accordance with the provisions of Part 361 of the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, (commonly referred to as PA 116), the Grand Traverse County Planning Commission has reviewed the application of Kenneth & Janet Engle regarding parcels 01-010-009-00 and 01-010-012-00 in Section 19 of Acme Township. At its meeting on September 20, 2016, the Grand Traverse County Planning Commission recommended approval of the subject application.

If you have any questions regarding this matter, please feel free to contact me at 922-4677.

Sincerely,

John C. Sych, AICP
Planning & Development Director

cc: Jay Zollinger, Supervisor



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 www.acmetownship.org

MEMO

To: Acme Township Board of Trustees

From: Cathy Dye, Clerk

Date: October 4, 2016

Re: Offering Residents; No Charge Yard Waste Pass

Asking the Board to consider participating in the Yard Waste Pass program through the Grand Traverse County, RecycleSmart. See attached flyer, also more information is available on their web site <http://www.grandtraverse.org/905/Brush-Drop-Off-Site>.

The Township would pay Grand Traverse County for passes used by Acme Township Residents. The last time Acme Township Participated the cost was \$76.00.



The CHARTER TOWNSHIP of GARFIELD

Grand Traverse County, Michigan

LONG LAKE TOWNSHIP

Grand Traverse County, Michigan



EAST BAY CHARTER TOWNSHIP

Acme Township



FOR IMMEDIATE RELEASE:

Date: <Date>, 2016

Contact: Jeane Blood, Garfield Township Treasurer 941.1620

Karen Rosa, Long Lake Township Supervisor 946.2249

Tracey Bartlett, East Bay Township Treasurer 947.8647

Cathy Dye, Acme Township Clerk 938.1350

RecycleSmart Announces:

Garfield, Long Lake, East Bay, and Acme Townships Offers Residents A No Charge Yard Waste Pass

Grand Traverse County, Mich.— Garfield, Long Lake, East Bay, and Acme Township residents are being offered a no charge brush site pass that can be obtained during regular office hours.

The no charge yard waste pass is good for one trip and load not to exceed up to three (3) cubic yards of acceptable material brought to the Grand Traverse County Keystone Brush Drop-Off site located at 2471 N. Keystone Road. Acceptable material for this no charge yard waste pass includes: brush, branches (up to 12 inches in diameter), leaves and grass clippings.

Brush Site hours are Tuesdays Noon-7 pm (dusk after November 6) and Thursdays and Saturdays 9 am-3 pm.

Garfield Township residents can pick up a no charge yard waste pass at the Garfield Township Hall, Monday thru Thursday, 7:30 am-6:00 pm. A valid I.D. is required to verify Garfield Township residence status.

Garfield Township: www.garfield-twp.com Tel: 941.1620

Long Lake Township residents can pick up a no charge yard waste pass at the Long Lake Township Hall, Tuesday thru Friday, 8:00 am-5:30 pm. A valid I.D. is required to verify Long Lake Township residence status.

Long Lake Township: www.longlaketownship.com Tel: 946.2249

East Bay Township residents can pick up a no charge yard waste pass at the East Bay Township Hall, Monday thru Thursday, 7:00 am-5:30 pm. A valid I.D. is required to verify East Bay Township residence status.

East Bay Township: www.eastbaytwp.org Tel: 947.8647

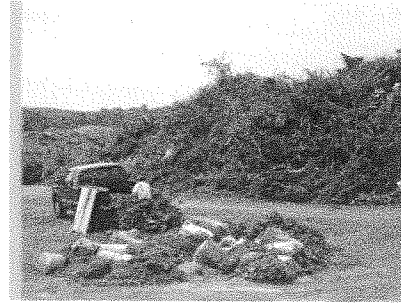
Acme Township residents can pick up a no charge yard waste pass at the Acme Township Hall, Monday thru Thursday, 7:30 am-6:00 pm. A valid I.D. is required to verify Acme Township residence status.

Acme Township: www.acmetownship.org Tel: 938.1350

Brush Drop-Off Site

Location

([Map](#)) 2471 N. Keystone Road,
Traverse City



Hours

Tuesday Noon to 7 PM (dusk after
Nov. 6)

Thursday and Saturday 9-3 PM

Season

April to November

Open until November 19 weather
permitting

Accepted Items & Fees

Item	Cost
Brush	\$5 per cubic yard
Grass Clippings and Leaves	\$5 per cubic yard or \$1 per bag
Stumps	\$0.50 per inch (diameter up to 18 inches)
Untreated Construction Wood	\$8 per cubic yard

Please note that concrete, sod, and dirt are not accepted.

Payments

We cannot accept credit card payments. Only checks made out to Grand Traverse County or cash are accepted.

Speed Limit Entering & Exiting Brush Site

Please adhere to 5 miles per hours entering and exiting brush site.

Separate Your Yard Waste and Brush

Please separate your grass clippings/leaves from branches/twigs. These are to be placed in 2 different piles at the brush drop-off site. The site



Health Insurance Renewal

Acme Township offers Priority Health Care, VSP (vision), BCBS (dental) to employees and elected officials, with the renewal date of December 1, 2016.

VSP increases by 6.99%.

Current-monthly	Renewal
132.20	114.57

BCBS increases by 1%.

Current-monthly	Renewal
257.06	257.22

The upcoming renewal for Priority Health Premium will increase by 8.92% with benefit changes. Plans are changing because of the Affordable Care Act, cost of care continues to rise, cost of prescription drugs and added industry benefits.

Changes of current plan:

- Maximum out of pocket \$5,000/\$10,000 was \$4,000/\$8,000
- Deductible increase \$1,685/\$3,370 was \$1,500/\$3,000

Current-Monthly	Renewal	Recommended Option B Plan
2606.28	1369.99	1498.54

Recommending a plan change (see attached PriorityHealth chart) to Option B plan.

Let me know if you have any questions.

Cathy



Agent: Susan Nelson
995-9000
Renewal: 12/1/2016

Rating Period:
SIC:
Contact:

Acme Township

4th Qtr
9111
Cathy Dye
231-938-1350

PriorityHealth



	CURRENT	OPTION A (Renewal)	OPTION B	OPTION C	OPTION C
BASE PLAN	HMO HSA SILVER	HMO HSA SILVER	HMO H.S.A GOLD	HMO HSA SILVER	100% SB H.S.A PPO
IN Deductible	\$1,500/\$3,000	\$1,685/\$3,370	\$1350/\$2700	\$2,000/\$4,000	\$2700/\$5400
IN % Coinsurance	20%	20%	10%	30%	0%
IN TrOOP	\$4,000/\$8,000	\$5,000/\$10,000	\$2400/\$4800	\$5,000/\$10,000	\$6,350/\$12,700
RIDERS/Copays					
Hospital/Surgical	AD 20%	AD 20%	AD 10%	AD 30%	AD 0%
Labs/Outpatient Services	AD 20%	AD 20%	AD 10%	AD 30%	AD 0%
MRI/CT/Imaging	AD 20%	AD 20%	AD 10%	AD 30%	AD 0%
AMB/ER	AD 20%	AD 20%	AD 10%	AD 30%	AD 0%
PCP/SPEC/UC	AD 20%	AD 20%	AD 10%	AD 30%	AD 0%
Vision	VSP direct	VSP Direct	VSP Direct	VSP Direct	VSP Direct
Dental	BCBS Direct	BCBS Direct	BCBS Direct	BCBS Direct	BCBS
Rx	AD \$20/\$60/\$80/20% >\$400	AD \$20/\$60/\$80/20% >\$400	AD \$10/\$40	AD \$20/\$60/\$80/20% >\$400	AD \$15/\$50/50% >\$100/25% >\$300
Total by Contract (Members)					
Dye, Cathy (3)	\$1,257.81	\$1,369.99	\$1,498.54	\$1,289.46	\$1,461.08
Monthly Premium:	\$1,257.81	\$1,369.99	\$1,498.54	\$1,289.46	\$1,461.08
Annualized Premium:	\$15,093.72	\$16,439.88	\$17,982.48	\$15,473.52	\$44,137.20
Annualized Difference from Current:		\$1,346.16	\$2,888.76	\$379.80	\$2,439.24
Monthly Difference from Current:		\$112.18	\$240.73	\$31.65	\$203.27
% Change from Current:		8.92%	19.10%	2.52%	16.16%

DRAFT UNAPPROVED

Acme Township
Office of the Township Clerk

6042 Acme Road
Williamsburg, Michigan 49690

ACME TOWNSHIP CEMETERY ORDINANCE #2008-01

Adopted January 08, 2008

Revised December 03, 2013

Adopted January 07, 2014

Adopted October 04, 2016

DRAFT UNAPPROVED

Acme Township
Office of the Township Clerk

6042 Acme Road
Williamsburg, Michigan 49690

ACME TOWNSHIP CEMETERY ORDINANCE #2007-02 TABLE OF CONTENTS

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SECTION 1

TITLE

This Ordinance shall be known and cited as the Acme Township Cemetery Ordinance.

SECTION II

DEFINITIONS

- “Burial Certificates” means a document issued by the Township confirming burial rights or the right to place human remains. All Cemetery Deeds previously issued by the Township are here by deemed to be burial certificates.
- “Cemetery” means any place in the Township devoted to burial of persons.
- “Plot” means that land or space allocated for placement of human remains and for which burial rights have been allocated or are available for transfer. Plot can also be referred to as a gravesite.
- “Lot” means land or space of ground within any platted section of any Township cemetery containing one to eight full-size gravesites (plots).
- “Adult Burial Space” also known as a plot or gravesite and consists of land four feet wide and ten feet in length and limited to one adult per burial space.
- “Infant or Stillborn Burial Space” a plot or gravesite consisting of a land area three feet wide and three and one half feet in length and limited to one or two burials per burial space. (Neither Acme or Yuba Cemetery currently offer such an area. We currently use the same size burial spaces as is used for Adult Burials.)
- “General Maintenance” is designed to improve the overall appearance and condition of the cemeteries, which is the responsibility of the Township, and shall include such items as the upkeep of drives, buildings, sewer (if applicable), water lines, irrigation and fences.
- “Perpetual Care” includes “General Maintenance” plus: annual spring clean-up, periodic cutting of grass, removal of leaves, trimming of trees, and shrubs, and the trimming around all monuments, markers, and the leveling of sunken graves and monuments.

SECTION III

GENERAL REGULATIONS

- a) Access: No one shall enter or leave except by established and open entrances or gateways established by the Township.
- b) Alcohol: No person shall carry or consume any alcoholic beverages in any Acme Township cemetery.
- c) Animals: No person shall allow any domestic animal to be upon or to run at large in any Township cemetery, except guide dogs accompanying the visual impaired.
- d) Firearms: No persons shall carry any firearms in a Township cemetery, with the except of an escort accompanying a veteran's funeral, military memorial services or a law enforcement officer carry out their designated duties or the designated Acme Township Deputy Sheriff.
- e) Hours: The Acme Township Cemeteries shall be open to the general public from dawn to dusk, each day of the week. For further explanation see "Opening and Closing of Gravesites".
- f) Lawns: Persons shall use designated roads and pathways in any Township cemetery. No person shall walk, ride or drive upon or across a cemetery plot or cemetery lawn except for walking necessary to gain access to a cemetery plot.
- g) Littering: No person shall litter in any Township cemetery.
- h) Markers & Memorials: If any monument or other structure is found to be offensive and determined by the Township Clerk, to be offensive, shall be removed.
Note: For purposes of this ordinance, the term "offensive" means that the average person, applying contemporary community standards and viewing the material as a whole, would find that the material (1) appeals predominantly to the prurient interest ; or(2) is designed or constructed primarily to shock, demoralize, or cause displeasure, anger, resentment or wounded feelings.
- i) Plant Destruction: No person shall pluck any flowers or break any trees, shrubs, or plants in the Township Cemetery. This section shall not prohibit an owner from trimming shrubs and trees or removing plants on his or her own plot.
- j) Property Destruction: No person shall deface, mar, write upon or otherwise injure any monument, design, decoration or other property in any Township Cemetery.
- k) Public Peace: No person shall disturb, sleep or lounge on benches, grass, mounds or other areas or engage in loud, boisterous, threatening, abusive, insulting, or indecent language or engage in any disorderly conduct or behavior tending to a breach of the public peace.
- l) Signs: No person shall advertise or post signs within any Township cemetery
- m) Vehicles: No person shall operate a motor vehicle in any Township cemetery unless upon cemetery business. No person shall use any cemetery for the purpose of demonstrating any vehicle or instructing another or learning to drive a vehicle. No snowmobiles are allowed in any Township cemetery. No person shall tow another vehicle within any township cemetery except in the case of a breakdown in the cemetery. Vehicles shall not be operated at a speed greater than 15 miles per hour.
- n) Vehicle Parking: No person shall park or leave a vehicle on any road in the any Township cemetery in such a manner as to prevent any other vehicle from passing. Vehicles shall not be left overnight in any Township cemetery.

SECTION IV

SALE OF BURIAL SPACES

- a) Hereafter, cemetery lots or burial spaces (plots) shall be sold to only ~~residents taxpayers of the Township~~ for the purpose of the burial of such purchaser or his or her heirs at law or next of kin. No sale shall be made to funeral directors or others than as heretofore set forth. The Township Clerk, however, is hereby granted the authority to vary the aforesaid restriction on sales where the purchaser discloses sufficient personal reason for burial within the Township through previous residence in the Township or relationship to persons interred therein.
- b) The resale of purchased lots or plots to other persons is not allowed.
- c) No sale, or conveyance of any Burial Certificate or the rights therein or any part thereof, or interest therein, other than by operation of law, shall be effectual to sell or to convey any rights to any person, unless such sale, or conveyance is made from the seller to the Township Clerk and to the purchaser and will be officially recorded by the office of the Township Clerk in the appropriate cemetery records.
- d) Trading of burial spaces is *not allowed* in Acme Township. When two or more certificate holders wish to trade cemetery lots or plots they must notify the Township Clerk, and provide their original Burial Certificates. The Township Clerk will purchase back from each certificate holder their respective lots or plots at the originally purchased price. The certificate holders will purchase, at the current price, the new lot or plot and the Township Clerk will issue each person a new Burial Certificate and the appropriate records will be updated.
- e) Purchase of a plot or lot or the issuance of a Burial Certificate does not transfer ownership of cemetery property, but is the transferring of the right of burial of human remains on that land subject to the Cemetery Ordinances and Cemetery Rules as they may be amended.
- f) Description of all cemetery lots and or plots will be in accordance with Acme Township plans which are kept in the Township Clerk's office.
- g) Payment of the Perpetual Care fee is required when a burial space is originally purchased or resold unless prior payment for Perpetual Care has been made.
- h) All such sales shall be made on a form approved by the Township Board, (Burial Certificates) which grants a right of burial only and does not convey any other title to the lot or burial space sold, Such forms (Burial Certificate) shall be executed by the Township Clerk's office.
- i) It is the duty of the Burial Certificate holder to notify the Township Clerk's office of any change in his or her mailing address.
- j) When a plot or lot is purchased by more than one person other than a husband and wife, each person's interest shall be joint with a right of survivorship.
- k) The ownership of burial rights to any lot or plot in an Acme Township cemetery passes to the joint survivor or, if none, to the heirs of the last surviving owner as stated on the certificate. It is the responsibility of the surviving heir to notify the Township Clerk of said transfer and address change. The Township Clerk will update the appropriate cemetery records.
- l) The resale of purchased cemetery lots or plots back to Acme Township is allowed at the original purchase price and must be accompanied by the originally issued Burial Certificate and a notarized letter from the burial space owner stating their intent.

DRAFT UNAPPROVED

Acme Township
Office of the Township Clerk

6042 Acme Road
Williamsburg, Michigan 49690

- m) The Township disclaims all responsibility for loss or damage from causes beyond its reasonable control, and from damage caused by the elements, Acts of God, thieves, vandals, malicious mischief, explosions, riots or order of any military or civil authority, whether the damage is direct or collateral.
- n) The right to enlarge, reduce, replat or change the boundaries or grading of the Township Cemeteries, or a section or sections, from time to time, including the right to modify or change the locations of or removal or re-grade roads, drives, walks or alter or change pipe lines for sprinkling systems, drainage, and so forth, is also expressly reserved, as well as the right to use plots not yet sold. The Township reserves to itself and to those lawfully entitled thereto a perpetual right of ingress and egress over plots for the purposes of passing to and from other plots in the Township Cemeteries.
- o) The Township will provide egress and ingress, for certificate holders, to Township cemeteries.

SECTION V

PURCHASE PRICE AND OTHER FEES

Determination: Price schedules on Acme Township lots, plots, perpetual care fees, and opening and closing of a gravesite shall be established from time to time by resolution of the Acme Township Board. Such resolution shall include prices for all cemetery services, i.e. burial spaces, perpetual care, and opening and closing of gravesites. No amendments to the price schedule shall be made unless the entire schedule is stated in the resolution and has met Acme Township Board approval.

Pricing:

- a) "Burial Space" also known as a lot, or plot (gravesite) and consists of land area four feet wide and ten feet in length (Yuba Cemetery) and six feet wide and twelve feet wide (Acme Cemetery) and limited to one adult or one adult and one infant, or two cremains per burial space ~~and~~ shall cost the sum of \$400.00 **for Residents or property owners and \$600.00 for Non-Resident.**
- b) Any transfer of one or more burial spaces (plots) from an original purchaser to a qualified heir shall be provided, by the Township Clerk's office, at no cost.
- c) The foregoing charges shall be paid to the Township Clerk for deposit to the Township Treasurer and shall be posted to the cemetery fund for the particular Township cemetery involved in the sale or transfer.
- d) The Township Board by Resolution may periodically alter the forgoing fees to accommodate increased cost and needed reserve funds for cemetery maintenance and acquisition.

Fees:

- a) The opening and closing of any burial space, prior to and following a burial therein, and including the interment of a cremation, shall be at a cost to be determined from time to time by a Resolution of the Township Board.
- b) All fees for opening and closing, disinterment, or interment of a burial space or cremain burial are to be paid to the Township Clerk, and the Township Clerk shall issue a check to the person and/or company contracted to open and close gravesites in Acme and Yuba Cemeteries.

SECTION VI

OPENING AND CLOSING OF BURIAL SPACES

- a) All burial spaces shall be opened and closed by the person and/or company contracted to perform these services. A thirty-six hour notice is preferable. This provision shall not apply to proceedings for the removal and re-interment of bodies and remains; as such matters are under the supervision of the local health department with assistance from the person and/or company the Township has contracted to perform these services.
- b) The opening and closing of any burial space by the person and/or company contracted to open and close all township gravesites, prior to and following a burial therein, and including the interment of ashes, shall be at a cost to be determined from time to time by a Resolution of the Township Board, payable to the Township Clerk.
- c) The person and/or company contracted to open and close gravesites shall provide to the Township Clerk, after each closing of a burial space, all burial permits, disinterment, re-interment papers, and cremain interment papers for the purpose of Township record keeping.
- d) When the coroner directs the disinterment for the purpose of holding an inquest and has filed with the contracted person and/or company his or her signed court authorization to release the body to the coroner or the coroners lawful agents, and a funeral director will be present at all times. The contracted person and/or company will notify the Township Clerk of said request and provide the Township Clerk with all aforementioned paperwork. The contracted person and/or company shall safely secure the open gravesite so no persons visiting the cemetery will be in harms way till such time the vault has been returned to the cemetery gravesite and safely interned.
- e) No person shall scatter cremains in any Township Cemetery.
- f) No disinterment or interment shall take place from December 1 to May 1, except under court order or weather permitting.
- g) No disinterment, interment or opening of burial spaces shall take place on Thanksgiving, or Sunday except under special consideration.

SECTION VII

INTERMENT AND DISINTERMENT REGULATIONS

- a) The Contracted Person and/or Company are authorized by the Township Board to bury, remove or disinter the body or cremains of any person in a Township Cemetery. The Contracted Person and/or Company will notify and provide to the Township Clerk all permits and documents related to burials, disinterment, interments and cremains.
- b) No burials or entombment shall take place or marker installed in any Township Cemetery until the plot purchase price, cost of any services required to open or close the plot, the cost of perpetual care or other fees and charges have been paid in full.
- c) No burials shall be allowed in any Township Cemetery for other than human remains.
- d) All burials in a Township Cemetery shall be in reinforced tin, concrete and/or metal vaults or equivalent material, wooden vaults are not allowed.
- e) All buried cremations in a Township Cemetery shall be in reinforced tin, metal, marble, concrete vaults or equivalent material as approved by the Contracted Person and/or Company. No wooden vaults are allowed.
- f) No above ground cremation urns are allowed in Township cemeteries.
- g) No interment of two or more bodies shall be made in one burial space in a Township Cemetery except in the case of parent and infant buried in one casket or two infants buried in one casket. In the case of cremation, two cremation urns in one adult burial space or the combination of one cremation urn and one interment of a human body will be allowed.
- h) No disinterment or interment shall take place from December 1 to May 1, except under court order or weather permitting.
- i) When the coroner directs the disinterment for the purpose of holding an inquest and has been filed with the Township's Contracted Person and/or Company his or her signed authorization to release the body to the coroner or the coroner's lawful agents. The Contracted Person and/or Company will notify the Township Clerk of said request and provide the Township Clerk with all aforementioned paperwork.
- j) The Contracted Person and/or Company shall provide to the Township Clerk, after each closing of a burial space, all burial permits, re-interment papers, and cremain interment papers for the purpose of Township record keeping.

Interment and Disinterment Authorization Form:

- a) An Authorization Form shall be completed by Funeral Directors, Coroners, and authorized representative, of a burial space owner, before the interment or disinterment and or placing of cremains. The Township's Contracted Person and/or Company will provide completed form(s) to the Township Clerk, after services have been provided, so the appropriate Township cemetery records can be updated.

SECTION VIII

MARKERS AND MEMORIALS

Design Review:

- a) Monuments, markers, nameplates and other improvements on the grounds of the Township Cemetery shall be of stone or other equally durable composition and comply with Cemetery rules and shall not be offensive according to community standards as determined by the Township Clerk.
- b) All monuments must be located upon a suitable solid foundation, within the boundaries of the gravesite, to maintain the same in an erect position.
- c) Only one monument, marker or memorial shall be permitted per burial space, except as permitted by the Township Board.
- d) The footing or foundation upon which any monument, marker or memorial is placed must be within the boundaries of the gravesite and shall be constructed to a thickness sufficient to support the monument/headstone/marker.
- e) No curbing, decorations, embellishments or improvements of any sort shall be placed upon any burial plot, no alteration of the surface of the ground shall be made and to include the planting of tree and shrubs, and no labor shall be done in the Township Cemetery except as permitted by Cemetery Rules.
- f) However, any aggrieved person, upon showing unusual circumstances, may request a waiver or change in a Cemetery Rule from the Township Board.

Permits:

- a) No person shall erect, clean or repair a monument or memorial marker in the Township Cemetery without first notifying the Township Clerk.
- b) Persons requesting to erect, clean or repair may be required to furnish satisfactory evidence of their ability to properly perform the work proposed and furnish proof of liability and worker's compensation insurance.

Removal of Improper Objects:

- a) If any monument or other structure, or any inscription thereon, is placed in or upon any burial plot in a Township Cemetery which is determined by the Township Board to be offensive or if it does not comply with these regulations or Cemetery Rules, it shall be removed by the owner immediately. If the owner fails to remove it upon notice to do so from the Township Clerk, or if the owner cannot be found, the Township may enter upon the premises and remove it at the owner's expense.

SECTION IX

GROUNDS MAINTENANCE

- a) No grading, leveling, or excavating upon a burial space shall be allowed without the permission of the Township Clerk. Surfaces other than earth or sod are prohibited
- b) Mounds which hinder the free use of a lawn mower or other gardening apparatus are prohibited.
- c) If trees, shrubs, flowers, weeds or any plants, by means of their roots, branches or otherwise, become detrimental to the adjacent grounds or unsightly, dangerous, diseased, or an obstacle to the public or cemetery personnel, or in the interest of maintaining proper appearance or hinders the use of the cemetery, the Township may enter upon the plot and remove the plant or any part thereof.
- d) The Township reserves the right to remove or trim any healthy tree or shrub, located within the cemetery that poses a hindrance to adjacent plots or in the interest of maintaining proper appearance and hinders the use of the cemetery.
- e) Only such flowers and decorations as allowed by the Cemetery Rules shall be permitted in any Township Cemetery.
- f) All refuse of any kind or nature including, among others, dried flowers, wreaths, papers, and flower containers must be removed by the owner of the said plot.
- g) No flowers, shrubs, trees or any other vegetation of any type shall be planted without the approval of the Township Clerk. Any of the foregoing items planted without such approval will be removed by the Township Clerk.
- h) The Township Clerk shall have the right and authority to have removed and disposed of any and all growth, emblems, displays or containers therefore that through decay, deterioration, damage or otherwise become unsightly, a source of litter, or a maintenance problem.

SECTION X

FLOWERS AND WREATHS:

- Only such flowers and decorations, as allowed by the Cemetery Rules, shall be permitted in any Township Cemetery.
- Urns and other containers for the purpose of flowers shall be made of and constructed of concrete, clay, steel, copper, marble, shall be allowed. Containers made of other materials need approval in advance from the Township Clerk. Acceptable containers and urns must be located in front of the monument or marker, not behind or at the side of the monument or marker.
- Use of a Shepard Hook is allowed, but must be positioned to the side of the monument or marker, not in the front or behind the marker or monument.
- Winter flowers and wreaths are permitted within the approved containers, as listed above. Winter wreaths shall be no larger than 24 inches at their widest point and shall be placed beside the marker or monument, not in front or behind. In keeping with a desire to have a natural setting as possible, environmental concerns and effective ground maintenance, the use of natural or dried flowers and all natural winter wreaths is encouraged and appreciated. Floral arrangements not in containers or on a shepherd hook and pose a problem for ground maintenance or source of litter shall be removed.
- In order for the Township to complete fall and spring maintenance, all flowers and decorations placed on burial spaces are to be removed by October 1 of each year and no placement of such items shall be made prior to May 1 of each year. Winter wreaths will be permitted beginning November 1 and must be removed by the following April 1. The Township may remove articles that do not conform to these dates.
- All refuse of any kind including, among others, dried flowers, wreaths, papers, and flower containers, made of material not previously mentioned, must be removed and not left within the cemetery.
- The Township Clerk shall have the right and authority to remove and dispose of any and all growth, emblems, displays or containers therefore that through decay, deterioration, damage or otherwise become unsightly, a source of litter, or a maintenance problem.

SECTION XI

FORFEITURE OF VACANT CEMETERY

Cemetery lots or burial spaces sold after the effective date of this Ordinance and remain vacant forty years from the date of their sale, shall automatically revert to the Township upon occurrence of the following events:

- a) Notice shall be sent by First Class mail to the Burial Certificate holder, by the Township Clerk to the last known address for the last forty year period, that all rights with respect to said lots or plots will be forfeited if the Burial Certificate holder does not affirmatively indicate in writing back to the Township Clerk within sixty days from the date of mailing his desire to retain said burial rights. In addition to the First Class mail, the Township Clerk shall post in the local paper a notice of said intent.
- b) No written response to said notice indicating a desire to retain the cemetery lots or burial spaces (plots) in question is received by the Township Clerk from the last owner of record of said lots or spaces or their heirs or legal representative within 60 days from the date of mailing of said notice.

SECTION XII

REPURCHASE OF BURIAL SPACES

The Township will repurchase any cemetery lot or burial space, from the owner of the Burial Certificate, for the original price paid, upon written request of said owner or their legal heirs or representatives.

SECTION XIII

RECORDS

The Township Clerk shall maintain records concerning all cremains, burials, the issuance of burial certificates, and perpetual care funds shall be kept separate and apart from all other records of the Township. All records shall be open to the public for inspection during reasonable township business hours.

SECTION XIV

VAULT

- a) All burials shall be within a standard reinforced tin, concrete or metal vault or equivalent material (no wooden vaults are allowed) installed or constructed in each burial space before interment.
- b) All buried cremains shall be within a reinforced, durable container approved by the Township Clerk. No wooden vaults are allowed.
- c) Above ground cremation urns shall not be allowed in any Township cemetery.

SECTION XV

CEMETERY HOURS

- a) Township cemeteries shall be open to the general public from “Dawn” to “Dusk” of each day.
- b) No person shall be permitted in any Township cemetery at any time other than the aforementioned hours, except upon permission of the Township Board or the Township Clerk.

SECTION XVI

PENALTIES

Any person, firm or corporation who violates any of the provisions of the within Ordinance shall be guilty of a misdemeanor and shall be subject to a fine of up to \$100.00 and/or imprisonment for up to 90 days in jail as may be determined by a court of competent jurisdiction. Each day that a violation continues to exist shall constitute a separate offense. Any criminal prosecutions hereunder shall not prevent civil proceedings to abatement and termination of the activity complained of.

SECTION XVII

SEVERABILITY

The provisions of the within Ordinance are hereby declared to be servable and should any provision, section or part thereof be declared invalid or unconstitutional by any court of competent jurisdiction, such decision shall only affect the particular provision, section or part thereof involved in such decision and shall not affect or invalidate the remainder of such Ordinance which shall continue in full force and effect.

SECTION XVIII

EFFECTIVE DATE

This Ordinance shall take effect thirty days after publication. All ordinances or part of ordinances in conflict herewith are hereby repealed.

Adopted by the Acme Township Board of Trustees on October 4th, 2016

Upon the following vote was cast:

Aye _____ Nay _____ Abstain _____

Absent _____

Jay Zollinger, Supervisor

Cathy Dye, Clerk

DRAFT UNAPPROVED

Acme Township
Office of the Township Clerk

6042 Acme Road
Williamsburg, Michigan 49690
